

FORD COUNTY COMMISSIONERS' MEETING MINUTES
WORK SESSION OF March 5, 2018
MEETING NUMBER 2018-8
COMMISSION CHAMBERS
9:00 A.M.



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Chris Boys, Chairman

Dr. Shawn Fletcher, Assistant County Administrator

Shawn Tasset, Commissioner (Absent)

Debbie Cox, County Clerk

Ken W. Snook, Commissioner

Chairman Boys opened the meeting at 9:00 am. and reminded those in attendance that no action would be taken.

SFTCC- Update regarding the Previous County Health Building

ADJOURNMENT:

The meeting was adjourned at 9:30 am.

BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS

Chris Boys, Chairman

ATTEST:

Debbie Cox, County Clerk

FORD COUNTY COMMISSIONERS' MEETING MINUTES
REGULAR MEETING OF March 5, 2018
MEETING NUMBER 2018-09
COMMISSION CHAMBERS
9:30 A.M.



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Chris Boys, Chairman

Ken W. Snook, Commissioner

Shawn Tasset, Commissioner (Absent)

Dr. Shawn Fletcher, Assistant County Administrator

Debbie Cox, County Clerk

Chairman Boys called the meeting to order at 9:30 a.m. Dr. Shawn Fletcher, from Ft. Dodge Chapel led the group in prayer. Chairman Boys then led the Pledge of Allegiance.

Consent Agenda

Approval of Minutes: Meeting 2018-05; 2018-06: 2018-07

Credit Card Statement-\$10,712.80

KWORCC Statement

Southwest Kansas Area Agency on Aging Re-Appointment

Commissioner Snook moved to approve the consent agenda as presented with the re-appointment of Jane Ervin to the Southwest Kansas Area Agency on Aging board of directors. Chairman Boys seconded the motion. **Motion carried 2-0.**

Approval of Claims for Payment: \$329,648.16

Chairman Boys moved to approve the payment of claims for \$329,648.16. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Open Public Comment

Ken Stehlik with the Ford County Historical Society spoke of the need for the Historical Society to turn the former Ford County Health Department building into a Ford County Museum. The Historical Society has obtained an estimate for the repair of the roof. They have retained a historic architect for the Home of Stone who will also be looking at the former Health Department to advise on restoration and repair of the building that is a historic building. There are grants that the Historical Society can receive for the restoration and repair and other potential funding sources for the Ford County Museum.

Unfinished Business**Non-government Related Events/Weddings in Lobby of Government Center**

HR Director Pat Heeke stated that she had drafted a policy concerning the public use of the lobby that she had sent to Administration and Mr. Glenn Kerbs Ford County Legal Counsel. Mr. Kerbs has some suggestions for wording for clarity also to include some type of insurance requirement. Ms. Heeke stated she will need some input on the insurance and what the commission and administration would like. Chairman Boys stated it would be good to be very clear on the policy.

Chairman Boys moved to table this. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Resolution 2018-06- A Resolution designating an Interim Emergency Management Coordinator and a physical location for the office of Emergency Management for Ford County Kansas.

Chairman Boys moved to adopt Resolution 2018-06. For lack of a seconded motion died. Commissioner Snook moved to table this until Commissioner Tasset could be here. Chairman Boys Seconded the motion. **Motion carried 2-0.**

Legal Counsel- None**County Administrators' Report****IBM Maintenance Agreement**

Mr. Marti Bremer IT Director presented the IBM maintenance agreement for a 5-year contract renewal for iSeries/AS400. This is a 5-year contract for \$7,997.52. To come from line number 8-080-101-5422.

Chairman Boys moved to approve the IBM Maintenance Agreement for \$7,997.52. Commissioner Snook seconded the motion. **Motion carried 2-0.**

IT-Data Center License

Mr. Marti Bremer IT Director stated the current data center license that Ford County has needs to be updated. The total amount is \$80,541.88, he is suggesting paying out over three years, for \$28,711.28 for each of the three years out of line number 8-080-101-5422.

Chairman Boys moved to approve the Data Center License. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Communications-2018 Annual Invoice from Kansas Coordination Council

Elliot Linke Ford County Communications Director, presented the 2018 annual invoice from the Kansas 911 Coordination Council, for five phone consoles and one enhanced IP Display phone set in the Communications department. The invoice amount is \$90,600.00 would be paid from the Communications 911 fund. They charge per phone set not per call.

Chairman Boys moved to pay the Kansas 911 Coordination Council invoice of \$90,600.00. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Heath Department-Aid to Local Grant Application Signature Page

Angela Sowers County Health Administrator brought a revised aid to local grant application signature page. This would replace the one signed at the February 20, 2018 meeting. She has asked for \$29,000 more in grant money than was on the last application.

Chairman Boys moved to approve and sign the updated Local Grant Application. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Emergency Management- Hazard Mitigation Grant

Danny Gillum Interim Emergency Manager is asking to pursue obtaining grant money from the Hazard Mitigation Grant. The grant is a 75% State/25% County award, and would help to supplement the funds currently budgeted to provide two outdoor warning devices.

Chairman Boys moved to approve the pursuit of grants from Hazard Mitigation Grants. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Emergency Management-Request for Bids –Vehicle

Danny Gillum Interim Emergency Manager is asking to go to bid for a new vehicle. The line number for this will be 8-001-202-5121 from the 2018 budget.

Chairman Boys moved to approve the Interim Emergency Manager to go for bids for a new vehicle. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Sheriff's Office-Request for Bids-3)

Sheriff Bill Carr and Lt. Gordon Willard, request to go to bid for 3) 2017 or 2018; 6-8 passenger vans or utility vans. These will come out of the County Equipment Reserve line number.

Commissioner Snook moved to approve the Sheriff to go out for bids for 3) vehicles. Chairman Boys seconded the motion. **Motion carried 2-0.**

Ford County Fire/EMS- Image Trend Inc. Software Licensing Agreement/Amendment 1

Fire Chief Rob Boyd had asked to purchase software from Image Trend. The Commission at the 2/20/18 meeting had approved the agreement. Chief Boyd is asking for the commissioner's approval and signature of this Amendment. This Amendment is a wording change from the first agreement; legal counsel has looked at and approves this amendment.

Commissioner Snook moved to approve and sign the Image Trend Inc. Amended software licensing agreement. Chairman Boys seconded the motion. **Motion carried 2-0.**

Pace Analytical Services, Inc.- Proposal-Landfill

Brian Herbert Landfill Director presented a proposal from Pace Analytical Services, Inc. for the annual chemical analyses required by KDH&E at the landfills. The proposal gives the cost per sampling event at each area; the total cost is \$6,834.50 per year to come out of line number 8-043-201-5353.

Chairman Boys moved to approve the Pace Analytical Services, Inc. proposal for the landfill. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Groundwater Sampling Proposal C&D Landfill

Brian Herbert Landfill Director presented a proposal from Terracon to provide continuing environmental services for Ford County C&D Landfill at the operating Ford County Landfill. The sampling is done twice a year. The total cost is \$3,800.00 to be taken from line number 8-043-201-5353.

Chairman Boys moved to approve the proposal from Terracon for sampling services in the amount of \$3,800.00. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Groundwater Sampling Proposal Closed Landfill

Brian Herbert Landfill Director presented a proposal from Terracon to provide continued groundwater monitoring services for Ford County at the Closed Landfill. Methane monitoring is done four times a year, for a total cost of \$4,500.00.

Chairman Boys moved to approve the proposal from Terracon for \$4,500.00 for monitoring services. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Groundwater Sampling Proposal Operating Landfill

Brian Herbert Landfill Director presented a proposal from Terracon to provide continued groundwater monitoring services for the Operating Landfill. Monitoring services are done twice a year, with the methane monitoring done four times a year, for a total cost of \$6,300.00. From line number 8-043-201-5353.

Chairman Boys moved to approve the proposal from Terracon for groundwater monitoring services.

Commissioner Snook seconded the motion. **Motion carried. 2-0.**

Proposal for Monitoring Well Evaluation Closed Landfill

Brian Herbert Landfill Director presented a proposal from Terracon for monitoring well evaluation at the closed landfill. It is necessary to conduct a site-wide evaluation of water levels, well depths and pump depths and to take appropriate actions to ensure that groundwater samples may be collected. They will be replacing twelve bladders and tubing because some of the wells have been dry. This has not been done since the wells have been put in. This would allow all the wells to be tested like they should be. The total cost of \$7,000.00. From line number 8-043-201-5353.

Chairman Boys moved to approve the proposal from Terracon for monitoring evaluation services. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Upcoming Meetings

Dodge City Nights: 5:30 pm. Monday, March 5, 2018 at the Topeka Capital Plaza in Topeka

Western Kansas Congressional Staff Briefing and Reception: March 17-19, 2018 Washington DC

Public Official Exchange: March 22, 2018, at 6:30 pm. Blue Hereford Restaurant, Ford Kansas

3i Show: March 22-24, 2018 WSB Expo Center

Santa Fe Trail Solid Waste Authority Annual Meeting: Wednesday, March 28, 2018 Cowtown, Dodge City 11:00 am.

Community Facilities Advisory Board (CFAB): March 28, 2019, at 6:00 p.m. Rose Room

Adjournment

Chairman Boys moved to adjourn the meeting at 10:15 am. Commissioner Snook seconded the motion. **Motion carried 2-0.**

**BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS**

Chris Boys, Chairman

ATTEST:

Debbie Cox, County Clerk