

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**WORK SESSION OF JANUARY 6, 2023**  
**MEETING NUMBER 2023 - 04**  
**COMMISSION CHAMBERS**  
**3:15 P.M.**



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman  
Chris Boys, Commissioner  
Ken W. Snook, Commissioner

J.D. Gilbert, County Administrator  
Debbie Cox, County Clerk

Chairman Tasset called the meeting to order. He announced no action would be taken.

**Ford County Surveyor: GIS Pricing**

**ADJOURNMENT:**

The meeting adjourned at 3:28 p.m.

**BOARD OF COUNTY COMMISSIONERS**  
**FORD COUNTY, KANSAS**

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**Shawn Tasset, Chairman**

**ATTEST:**

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**Debbie Cox, County Clerk**

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**MEETING OF FEBRUARY 6, 2023**  
**MEETING NUMBER 2023-05**  
**COMMISSION CHAMBERS**  
**3:30 P.M.**



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman  
Chris Boys, Commissioner  
Shawn Tasset, Commissioner

J.D. Gilbert, County Administrator  
Debbie Cox, County Clerk

Chairman Tasset requested that the County keep the Snook family in their prayers.

Chairman Tasset called the meeting to order. Pastor Kirk Larson, Grace Community Church, led the group in prayer, followed by Chairman Tasset who led the group in the Pledge of Allegiance.

Chairman Tasset moved to amend the agenda and add an Executive Session at the end of the meeting. Commissioner Boys seconded the motion. **Motion carried 3-0.**

### **Consent Agenda**

Approval of Minutes Meeting: 2023- 02; 2023- 03

Credit Card Statement

Additions & Abatements: 2022 RE \$-68,925.44; 2022 PP \$-1,724.74; 2022 Oil & Gas \$-22,267.24

School Health Nursing Services Contract between Ford County and USD No. 381

Cereal Malt Beverage License: Leobardo Del Real dba Rancho El Palomino LLC

Cereal Malt Beverage Application: Noe Ochoa dba Rancho El Nopalito

Cereal Malt Beverage Application: Gwen Fetters dba Dodge City Raceway Park

Commissioner Boys moved to approve the consent agenda, as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Approval of Claims for Payment: \$1,039,017.50**

Commissioner Tasset moved to approve the claims for payment as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Open Public Comment**

Commissioner Snook stated that Young Guns was very happy with the work that Pat Heeke has done down at the Expo Center for them. She replied she has a great team who works well together.

Chairman Tasset thanked the Sheriff, his officers, all of the First Responders and Communications for the work they do and did at the event that happened. Praying for full recovery for all.

### **Unfinished Business – None**

### **Legal Counsel**

#### **Resolution Appointing the District Coroner for the Sixteenth Judicial District of the State of Kansas Pursuant to K.S.A. 22a-226**

Ford County Legal Counsel Mr. Glenn Kerbs presented for adoption, Resolution No. 2034-07 A Resolution Appointing Dr. James Moffitt the District Coroner for the Sixteenth Judicial District of the State of Kansas Pursuant to K.S.A. 22a-226.

Chairman Tasset moved to adopt Resolution No. 2034-07 A Resolution Appointing Dr. James Moffitt the District Coroner for the Sixteenth Judicial District of the State of Kansas Pursuant to K.S.A. 22a-226. Commissioner Boys seconded the motion. **Motion carried 3-0.**

#### **District Coroner Contract**

Ford County Legal Counsel Mr. Glenn Kerbs presented for approval the contract for the District Coroner.

Chairman Tasset moved to approve the contract for the District Coroner as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

#### **Consulting Agreement**

Ford County Legal Counsel Mr. Glenn Kerbs and Ford County Health Director, Angela Sowers presented for approval the consulting agreement between Dr. R.C. Trotter and Ford County. This is to update the contract Ford County and Dr. Trotter made in 2004. The Health department is required to have a consulting Dr. available to them at all times.

Chairman Tasset moved to approve the Consulting Agreement between Ford County and Dr. R.C. Trotter. Commissioner Snook seconded the motion. **Motion carried 3-0.**

#### **Resolution to Continue Corporate VISA**

Ford County Legal Counsel Mr. Glenn Kerbs presented for adoption Resolution No. 2023-08 A Resolution to continue corporative VISA card accounts with First Bankcard, A Division of First National Bank of Omaha. The only changes are identifying Kourtney Soltero as Treasurer and repeal of Resolution No. 2021-21.

Chairman Tasset moved to adopt Resolution No. 2023-08 A Resolution to continue corporative VISA card accounts with First Bankcard, A Division of First National Bank of Omaha. As presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

## County Administrator's Report

### KDOT: Project #56-29 KA-652-01

Ford County Engineer Jon Halbgewachs presented the KDOT project #56-29 KA-6526-01 invoice for approval. This is for the 112 and Outlaw Rd improvement for the Hilmar Cheese Company's plant. The state will cover 80 percent with the County paying 20 percent of the project.

Chairman Tasset moved to approve the KDOT project #56-29 KA-6526-01 invoice. Commissioner Boys seconded the motion. **Motion carried 3-0.**

### Engineering Change Order for 113 Road Resurfacing Design

Ford County Engineer Jon Halbgewachs presented for approval the engineering change order for 113 Road resurfacing design. This change order for Kirkham Michael is to complete additional design and bidding work requested by the Commissioners for the 113 Road resurfacing project.

Chairman Tasset moved to approve the Engineering Change order for the 113 Road Resurfacing design as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### Ford County Engineer: Report

Ford County Engineer Jon Halbgewachs updated the board on current projects.

Pavement maintenance study by Keith Browning. Road and Bridget Superintendent Chris O'Neal resented the results for the study.

Off-System Bridge 97 replacement – on 134 Road south of Jewell Road, over Coon Creek. GSI has extracted soil samples and is working on the foundation design for the bridge. Kirkham Michael has submitted permit applications. May need to slide the bid to April 2023.

Low Water Crossing on 127 Road between Kettle and Marshall Roads- Will bid out with the Off-System Bridge 97 replacement.

Jewell Road Reclamation completed in 2021 – APAC has been notified of the need of a response by January 31. There has been no reply from them. Will be contacting them again.

KDOT Passing Lane Projects in Ford County – February 15, 2023 letting KDOT Proj #3234: on US-50, starting 1.6 miles east of the east junction US-50/US-283 thence east for 1.5 miles (near 120 Road). The latest start date of construction is listed as March 5, 2024. February 15, 2023 letting KDOT Proj %5780: ON us-50, starting 1.4 miles east of 126 Road, then east 2.18 miles east of Spearville. The latest start date of construction is listed as March 5, 2024.

Solar Farm – a 1,200-1,600 acre solar farm is proposed in southcentral Ford and northcentral Clark Counties.

### Road and Bridge: Purchase Agreement

Road and Bridge superintendent Chris O'Neal presented for approval the purchase agreement between Ford County and Fischer Cattle.

Chairman Tasset moved to approve the purchase agreement between Ford County and Fischer Cattle as presented. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**Noxious Weed: Agreement with KDOT to Treat Noxious Weeds**

Noxious Weeds Director David Nichols presented for approval the Kansas Department of Transportation, Bureau of Maintenance and Ford County. This states Ford County agrees to enter into a performance agreement, where in the County shall treat all noxious weeds on State Highway rights-of-way in the County.

Commissioner Snook moved to approve the agreement between Ford County and the Kansas Department of Transportation, Bureau of Maintenance. Chairman Tasset seconded the motion. **Motion carried 3-0.**

**Sheriff's Office: Annual Asset Forfeiture Report**

Ford County Sheriff Bill Carr presented for signature the annual State and Federal Asset Forfeiture Reports.

Commissioner Boys moved to approve signing the annual State & Federal Asset Forfeiture Reports. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Kansas Natural Resource Coalition: 2023 Membership Dues**

Kansas Natural Resource Coalition 2023 membership dues was presented for approval.

Chairman Tasset moved to approve the 2023 Kansas Natural Resource Coalition membership dues. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**Ford Township Appointment Changes****Ford Township Clerk: Resignation**

Ford County Clerk Debbie Cox gave the status of the Ford Township Clerk. In the November 2022 election, Lance Feikert was elected as the Ford Township Clerk, he has declined the position.

Chairman Tasset moved to approve the resignation of Mr. Feikert for the Ford Township Clerk position. Commissioner Sook seconded the motion. **Motion carried 3-0.**

**Ford Township Treasurer: Resignation**

Ford County Clerk Debbie Cox, stated Mr. Jeff Breuer is requesting to resign as the Ford Township Treasurer position. Chairman Tasset moved to approve the resignation from Mr. Jeff Breuer as the Ford Township Treasurer. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**Ford Township Treasurer: Appointment**

Ms. Chambre Reigel-Breuer has applied for the Ford Township Treasurer position.

Chairman Tasset moved to appoint Ms. Chambre Reigel-Breuer as Ford Township Treasure.

Commissioner Boys seconded the motion. **Motion carried 3-0.**

### **Ford Township Clerk: Appointment**

Mr. Jeff Breuer has applied for the Ford Township Clerk position.

Chairman Tasset moved to appoint Mr. Jeff Breuer as the Ford Township Clerk. Commissioner Boys seconded the motion. **Motion carried 3-0.**

### **Joint Meeting Schedule**

The City of Dodge City is requesting a Taxing Entity Meeting on US 50 and Loretta. They have proposed March 7<sup>th</sup>, 8<sup>th</sup> or 9<sup>th</sup> at 6:30 pm.

Chairman Tasset moved to approve March 9<sup>th</sup> as Ford County Commission's preferred date for the Joint City / County Meeting. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Upcoming Meetings**

KAC County Day at the Capital: February 9<sup>th</sup>, 2023, KS State Capital

NACO Legislative Conference: February 11<sup>th</sup>-14<sup>th</sup> Washington DC

Annual Township Meeting: February 15, 2023 at 10:30 am, Expo Center

Kansas Association of City/County Management Winter Seminar: February 16, 2023 WSU-Marcus Welcome Center

SW Kansas Highway Association Meeting -9:00 am February 16, 2023, Clarion Inn, Garden City

### **Executive Session**

#### **Executive Session: Attorney Client Privilege**

Chairman Tasset moved the Board recess into executive session for 5 minutes, to discuss the contract with Decker, attorney client privilege, exception to the Kansas Open Meetings Act, K.S.A. 15-4319(b)(2). The open meeting to resume in this location at 5:00 pm. In addition to the Commissioners, the County Administrator, County Counselor, and Ford County Sheriff Bill Carr should be included in the executive session.

Commissioner Boys seconded the motion. **Motion carried 3-0.**

Commission returned to regular session, Chairman Tasset announced no action taken.

**Adjournment**

Chairman Tasset moved to adjourn the meeting at 5:02 p.m. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS  
FORD COUNTY, KANSAS**

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Shawn Tasset, Chairman

Attested:

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Debbie Cox, County Clerk