

FORD COUNTY COMMISSIONERS' MEETING MINUTES
REGULAR MEETING OF February 19, 2019
MEETING NUMBER 2019-06
COMMISSION CHAMBERS
3:30 PM.



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center. Rev. Jerre Nolte, First United Methodist Church, led the group in prayer. Chairman Tasset led the Pledge of Allegiance.

Those present were:

Shawn Tasset, Chairman
Ken W. Snook, Commissioner (Absent)
Chris Boys, Commissioner

J.D. Gilbert, County Administrator
Debbie Cox, County Clerk

Chairman Tasset moved to amend the agenda to include Resolution No. 2019-16 **A RESOLUTION ENDORSING EFFORTS BY THE CITY OF DODGE CITY TO CREATE A KANSAS BOARD OF REGENTS UNIVERSITY CENTER IN DODGE CITY** to the Consent Agenda. Commissioner Boys seconded the motion. **Motion carried 2-0.**

Consent Agenda

Approval of Minutes Meeting- 2019- 04; 019-05
Approval of CMB License-Triple T Promotions LLC/DC Raceway Park
Approval of Additions & Abatements-2018 RE-2,641.68; 2018 PP \$-14.90
Approval of Resolution No. 2019-16

Joan Knight with Dodge City/Ford County Development, and Melissa McCoy with the City of Dodge City, gave an update on the progress of the Regents University Center in Dodge City. They have been given the ok by the Kansas Board of Regents to work with Fort Hays State. They hope to have something in place by August.

Chairman Tasset moved to approve the Consent Agenda as presented. Commissioner Boys seconded the motion. **Motion carried 2-0.**

Approval of Claims for Payment: \$427,924.35

Commissioner Boys moved to approve the claims for \$427,924.35. Chairman Tasset seconded the motion. **Motion carried 2-0.**

Open Public Comment- None

Unfinished Business**Human Resources- Wellness Incentive Alternatives**

Members of the Policy Committee, Danielle Crouch, and Chris O'Neal, with Molly Johnson Representing HR, presented the 2019 Incentive Guide they have been working on. This will give employees an incentive to earn credits by participating in various wellness activities though out the year. These will be per quarter with the maximum being \$75 each quarter for 2019. They are asking for this policy to be approved.

Chairman Tasset moved to approve as presented the Wellness Incentive. Commissioner Boys seconded the motion. **Motion carried 2-0.**

Resolutions-Transfer of Funds

Chairman Tasset moved to approve **RESOLUTION NO. 2019-07, In order to comply with K.S.A. 2-1318, The board of County Commissioners do hereby RESOLVE to Transfer the remaining unencumbered balance as of December 31, 2018, \$70,000 from the Noxious Weed Fund of 2018, to the Noxious Weed Capital Outlay Fund and further RESOLVE to transfer \$270,000 from the Noxious Weed Fund of 2018, to the Noxious Weed Equipment Reserve Fund.** Commissioner Boys seconded the motion. **Motion carried 2-0.**

Chairman Tasset moved to approve **RESOLUTION NO. 2019-08, In order to comply with the County Resolution No. 87-10 and Resolution 87-11, the Board of County Commissioners do here by RESOLVE to transfer the remaining unencumbered balance as of December 31, 2018 of \$1,205,000 from the General Fund, to the Capital Improvement Fund, and further RESOLVE to transfer \$1,200,000 from the General Fund to the Equipment Reserve Fund.** Commissioner Boys seconded the motion. **Motion carried 2-0.**

Chairman Tasset moved to approve **RESOLUTION NO. 2019-09, In order to comply with K.S.A. 68-590, The board of County Commissioners do hereby RESOLVE to transfer the remaining unencumbered balance as of December 31, 2018, \$200,000 from the Road and Bridge Fund of 2018, to the Special Machinery Reserve Fund.** Commissioner Boys seconded the motion. **Motion carried 2-0.**

Chairman Tasset moved to approve **RESOLUTION NO. 2019-10, Pursuant to K.S.A., The Board of county Commissioners do hereby RESOLVE to transfer the remaining unencumbered balance of December 31, 2018 \$250,000 from the Solid Waste Fund of 2018 to the Equipment Reserve Fund and further RESOLVE to transfer \$1,300,000 from the Solid Waste Fund of 2018 to Capital Improvement Fund and Further Resolve to transfer \$45,000 from the Solid Waste Fund of 2018 to the Hazardous Household Waste Fund. Said transfer shall be subject to limitations of K.S.A. 68-141g.** Commissioner Boys seconded the motion. **Motion carried 2-0.**

Commissioner Tasset moved to approve **RESOLUTION NO. 2019-11, In order to comply with K.S.A. 19-120, The Board of County Commissioners do hereby RESOLVE to transfer the remaining unencumbered balance as of December 31, 2018, \$200,000 from the Health Fund of 2018 to the Capital Improvement Fund.** Commissioner Boys seconded the motion.

Motion carried 2-0.

Chairman Tasset moved to approve **RESOLUTION NO. 2019-12, In order to comply with K.S.A. 19-3612c, The Board of County Commissioners do hereby RESOLVE to transfer the remaining unencumbered balance as of December 31, 2018 \$70,000 from the Fire District fund of 2018, to the Fire Equipment Fund.** Commissioner Boys seconded the motion. **Motion carried 2-0.**

Chairman Tasset moved to approve **RESOLUTION No. 2019-13, In order to comply with K.S.A. 12-110d, The board of County Commissioners do hereby RESOLVE to transfer the remaining unencumbered balance as of December 31, 2018, \$250,000, to the Ambulance Capital Outlay Fund.** Commissioner Boys seconded the motion. **Motion carried 2-0.**

Legal Counsel-None

County Administrator's Report

County Engineer Report

County Engineer, Jon Halbgewachs was not in at the time. Moved to the end of the agenda.

Communications-Freedom Communications Technologies

Ford County Communications Director, Elliot Linke is asking for approval to purchase a radio service monitor from Freedom Communications Technologies for \$32,320.00. This will eliminate the need of a technician to maintain the radios and save the county \$48,000 per year, by allowing in house maintenance of the radios.

Commissioner Boys moved to approve the purchase of a radio service monitor from Freedom Communications Technologies for \$32,320.00. Chairman Tasset seconded the motion.

Motion carried 2-0.

Western State Bank Expo Center-Building Expansion

Danielle Crouch, WSB Expo manager reviewed the panning details of the new building addition. She is asking for direction the Commission would like her to take in the next step. She will need to get an architect if the Commission would want to go on with the expansion. She does know one that is local and is familiar with the existing building. Chairman Tasset stated it would be good to have one that is familiar with the existing building. Chairman Tasset asked what fund this was coming from. County Administrator, J.D. Gilbert stated the Capital Improvement Fund.

Chairman Tasset moved to approve Ms. Crouch to contact a local architect. Commissioner Boys seconded the motion. **Motion carried 2-0.**

League of Kansas Municipalities 2019 Dues

County Administrator, J.D. Gilbert, stated the 2019 Dues are due for the League of Kansas Municipalities. We have not paid dues for a few years. Mr. Gilbert stated that we could still attend functions through them, without paying the dues.

Commissioner Boys moved to decline paying the 2019 dues from League of Kansas Municipalities. Chairman Tasset seconded the motion. **Motion carried 2-0.**

Ford County Attorney's Office-Bid Results-Carpet

Ford County Attorney, Kevin Salzman, presented the 3 bids received.

Guthrie Floor Covering	\$18,070.00
Carpet For Less LLC	\$16,910.78
Davis Salsbury Floor Covering	\$23,035.95

Mr. Salzman is recommending Guthrie Floor Covering for \$18,070.00. He knows they came in and measured all the spaces, they are a local company.

Commissioner Boys moved to approve the carpet bid from Guthrie Floor Covering for \$18,070.00. Chairman Tasset seconded the motion. **Motion carried 2-0.**

Maintenance and Construction-Request of Bids

Ford County Fire Chief Rob Boyd spoke for Maintenance Supervisor, Don Larman, who could not be present. He is asking to go for bids on shower renovations at Ford County Fire Station 1. They have two showers; one has been out of commission for a while and needs to be replaced. He would like to go ahead and replace both showers as they are heavily used.

Chairman Tasset moved to allow Maintenance Supervisor, Don Larman to go for bids for the two showers at Ford County Fire Station 1. Commissioner Boys seconded the motion.

Motion carried 2-0.

Resolution No. 2019-14- Zoning Case 2019-01

Planning and Zoning Director, Mark Shriwise, presented for approval Resolution No. 2019-14 A **RESOLUTION TO APPROVING ZONING CASE 2019-01, A CONDITIONAL USE AND DEVELOPMENT PLAN FOR THOMAS ODELL ROST, HARRIETT ANNE ROST MACNISH, AND AT & T MOBILITY HAS PETITIONED FOR A CONDITIONAL USE PERMIT AND DEVELOPMENT PLAN FOR THE PURPOSE OF ESTABLISHING A MASTER TELECOMMUNICATION CENTER ON A TRACT OF GROUND, APPROXIMATELY 100 FT X 100 FT SQUARE, SITUATED IN THE SOUTHEAST QUARTER (SE/4) OF THE SECTION FOURTEEN (14), TOWNSHIP TWENTY-SIX (26) SOUTH, RANGE TWENTY-FOUR (24) WEST OF THE 6TH PRINCIPAL MERIDIAN IN FORD COUNTY, KANSAS.**

Mr. Shriwise stated that the Ford County Zoning Board voted 3 in favor and 1 abstain to recommend to the Ford County Board of Commissioners approval of the application for conditional use and development plan.

Commissioner Boys stated his concern where this tower is going up because of the dangerous road. Mr. Shriwise stated he could bring a map showing where the towers are and the owners of them.

Chairman Tasset moved to table this until the next meeting to be able to see the map. Commissioner Boys seconded the motion. **Motion carried 2-0.**

RESOLUTION NO. 2019-15- Zoning Case 2018-06

Mr. Mark Shriwise, Ford County Planning and Zoning Director, presented for approval Resolution No. 2019-15 **A RESOLUTION APPROVING A SUBDIVISION "112 ROAD ADDITION PLAT " FORD COUNTY ZONING CASE 2018-06; FOR A TRACT OF LAND LOCATED IN THE EAST HALF (E/2) OF SECTON 13, TOWNSHIP 26 SOUTH, RANGE 25 WEST OF THE 6TH PRINCIPAL MERIDIAN IN FORD COUNTY, KANSAS.**

Commissioner Boys moved to approve Resolution No. 2019-15 **A RESOLUTION APPROVING A SUBDIVISION "112 ROAD ADDITION PLAT " FORD COUNTY ZONING CASE 2018-06; FOR A TRACT OF LAND LOCATED IN THE EAST HALF (E/2) OF SECTON 13, TOWNSHIP 26 SOUTH, RANGE 25 WEST OF THE 6TH PRINCIPAL MERIDIAN IN FORD COUNTY, KANSAS** Chairman Tasset seconded the motion. **Motion carried 2-0.**

County Engineer's Report

Ford County Engineer, Jon Halbgewachs reported on the projects he has been working on. Mulberry Creek Truss- Last week the soil borings were done and sent to the testing lab. KDOT has granted authorization to begin acquisition of right of way and moving of utilities. The construction bid date is scheduled for September 18, 2019. OS Bridge 31 Widening- Kirkham Michael anticipates having the preliminary plans completed for a Field Check in March. Biennial Routine Bridge Inspections- Kirkham Michael is currently working on field inspections. Had some delay because of the weather but anticipates completing field work by February 15 and having the inspection report by May.

Paved Roads Evaluation-Chris O'Neal and Mr. Halbgewachs are working to develop a proposal of improvements for the Commissioners to consider for the 2020 budget.

Upcoming Meetings

Dodge City Chamber Annual Meeting & Banquet - February 23, 2109 Boot Hill Casino and Resort Conference Center - 4100 W Comanche

Dodge City Night in Topeka: 5:30 pm., Tuesday, February 26, 2019 Capital Plaza, Topeka

National Assoc. of Counties (NACo) Legislative Conference: March 2 - 6, 2019 Washington Hilton, Washington, DC

3i Show: March 21-23, 2019 - WSB Expo Center

2019 Western KS Congressional Delegation / Briefing and Reception: March 23-26, 2019 Washington DC

Community Facilities Advisory Board (CFAB): March 27, 2019 at 6 pm., City Hall

Chairman Tasset moved to adjourn the meeting at 4:39 pm. Commissioner Boys seconded the motion. Motion carried 2-0.

**BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS**

Shawn Tasset, Chairman

ATTEST:

Debbie Cox, County Clerk