

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**WORK SESSION OF February 5, 2018**  
**MEETING NUMBER 2018-3**  
**COMMISSION CHAMBERS**  
**3:00 P.M.**



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Chris Boys, Chairman

Shawn Tasset, Commissioner

Ken W. Snook, Commissioner

J.D. Gilbert, County Administrator

Debbie Cox, County Clerk

Chairman Boys opened the meeting at 3:00 pm. and reminded those in attendance that no action would be taken.

**Ford County Fire- South Fire Station**

**Non-government related events/ weddings in lobby of Government Center**

**ADJOURNMENT:**

The meeting was adjourned at 3:25 p.m.

**BOARD OF COUNTY COMMISSIONERS**  
**FORD COUNTY, KANSAS**

**Chris Boys, Chairman**

**ATTEST:**

**Debbie Cox, County Clerk**

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**REGULAR MEETING OF February 5, 2018**  
**MEETING NUMBER 2018-04**  
**COMMISSION CHAMBERS**  
**3:30 P.M.**



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Chris Boys, Chairman  
Ken W. Snook, Commissioner  
Shawn Tasset, Commissioner

J.D. Gilbert, County Administrator  
Debbie Cox, County Clerk

Chairman Boys called the meeting to order at 3:30 p.m. Dr. Shawn Fletcher, with Fort Dodge Church led the group in prayer. Chairman Boys then led the Pledge of Allegiance.

Chairman Boys moved to amend the agenda to add to the Consent Agenda the appointment of Michael Burns to CFAB, and under #10 of County Administrator's Report, Burn Ban. Commissioner Tasset seconded the motion.

**Motion carried 3-0.**

### **Consent Agenda**

Approval of Minutes: Meeting 2018-02  
CMB Application-Leoabardo Del Rel/Rancho El Pelomino LLC  
CFAB Appointment-Michael Burns

Commissioner Tasset moved to approve the consent agenda as presented and to appoint Michael Burns to the CFAB board. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Approval of Claims for Payment: \$657,107.46**

Chairman Boys moved to approve the payment of claims for \$657,107.46. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Open Public Comment-None**

### **Unfinished Business- Sheriff State & Federal Asset Forfeiture Reports**

Sheriff Bill Carr presented for approval the annual Asset Forfeiture reports for the State & Federal Government that are needed to be approved and signed by the Chairman.

Commissioner Tasset moved to accept and approve the annual asset forfeiture reports for the State and Federal Government. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Legal Counsel**

**Legal Counsel-Addendum**

Ford County’s Legal Counsel Mr. Glenn Kerbs, presented for approval an addendum to the legal counsel’s agreement that was signed at the last meeting. This addendum would add Mr. Clayton Kerbs as assistant legal counsel for Ford County. Nothing else would change in the signed agreement.

Commissioner Boys moved to approve the addendum adding Mr. Clayton Kerbs as assistant Legal Counsel for Ford County. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**County Administrators’ Report**

**Building Solutions-Landfill Building Update**

A Building Solutions representative updated the commission on the progress of the Landfill Building. The completion date is April 9<sup>th</sup> 2018.

**Fuel Bids**

Chris O’Neal Road and Bridge Director went out for bids for the years fuel needs. Seven bid packets were sent out, four were received.

Sealed Fuel Bids 2018					
		9 Month Bid (March 1, 2018 - November 30, 2018)			
Vendor	Location	E-10 Unleaded	#2 Dyed Diesel	#2 Clear Diesel	# 1 Diesel
A-V Energy	Dodge City, Kansas	\$2.3002	\$2.2642	\$2.5202	Price of #2 Diesel + difference in rack price of #1 & #2 diesel at the time of order
Mansfield Oil	Gainesville, Georgia	No Bid			

<b>Petroleum Traders</b>	Fort Wayne, Indiana	\$2.2334	\$2.1933	\$2.4473	Price of #2 Diesel + difference in rack price of #1 & #2 diesel at the time of order
<b>Winan's Oil</b>	Dodge City, Kansas	\$2.30	\$2.09	\$2.46	As Needed Market Price
<b>Nusser Oil</b>	Jetmore, Kansas	\$2.14	\$2.12	\$2.38	Dyed \$2.37 Clear \$2.63
<b>Bredfeldt Oil, Inc</b>	Dodge City, Kansas	No Bid			
<b>Hilker Oil Co</b>	Cimarron, Kansas	No Bid			
#1 Diesel is for Blending in Winter Months					
#2 + Difference = The price of #2 fuel (Dyed or Clear) plus the difference in price of #1 that day at the Rack					
The \$0.0250 per gallon price is an additive, not what was specified, asked for a #1 blend.					

Mr. O'Neal is recommending the low bid from Nusser Oil.  
Commissioner Snook stated he prefers to buy local. Chairman Boys agreed.

Commissioner Tasset moved to accept the low bid from Nusser Oil. Chairman Boys seconded the motion. **Motion carried 3-0.**

### **Road and Bridge-Request for Bids: Oil Distributer**

Chris O'Neal Road and Bridge Director, is requesting permission to go for bids on a new oil distributer. The current equipment was purchased in 2014. It has had over \$21,000 in maintenance cost, with no support from the manufacturer Mauldin.

Chairman Boys moved to go for bids for a new Oil Distributer. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

### **Economic Development Update**

Joann Knight Executive Director of Dodge City/Ford County Development Corp. updated the board on the Work force issues. The work on a mid-level medical college to the area. Surveys have gone out. The Dodge City/Ford County Development Corp. has recently joined the Work Economic Development Alliance. This helps companies looking to expand or relocate identify communities with suitable sites for small manufacturers.

**Annual Noxious Weed Eradication Progress Report 2017**

Julie Boatright, in for Noxious Weed Director David Nichols, presented for approval and signature the results of the annual Noxious Weed eradication Progress Report from 2017. This report must be turned into the state every year.

Commissioner Tasset moved to approve and sign the Noxious Weed Eradication progress report for 2017. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Annual Noxious Weed Management Plan 2018**

Julie Boatright, in for Noxious Weed Director David Nichols, presented for approval and signature the 2018 management plan.

Chairman Boys moved to approve the 2018 management plan. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**County Attorney-Software Unlimited Corporation Contract**

Kevin Salzman Ford County Attorney, is asking for approval to purchase new case management software for \$77,000 from Software Unlimited Corporation.

This new software would allow all easy communications between his office, the courts and defense attorneys. The e-file that the attorneys use now only the secretaries have access to, so if attorney is in court they have to call the office to get what they need. This software would allow that attorney to pull information on his laptop.

Commissioner Snook moved to approve the contract with Software Unlimited Corporation for case management software. Chairman Boys seconded the motion. **Motion carried 3-0.**

**Non-government Related Events/Weddings in Lobby of Government Center**

County Administrator J.D. Gilbert, is asking the commission for a clear policy on the use of the Lobby for events. He has had several requests to use the lobby. In the minutes dated 10-15-2001 there was a motion, to disallow any non-government activities in the Ford County Government Center after 5:00 p.m. and before 8:00 am. Monday through Friday or on weekends or holidays. This motion was re-approved in meeting No. 2006-24. Mr. Gilbert stated he would like this changed, to end activities before 5:00 pm. because of the need to keep workers past 5:00 pm. Commissioner Snook stated he did not think we should allow any activities in the lobby of the building; this is a government building as there are government office in the building. Commissioner Tasset stated that he understands the thought process that led to this in 2001. He feels to not allow any activities would be wrong. The Lobby is an amazing piece of artwork that the public could enjoy. Chairman Boys agreed.

Commissioner Snook moved to not allow any activities in the lobby. Commissioner Tasset seconded the motion for discussion. **Motion failed 1-2.** Chairman Boys and Commissioner Tasset voting no.

Commissioner Tasset stated he would like to get a clarified police; he is concerned to say what can and cannot be done, he would like the public to be able to use the lobby. Chairman Boys stated that right now the public can request events for the lobby as long as they are Monday through Friday from 8:00 a.m. to 5:00 p.m. He would like to see what a policy would look like.

Chairman Boys moved to have Administration and department heads to work on a policy for the use of the Lobby and bring it back to the next commission meeting. Commissioner Tasset seconded the motion. **Motion carried 2-1.** Commissioner Snook voting no.

### **County Commissioner Committee Assignments**

The commissioners need to review the committees they are on and reappoint, to update. Current committee's the commission are on; Highway 50 lists Shawn Tasset with Danny Gillum as alternate. Commissioner Snook stated he would be the alternate. Shawn Tasset stated he would stay on the Highway 50 committee. SW KS Emergency Planning Council list Ed Elam. The Commissioners would like the County Administrator J.D. Gilbert or his appointee to be on the SW KS Emergency Planning Council. Chairman Chris Boys will stay on the DC/FO County Development Committee, both the Management committee and the Board. Commissioner Shawn Tasset will stay on the CFAB Board and Santa Fe Trail Solid Waste Authority Board

Chairman Boys moved to approve the alternate on the Highway 50 Committee from Danny Gillum to Ken Snook and from the SW KS Emergency Planning Council, replacing Ed Elam with Administrator J.D. Gilbert. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

Commissioner Tasset moved to make the Public Building Committee the three Commissioners. Chairman Boys seconded the motion. Motion carried. **Motion carried 3-0.**

### **Meritorious Service Award**

Communications Director Elliot Linke, presented to Miss. Grace Gonzales an award for Meritorious Service in performance above and beyond the call of duty. The commissioners thanked Miss. Gonzales for her service. Commissioner Tasset stated his daughter was born at home so he understands the need to have someone calm on the phone when needed.

### **Burn Ban**

Ford County Fire Chief Rob Boyd, explained why he has not implemented a burn ban. We are extremely dry; he stated we need to have heavy snow or ice storm to lay down the growth that is standing so it will hold the moisture in. He would like to wait two weeks to get some controlled burning done. Commissioner Tasset asked if the Chief could have a burn ban ready in two weeks for the next commission meeting so that if it is needed they could discuss it at that time. Chief Boyd stated he will bring that to the next meeting.

### **Upcoming Meetings**

CFAB Meeting was rescheduled for Wednesday, February 7 at 6:00 pm. in the City Commission Chambers

Annual Township Meeting: February 16, 2018. Registration starts at 10:30 am. Western State Bank Expo Center

Dodge City Chamber Annual Meeting & Banquet: 6:00 pm. February 24, 2018 (Mardi Gras Celebration) Boot Hill Casino and Resort Conference Center

Note: The next Regular Board of County Commissioner's Meeting will be Tuesday Feb 20<sup>th</sup> vs. Monday Feb. 19<sup>th</sup> due to Presidents Day.

**Executive Session-To Discuss Personnel Matters of Non-elected Personnel; County Administrator's Evaluation**

Chairman Boys moved to recess into executive session at 5:00 pm. for 20 minutes in the commission chambers to discuss Personnel Matters of Non-elected Personnel; The justification for closing the meeting is for the County Administrator's Evaluation. The executive session will include Legal Counsel, Mr. Glenn Kerbs, County Administrator, J.D. Gilbert, and the County Commissioners. Commissioner Tasset seconded the motion. **Motion carried. 3-0.**

Commissioner Tasset stated they would be in executive session for 20 more minutes.

Commission meeting resumed at 5:40 pm in the Commission Chambers for regular session. No action taken.

**Adjournment**

Commissioner Tasset moved to adjourn at 5:40 am. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS  
FORD COUNTY, KANSAS**

**Chris Boys, Chairman**

**ATTEST:**

**Debbie Cox, County Clerk**