

FORD COUNTY COMMISSIONERS' MEETING MINUTES
REGULAR MEETING OF January 28, 2019
MEETING NUMBER 2019-03
COMMISSION CHAMBERS
3:30 PM.



Page 07

The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center. Rev. Dusty Cookson, First Christian Church led the prayer. Chairman Boys led the Pledge of Allegiance.

Those present were:

Chris Boys, Chairman
Ken W. Snook, Commissioner
Shawn Tasset, Commissioner

J.D. Gilbert, County Administrator
Debbie Cox, County Clerk

Chairman Boys moved to amend the claims on the agenda to \$1,371,327.34. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Open Public Comment-None

Reorganization of Board of County Commission

Elect Chairman

Commissioner Snook moved to elect Commissioner Tasset as Chairman for 2019. Chairman Boys seconded the motion. **Motion carried 3-0.**

Elect Vice-Chairman

Commissioner Snook moved to elect Commissioner Boys as Vice-Chairman for 2019. Chairman Tasset seconded the motion. **Motion carried 3-0.**

Chairman Boys handed the meeting to Chairman Tasset.

Legal Counsel

Resolution No. 2019-02- A Resolution Dividing Ford County, Kansas into Three Commissioner Districts.

Mr. Glenn Kerbs, Ford County Legal Counsel, presented for approval **Resolution No. 2019-02 A Resolution Dividing Ford County, Kansas into Three Commissioner Districts.**

This would repeal Resolution 2018-01.

Commissioner Boys moved to adopt **Resolution No. 2019-02 A Resolution Dividing Ford County, Kansas into Three Commissioner Districts.** Commissioner Snook seconded the motion. **Motion carried 3-0.**

Resolution No. 2019-03- A Resolution Setting the Regular Meeting Dates and Times for the Board of County Commissioners

Mr. Glenn Kerbs, Ford County Legal Counsel, presented for approval **Resolution No. 2019-03- A Resolution Setting the Regular Meeting Dates and Times for the Board of County Commissioners.** This would set the meeting times as 3:00 p.m. for Work Sessions with Regular meetings to begin at 3:30 p.m. The dates would be the First and Third Mondays of each month. With the Fifth Monday being an option. This resolution would repeal resolution 2018-02.

Commissioner Snook moved to adopt **Resolution No. 2019-03- A Resolution Setting the Regular Meeting Dates and Times for the Board of County Commissioners.** Commissioner Boys seconded the motion. **Motion carried 3-0.**

Resolution No 2019-04- A Resolution Designating Landmark National Bank as an Official Depository Bank.

Mr. Glenn Kerbs, Ford County Legal Counsel, presented for approval **Resolution No 2019-04- A Resolution Designating Landmark National Bank as an Official Depository Bank.**

Commissioner Snook moved to adopt **Resolution No 2019-04- A Resolution Designating Landmark National Bank as an Official Depository Bank.** Chairman Tasset seconded the motion. **Motion carried 3-0.**

Resolution No. 2019-05- A Resolution Designating Official Depositories for Funds of Ford County, Kansas

Mr. Glenn Kerbs, Ford County Legal Counsel, presented for approval **Resolution No. 2019-05- A Resolution Designating Official Depositories for Funds of Ford County, Kansas**

Commissioner Snook moved to adopt **Resolution No. 2019-05- A Resolution Designating Official Depositories for Funds of Ford County, Kansas.** Commissioner boys seconded the motion. **Motion carried 3-0.**

County Counselor Contract

Mr. Glenn Kerbs, Ford County Legal Counsel, presented for approval the County Counselor Agreement. The terms of the agreement are the same as last year, with the hourly rate being the same, \$185.00 per hour. Clayton I. Kerbs shall serve as Assistant Ford County Counselor.

Commissioner Snook moved to approve the County Counselor Contract as presented. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Consent Agenda

Approval of Minutes: Meeting 2019-02

Additions and Abatements: 2018-RE \$-3,011.48; 2018 PP \$-944.26; 2018 16/20m's \$-441.48; 2018 W/C \$-17.70

Commissioner Boys moved to approve the Consent Agenda as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Approval of Claims for Payment- \$1,371,327.34

Chairman Tasset moved to approve the Claims for payment of \$1,371,327.34. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Unfinished Business

Resolution 2019-06 A Resolution Concerning Compensation for Elected Officials, Department Heads and other County Employees for 2019.

The 2019 annual salaries for elected officials and certain appointed department heads and officers shall be as follows:

County Attorney	\$95,332
Chief of Emergency Services	\$75,480
County Commission	\$24,820
Communications Director	\$72,828
County Clerk	\$56,323
County Election Officer	\$ 8,037
County Health Administrator	\$74,460
County Surveyor	\$68,340
Register of Deeds	\$67,000
Sheriff	\$80,000
Treasurer	\$56,711
Special Auto	\$10,600
Technology Director	\$78,030
Human Resources Director	\$65,280

All full-time and part-time employees of Ford County not listed in Section 1 or employees who do not have a written employment contract shall receive a 2% wage increase effective the first paycheck in January, 2019.

Chairman Tasset moved to adopt **Resolution 2019-06 A Resolution Concerning Compensation for Elected Officials, Department Heads and other County Employees for 2019.** Commissioner Boys seconded the motion. **Motion carried 3-0.**

Tax Levy for Watercraft

This was tabled from the December 31, 2018 meeting and the January 7, 2019 meeting. Mr. Glenn Kerbs, Ford County Legal Counsel stated there was an under charge on the watercraft tax of \$2,500.00 based on the levy. Division of Property Valuation that comes out in January sets the levy; PVD put out a different levy the end of June. The software company has stated that it would cost \$2,000.00 to correct the problem. Mr. Kerbs has talked to Vicki Lignitz with PVD. Ms. Lignitz explained that some counties fix the problem; it does come down to a practical solution. The Commission can decide to leave as is or to fix the problem. Chairman Tasset stated that if the taxpayer were to get a refund then he would want to refund the money to the taxpayer.

Chairman Tasset moved to fix the problem for future years but to leave this alone and not fix this, if the taxpayer was to get a refund he would want to fix it. Commissioner Boys seconded the motion.

Motion carried 3-0.

County Administrator's Report**County Engineer Report**

Ford County Engineer, Jon Halbgewachs, recapped the projects he has been working on. Mulberry Creek Truss; Terracon Consultants are scheduled to extract the soil samples needed for the bridge foundation design in the first half of February. KDOT has granted authorization to begin acquisition of right of way and moving of utilities. Kirkham Michael will be assisting Ford County with right of way acquisition and has attempted to make first contact with the two landowners. Construction bid date is scheduled for September 18, 2019. OS Bridge 31 Widening (Duck Creek on 114 Road north of Garnett) Kirkham Michael anticipates having the preliminary plans completed for a Field Check in March. Biennial Routine Bridge Inspections; plans to begin field inspections the week of January 28 with completion done in February. The inspection report will be done by May. Paved Roads Evaluation; Chris O'Neal and Jon will develop a proposal of improvements for the Commissioners to consider for the 2020 budgets; Cathedral of Our Lady of Guadalupe drainage still trying to fix the problem.

Dodge City Night in Topeka Partnership

Melissa McCoy, with City of Dodge is asking for Ford County to continue partnership for the Dodge City Nights in Topeka. This is a way to get to know the legislatures. This year's date will be, February 26, 2019 in Topeka.

Chairman Tasset moved to approve the invoice of \$1,000.00 for Dodge City Night in Topeka. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Dodge City/Ford County Development Corporation Representatives

Ford County Administrator, J.D. Gilbert stated Dodge City/Ford County Development Corporation is requesting the Chairman of the Ford County Commission or his designee serve on their Management Committee, with one other commissioner to serve on the Board of Directors.

Commissioner Snook moved that Commissioner Boys serve on the Management Committee. With County Administrator, J.D. Gilbert as alternate. Chairman Tasset seconded the motion.

Motion carried 3-0.

Chairman Tasset moved that he would self-nominate to serve on the Board of Directors with County Administrator, J.D. Gilbert as alternate. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Kansas Humanities Council

Kent Stehlik of the Ford County Historical Society, and Colleen Hastings, Assistant Director of Dodge City Convention & Visitors Bureau is asking for approval to use the Lobby of the Ford County Government Center August 2, 2019 from 2:00 pm. to 3:30 pm. This is during Dodge City Days. The Kansas Humanities Council had been working with the Dodge City Convention and Visitors Bureau to bring in speakers during the week of Dodge City Days. This year they would like to use the Lobby of the Ford County Government Center to do a presentation on Researching Your Home and The People That Have Lived There. It would be beneficial to have it in the Lobby with the Register of Deeds being available in this building. There would be no cost to the County as this is grant funded with the CVB picking up the extra cost if any. This is free to the public.

Commissioner Boys moved to allow the Kansas Humanities Council the use of the Lobby, August 2, 2019 from 2:00 pm to 3:30 pm. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Kansas Association of Counties-Service Awards

HR Director, Pat Heeke, presented the years of service awards to employees that the Kansas Association of Counties award every year.

Human Resources-Open Enrollment Dates

Pat Heeke, HR Director is suggesting May 14 and 15, 2019 as Open Enrollment dates for Ford County Employees. She is going to try to help with the flow of the process by scanning to the employees their elections that they currently have as well as a form for the next year. If they do not want to make changes, the employee can sign it and bring it in. There will be vendors here also if the employees need to talk or make changes. By the second meeting in April, the commission should have information on new health plan.

Commissioner Boys moved to approve May 14 and 15, 2019 for the Open Enrollment dates for Ford County Employees. Chairman Tasset seconded the motion. **Motion carried 3-0.**

Hyman Resources-Wellness Incentive

Pat Heeke, HR Director stated the wellness incentive expired December 31, 2018. The Federal regulations have changed so Ford County will have to remove or amend the wellness incentive police to remain compliant. The commissioner approved a 95 percent reduction in the single premium for the employees meeting certain Wellness criteria. With the EEOC changes, we cannot tie a cash incentive with a Doctor visit without providing an alternative. We cannot require anyone they have to see a Doctor; we have to offer an alternative. Businesses do not have to say what the alternative is, just to provide one. The Employee Benefit Committee have made

suggestions for amendments to the incentive. Blue Cross and Blue Shield offer stress management and other wellness alternatives. Ms. Heeke asked if the commission would like to continue with the incentive of dollars off the premium that we are currently using?

Chairman Tasset moved to table for now. Commissioner Snook seconded. Commissioner Boys stated that we are at the end of the First month. There is a time line. Ms. Heeke stated the Commission could direct her to reenact the incentive for anyone that had the test done in the last twelve months until come up with an alternative is found. Chairman Tasset withdrew his motion.

Chairman Tasset moved to have Pat Heeke bring back a plan for this and to extend 2018 plan to the people who have had an exam or visit with a Dr. in the last twelve months. Commissioner Boys seconded the motion.

Motion carried 3-0.

Community Development Block Grant (CDBG) Semi-Annual Report

Pat Heeke, HR Director, brought for approval the Program Income Semi-Annual Report for December 31, 2018. Ms. Heeke stated the last loan has been paid off in September. There is a balance of \$38,648.39 in the account.

Commissioner Boys moved to approve the CDBG Semi-Annual Report. Chairman Tasset seconded the motion. **Motion carried 3-0.**

Ford County Fire/EMS-Stryker ProCare Services Agreement

Ford County Fire/EMS Chief, Rob Boyd, stated this coverage from Stryker ProCare Services would be from 1/1/2019 to 12/13.19. Total cost on invoice is \$14,557.80.

Chairman Tasset moved to approve the invoice from Stryker ProCare Services for \$14,557.80. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Ford County Fire/EMS-Sale of Ambulance

Ford County Fire/EMS Chief Rob Boyd is asking permission to sell a 2000 ambulance that is being replaced to Heartland Wheels. This business purchases, repairs and resells them. They have offered \$6,500.00 for this ambulance. Previously the Trade in when they bought a new ambulance was only going to be \$1,500.00.

Commissioner Boyd moved to approve the sale of the ambulance for \$6,500.00 to Heartland Wheels. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Ford County Fire/EMS- Physio Control-Lifepak 15 V4 Monitor

Ford County Fire/EMS Chief Rob Boyd is asking for approval to purchase a LIFEPAK 15 V4, Monitor/Defib. This item is territory protected. Physio Control has quoted a price of \$37,111.35.

Commissioner Boys moved to approve the purchase a LIFEPAK 15 V4 monitor/Defib. For \$37,111.35. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Fairview Township-Township Clerk

Jeff Hamilton was elected by write-in to the position of Fairview Township Clerk. He has declined the position. The Township Board is asking the Commission to appoint Kurt Schneweis as the Fairview Township Clerk.

Chairman Tasset moved to appoint Kurt Schneweis as the Fairview Township Clerk. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Sheriff's Office-State Federal Asset Forfeiture Reports

Undersheriff Dale Coleman is asking the Chairman to sign the annual State and Federal Governments State & Federal Asset Forfeiture Reports.

Commissioner Boys moved to approve the annual State and Federal Asset Forfeiture Reports. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Sheriff's Office-Safety Cell Addition

Undersheriff Dale Coleman is asking for approval to purchase from Marathon Engineering Corp. Gold Medal Safety Padding. The Jail is needing another safe cell for inmates. This company will deliver and install. The price quoted is\$18,894.00.

Commissioner Boys moved to approve the purchase of Gold Medal Safety Padding not to exceed \$18,894.00. Chairman Tasset seconded the motion. **Motion carried 3-0.**

Sheriff's Office- Bid Results

Undersheriff Dale Coleman is asking for this to be tabled for a work session.

Chairman Tasset moved to table this for another time. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Kansas Juvenile Justice Authority-2nd Quarter Report

Patrick Klecker, Santa Fe Train Community Correction Director, presented for approval the Kansas Juvenile Justice Authority 2nd Quarter Report.

Chairman Tasset moved to approve the Kansas Juvenile Justice Authority 2nd Quarter Report. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Commissioner Committee Assignments

Chairman Tasset moved to approve the changes made to the committee boards including those made at the beginning of the meeting. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Upcoming Meetings

Community Facilities Advisory Board (CFAB): January 30, 2019 @ 6 pm. City Commissioners Chambers, City Hall

Kansas Association of City/County Management (KACM) Winter Conference-February 14, 2019-Marcus Welcome Center; WSU Campus Wichita

Annual Township Meeting; Feb. 15, 2019 @ 10:30 am. Western State Bank Expo Center

Local Gov't Day- Feb. 21, 2019 from 8:30 to 5:00 pm., Mariah Hills Banquet Room

Dodge City Chamber Annual Meeting & Banquet- February 23, 2019 Boot Hill Casino and Resort Conference Center- 4100 W Comanche

Dodge City Night in Topeka; 5:30 pm., Tuesday, February 26, 2019 Capital Plaza, Topeka

Adjournment

Chairman Tasset moved to adjourn the meeting at 5:15 p.m. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS**

Shawn Tasset, Chairman

ATTEST:

Debbie Cox, County Clerk