

FORD COUNTY COMMISSIONERS' MEETING MINUTES
WORK SESSION OF February 4, 2019
MEETING NUMBER 2019-4
COMMISSION CHAMBERS
3:00 P.M.



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman

Chris Boys, Commissioner

Ken W. Snook, Commissioner

J.D. Gilbert, County Administrator

Debbie Cox, County Clerk

Chairman Tasset called the meeting to order. He announced no action would be taken.

SFTCC-2101 HWY 50

Western State Bank Expo Center-Building Updates

ADJOURNMENT:

The meeting was adjourned at 3:25 p.m.

BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS

Shawn Tasset, Chairman

ATTEST:

Debbie Cox, County Clerk

FORD COUNTY COMMISSIONERS' MEETING MINUTES
REGULAR MEETING OF February 4, 2019
MEETING NUMBER 2019-05
COMMISSION CHAMBERS
3:30 PM.



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center. Rev. Dusty Cookson, First Christian Church led the prayer. Chairman Tasset led the Pledge of Allegiance.

Those present were:

Shawn Tasset, Chairman
Ken W. Snook, Commissioner
Chris Boys, Commissioner

J.D. Gilbert, County Administrator
Debbie Cox, County Clerk

Consent Agenda

Approval of Minutes Meeting- 2019- 03

**Approval of CMB Application-Triple T Promotions LLC/DC Raceway Park
Credit Card - \$30,220.26**

Commissioner Snook moved to approve the Consent Agenda as presented. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Approval of Claims for Payment: \$514,381.19

Chairman Tasset moved to approve the Claims for \$514,381.19. Commissioner Snook Seconded the motion. **Motion carried 3-0.**

Open Public Comment- None

Unfinished Business

Human Resources- Wellness Incentive Alternatives

HR Director, Pat Heeke is asking the Commissioners to table this until the next regular meeting. The committee wants to work on options.

Chairman Tasset moved to table this until the next regular meeting. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Legal Counsel

Ford County Legal Counsel, Mr. Glenn Kerbs presented the Landmark National Bank Certification for approval. This form is completed whenever changes are made in positions. We do have a new Chairman as well as administrative changes at the Court House.

Commissioner Boys moved to approve the Landmark National Bank Certification. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Ford County and USD 443-Memorandum of Understanding

Ford County Legal Counsel, Mr. Glenn Kerbs and SFTCC Director, Patrick Klecker, presented for approval the memorandum of understanding between USD 443 and Kansas Juvenile Justice Authority. This relates to the sharing of student information between Kansas Juvenile Justice Authority and USD 443.

Chairman Tasset moved to approve the MOU between USD 443 and Kansas Juvenile Justice Authority. Commissioner Snook seconded the motion. **Motion carried 3-0.**

County Administrator's Report**Community Facility Advisory Board-Vacancies**

Melissa McCoy, Assistant City Manager, is asking the commissioners to appoint the three recommendations to fill the vacancies on the Community Facility Advisory Board. There are three vacancies. Paul Yaroslaski resigned in December and had one year left on his term. Hugo Rodela would like to fill the term. Christa Roy, three-year term is up; she decided not to seek reappointment. Martha Mendoza has applied for the vacancies. Michael Martinez's three-year term has ended and he is interested in serving another term. Commissioner Boys asked why there is never representation from the outlying areas such as Bucklin, and Spearville? Was this posted for everyone to apply for? Ms. McCoy stated that normally it is just published in the Dodge City area. This is something that could be discussed at CFAB meeting if that is something they are interested in for the future. Chairman Tasset's thought was that no matter where a person goes to do business they are paying the tax. Spearville and Bucklin are each receiving a portion of that tax. Ms. McCoy stated that she will look into this more and see what can be done.

Chairman Tasset moved to appoint Michael Martinez, Martha Mendoza and Hugo Rodela to fill the Community Facility Advisory Board vacancies as the City has recommended. Commissioner Boys seconded the motion.

Motion carried 3-0.

Fuel Bids

Road and Bridge Superintendent, Chris O'Neal, received four bids for the 2019 fiscal year fuel.

A-V Energy- Dodge City,KS-E-10 Unleaded-45,000 gallons- \$1.99; #2 Dyed Diesel 80,000 gallons-\$2.17; #2 Clear Diesel 80,000 gallons-\$2.43; #1 Diesel-Price of #2 Diesel + difference in rack price of #1 & #2 diesel at the time of order.

Petroleum Traders- Ft. Wayne, Indiana- E-10 Unleaded-45,000 gallons-\$1.86; #2 Dyed Diesel- 80,000 gallons- \$2.11; #2 Clear Diesel 80,000 gallons- \$2.35; #1 Diesel-Price of #2 Diesel + difference in rack price of #1 & #2 diesel at the time of order.

Winan's Oil-Dodge City, KS- E-10 Unleaded 45,000 gallons-\$2.01: #2 Dyed Diesel 80,000 gallons-\$2.19; #2 Clear Diesel 80,000 gallons- \$2.45; #1 Diesel-As Needed

Nusser Oil-Jetmore, KS- E-10 Unleaded 45,000 gallons-\$1.90; #2 Dyed Diesel 80,000 gallons-\$2.02; #2 Clear Diesel 80,000 gallons-\$2.28; #1 Diesel \$2.32/Dyed \$2.58/Clear.

Mr. O'Neal is recommending accepting the bid from Nusser Oil. When he figures the total on what was used the last year, Nusser's is cheaper.

Commissioner Boys moved to award the Road & Bridge Fuel bid to Nusser Oil out of Jetmore, KS. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Western State Bank Expo Center-Building Update

Danielle Crouch, Western State Bank Expo Center Manager presented for approval the proposal that she will be taking to the Sponsor. Ms. Crouch would work with legal counsel to draw up a contract. In this proposal, she presents the number of events held last year, the number of people attending and where they are from, who watch events on the internet and check the website. This proposal will be presented first to the current sponsor. She is proposing to add on to the dirt side of the building, restrooms with showers, kitchen, office space and storage space so that they may operate each side of the Expo Center separately. Bryan Sands did the drawing for her, which she would take to an architect, if approved.

Chairman Tasset moved to approve the proposal and take it to our primary sponsor. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Santa Fe Trail Community Corrections-2101 HWY 50

SFTCC Director, Patrick Klecker presented the update on the building at 2101 HWY 50. Mr. Klecker talked about the remodel they are doing on the new juvenile services building. He originally asked for \$50,000.00 to get the building move in ready. They have started the remodeling and found the roof needs to be replaced; Don Larman will talk about that. The installation of internet and phone systems is more than estimated. He thought it would be about \$25,000. It ended up being \$41,000.00. Currently it will take approximate \$65,000.00 to get the building move in ready. He is asking the commissioners to cover the \$65,000.00 plus the roof. If they stay with the \$50,000.00, he would have to postpone one classroom and the security system but those would need to be done over time. Commissioner Boys asked about signage on the outside of the building; if he had plans for that. Mr. Klecker stated not at this time but there could be raised letters placed on the outside of the front of the building. Chairman Tasset asked County Administrator, J.D. Gilbert if there are funds to cover the extra \$15,000.00. Mr. Gilbert stated there is money in the County General Fund that could cover the \$15,000.00.

Commissioner Snook stated the roof should be fixed before completion of the other projects.

Don Larman, Ford County Maintenance Supervisor, stated the roof on the building at 2101 HWY 50 needs to be completely repaired. The commissioners at one time stated they would like to do a pitched roof on that building. There is another option of building the middle up and having it high in the middle giving it a slight slop at a lesser cost. If they go out for bids, they could petition for both ways to see which would be more cost effective.

Chairman Tasset moved to request bids on both a pitched roof and slight slop roof. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Commissioner Boys moved to approve \$65,000.00 from the General Fund, if that is the fund decided, regarding the SFTCC remodel and move to the facility. Chairman Tasset seconded the motion.

Motion carried 3-0.

Kingsdown Senior Center

Ford County Clerk, Debbie Cox reported that she received notice that Kingsdown Senior Center will be closing. She can find no by-laws that state what can be done with the money they receive from the levy for the Senior Services. Kingsdown would have received \$1,165.00 this year. The first installment would have been made at the next meeting. Mr. Glen Kerbs stated the Commissioners should make a motion not to pay them so it would be on record.

Chairman Tasset moved to not pay the Kingsdown Senior Center the \$1,165.00 this year. Commissioner Snook seconded the motion. **Motion carried 3-0.**

February 18, 2019 Meeting-President's Day

Ford County Administrator, J.D. Gilbert stated the next meeting day would fall on President's Day. Normally if the meeting fell on a holiday, it would be held the next day. What would the commission like to do? Commissioner Snook will be out of town on the 19. Chairman Tasset has obligations on the 25th.

Chairman Tasset moved to have the next meeting February 19, 2019 at 3:30 pm. Commissioner Boys seconded the motion. **Motion carried 2-1.** Commissioner Snook voting no.

Resolutions-Transfer of Funds

Ford County Administrator, J.D. Gilbert recommended the Board Table the approval of the resolutions until he can check to make sure the numbers are correct.

Chairman Tasset moved to table the approval of all resolutions to the next meeting. Commissioner Boys seconded the motion. **Motion carried 2-1.** Commissioner Snook voted no.

Resolution No. 2019-07, In order to comply with K.S.A. 2-1318, The Board of County Commissioners do hereby RESOLVE to transfer the remaining unencumbered balance as of December 31, 2018, \$70,000 from the Noxious Weed Fund of 2018, to the Noxious Weed Capital Outlay Fund and further RESOLVE to transfer \$270,000 from the Noxious Weed Fund of 2018, to the Noxious Weed Equipment Reserve Fund.

Resolution No. 2019-08, In order to comply with County Resolution No. 87-10 and Resolution 87-11, the Board of County Commissioners do hereby RESOLVE to transfer the remaining unencumbered balance as of December 31, 2018, of \$1,205,000 from the General Fund, to the Capital Improvement Fund, and further RESOLVE to transfer \$1,200,000 from the General Fund to the Equipment Reserve Fund.

Resolution No. 2019-09, In order to comply with K.S.A. 68-590, The Board of County Commissioners do hereby RESOLVE to transfer the remaining unencumbered balance as of December 31, 2018, \$2000,000 from the Road and Bridge Fund of 2018, to Special Machinery Reserve Fund. Said Transfer shall be subject to limitations of K.S.A. 68-141g.

Resolution No. 2019-10, Pursuant to K.S.A. 19-120, In order to comply with K.S.A. 68-590, The Board of County Commissioners do hereby RESOLVE to transfer the remaining unencumbered balance as of December 31, 2018, \$500,000 from the Solid Waste Fund of 2018 to the Equipment Reserve Fund and further Resolve to Transfer \$2,600,000 from the Solid Waste Fund of 2018 to Capital Improvement Fund and further RESOLVE to transfer \$45,000 from the Solid Waste Fund of 2018 to the Hazardous Household Waste Fund. Said transfer shall be subject to limitations of K.S.A. 68-141g.

Resolution No. 2019-11, In order to comply with K.S.A. 19-120, The Board of County Commissioners do hereby RESOLVE to transfer the remaining unencumbered balance as of December 31, 2018, \$200,000 from the Health Fund of 2018 to the Capital Improvement Fund.

Resolution No. 2019-12, In order to comply with K.S.A. 19-3612c, The Board of County Commissioners do hereby RESOLVE to transfer the remaining unencumbered balance as of December 31, 2018, \$70,000 from the Fire District Fund of 2018 to the Fire Equipment Fund.

Resolution No. 2019-13, In order to comply with K.S.A. 12-110d, The board of county Commissioners do hereby RESOLVE to transfer the remaining unencumbered balance as of December 31, 2018, \$250,000 from the Ambulance fund of 2018, to the Ambulance Capital Outlay Fund.

Upcoming Meetings

KBI/KS Opioid Summit-Wichita KS, Feb 6-7, 2019

Kansas Association of City/County Management (KACM) Winter Conference February 14, 2019 – Marcus Welcome Center; WSU Campus Wichita

Annual Township Meeting: Feb. 15, 2019 @ 10:30 am. Western State Bank Expo Center

Local Gov't Day – Feb. 21, 2019 from 8:30 am -5:00 pm, Mariah Hills Banquet Room

Dodge City Chamber Annual Meeting & Banquet - February 23, 2109 Boot Hill Casino and Resort Conference Center - 4100 W Comanche

Dodge City Night in Topeka: 5:30 pm., Tuesday, February 26, 2019 Capital Plaza, Topeka

National Assoc. of Counties (NACo) Legislative Conference: March 2 - 6, 2019 Washington Hilton, Washington, DC

3i Show: March 21-23, 2019 - WSB Expo Center

2019 Western KS Congressional Delegation / Briefing and Reception: March 23-26, 2019 Washington DC

Executive Session-Sheriff's Office-Bid Results

Chairman Tasset moved at 4:32 p.m., the Board recess into executive session to discuss information technology (IT) matters at the Ford County Sheriff's Office and Detention Center pursuant to the matters relating to security measures exception to the Kansas Open Meeting Act, K.S.A. 75-4319(b)(12). The open meeting to resume in this location at 5:29 p.m.

In addition to the Commissioners, the County Administrator, Assistant County Administrator, Ford County Sheriff, Ford County Undersheriff, IT Director, Captain Willard Gordon, Lieutenant Cameron Skeen and County Counselor should be included in the executive session. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Commissioners resumed regular meeting at 5:29 p.m.

Commissioner Boys moved to approve the Sheriff to purchase from Decker Electric for \$574,000. Commissioner Snook second the motion. **Motion Carried 3-0.**

Adjournment

Commissioner Boys moved to adjourn the meeting at 5:32 p.m. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS**

Shawn Tasset, Chairman

ATTEST:

Debbie Cox, County Clerk