

FORD COUNTY COMMISSIONERS' MEETING MINUTES
WORK SESSION OF March 18, 2019
MEETING NUMBER 2019-8
COMMISSION CHAMBERS
2:45 P.M.



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman

Chris Boys, Commissioner

Ken W. Snook, Commissioner

J.D. Gilbert, County Administrator

Debbie Cox, County Clerk

Chairman Tasset called the meeting to order. He announced no action would be taken.

Dodge City/Ford County Development Corporation-USDA Grant

South Fire Station

Ford County Historical Society-Ford County Museum

ADJOURNMENT:

The meeting was adjourned at 3:30 p.m.

BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS

Shawn Tasset, Chairman

ATTEST:

Debbie Cox, County Clerk

FORD COUNTY COMMISSIONERS' MEETING MINUTES
REGULAR MEETING OF March 18, 2019
MEETING NUMBER 2019-09
COMMISSION CHAMBERS
3:42 PM.



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center. Chairman Tasset called the meeting to order. Ada Bogart led the group in prayer. Chairman Tasset then led the group in the Pledge of Allegiance.

Those present were:

Shawn Tasset, Chairman
Ken W. Snook, Commissioner
Chris Boys, Commissioner

J.D. Gilbert, County Administrator
Debbie Cox, County Clerk

Consent Agenda

Approval of Minutes Meeting- 2019- 07
Approval of Additions & Abatements- 2017 RE \$-646.48; 2018 RE \$-849.76
March Credit Card Statement-\$29,774.01
Kansas Department of Health and Environment Grant Application Signature Page
Ford County Council on Aging-At Large Representative

Commissioner Boys moved to approve the Consent Agenda as presented with the appointment of Debbie Bisch as the new At Large Representative of the Ford County Council on Aging. Commissioner Snook seconded the motion. **Motion carried 2-0.** Chairman Tasset Abstained.

Approval of Claims for Payment: \$284,450.69

Commissioner Snook moved to approve the claims for \$284,450.69. Chairman Tasset seconded the motion. **Motion carried 3-0.**

Open Public Comment

Sheriff Bill Carr stated that the new washers and dryers have been installed. Purple wave would not take the old washers and dryers; he has sold them and received more that he would have gotten on purple wave.

Unfinished Business

Mobil Device Stipend

HR Director Pat Heeke, stated that Ben Rumbaugh, County Surveyor is asking for the GIS Tech to receive the mobile device stipend. This would help her in fieldwork and avoid the County having to purchase expensive equipment. This was tabled at the last meeting so that her review could be completed. Ms. Heeke stated that it had been and her title has been changed from Administration Assistant to GIS Tech.

Chairman Tasset moved to approve the mobile device stipend for the GIS Tech. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Legal Counsel-None

County Administrator's Report

Dodge City/Ford County Development Corporation-USDA Grant

Executive Director for Dodge City/Ford County Development Corporation, Joann Knight is requesting Ford County's participation in implementing the Rural Education and Workforce Alliance. She is asking the County to commit to \$125,000 this year and \$125,000 from the 2020 budget for REWA. This is to help begin applying for grants with matching funds and to have funding in place to begin the hiring process for a coordinator.

Commissioner Snook moved to approve the \$125,000 for the REWA Grant for 2019 and 2020. Chairman Tasset seconded the motion. **Motion carried 3-0.**

County Engineer Report

Ford County Engineer, Jon Halbgewachs, gave an update on the projects he has been working on. Mulberry Creek Truss- Terracon Consultants have completed the lab analysis needed for the design of the new bridge's foundation. Terracon anticipates completing their geotechnical investigation and foundation design report within the next two weeks. Kirkham Michael has been in contact with both landowners and continues to work on right of way acquisition. Chris O'Neal from Road and Bridge has provided preliminary plans to the utilities for them to relocate the utilities. The contractor bid date is scheduled for September 18, 2019. OS Bridge 31 Widening (Duck Creek on 114 Road north of Garnett) - the Field Check meeting is being moved to April 1 due to the 3i show. Biennial Routine Bridge Inspections- Kirkham Michael has completed the field inspections, currently working on office review of the inspection data. Anticipate having the inspection report for the May meeting. Nickel Road and 131 Road Drainage-The County Surveyor has collected field survey data. The channel flow lines are higher than the flow lines of the drainage structures under Nickel and 131, thus impeding flow. The channels need to be re-graded in order to allow better flow. These channels are located in fields which are private property and are being farmed. The suggestion would be to approach the landowners about planting grassed waterways and stop farming the channels. NRCS could assist with the design and cost of this effort. Mr. O'Neal is going to discuss the matter with the township. Cathedral of Our Lady of Guadalupe Drainage-Mr. O'Neal and Mr. Halbgewachs are developing a plan to modify the end section

of the pipe under 14th Ave. and install some erosion mitigation measures between this pipe and the pipe under the cathedral's entrance to 14th Ave. Paved roads Evaluation- Working on a proposal of road improvements to be presented to the Commission during the 2020 budget process. Jewell Road between 126 and 136 has been sealed but that is a temporary fix.

Emergency Management-Request to go to Bid-Siren Replacement

Ford County Emergency Management Director Rex Beemer is asking for permission to go out for bid on two tornado sirens. They have been awarded \$32,235.75 from the hazard mitigation grant program. Ford County's match would be around \$11,000.00, which is in the Emergency Management budget. The two tornado sirens will replace the sirens in Ford and Wright they do not have battery backup. They will be replaced with battery backup. He will move the old sirens to places in Dodge that do not have any sirens.

Chairman Tasset moved to approve the Emergency Management to go for bids for Siren replacements. Commissioner Boys seconded the motion. **Motion carried 3-0.**

For County Sheriff's Office – Underground Vaults & Storage, Inc.

Martha Castillo, Admin Captain for the Ford County Sheriff's Office and Joni Mingle, Sales Representative with Underground Vaults and Storage, Inc. presented information on document shredding. Ms. Castillo stated the current company they use must take the shredding to Wichita for shredding. Underground Vaults and Storage can do on-site shredding at a much better price. Underground Vaults and Storage can offer Government rates for shredding. Ms. Castillo is asking for approval to enter into a contract with Underground Vaults & Storage. Commissioner Boys asked if they could see what the difference in price is for the Government building shredding also.

Commissioner Boys moved to approve a contract; pending legal counsel's review. Chairman Tasset seconded the motion. **Motion carried 3-0.**

Ford County Fire & EMS-Image Trend Inc.

Ford County Fire Chief, Rob Boyd, presented for approval an invoice from ImageTrend, Inc. for \$13,338.50. This is the Annual Fee for Elite Rescue.

Commissioner Boys moved to approve the invoice from ImageTrend, Inc. for \$13,338.50. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Santa Fe Trail Community Corrections-Policy and Procedure Manual Revision

Patrick Klecker, SFTCC director, is asking for the Commissioners to approve and sign the Policies and Procedures. Kansas Department of Corrections changed several of their standards and SFTCC must remain compliant.

Chairman Tasset moved to approve and sign the SFTCC Policy and Procedure Manual. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Resolution No. 2019-17 A Resolution to change the name of vacated road name Duck Creek Drive

Planning and Zoning Director Mark Shriwise, is asking for approval of Resolution No. 2019-17 A Resolution to change the name of vacated road name Duck Creek Drive. Mr. Tyler Ross vacated Duck Creek Drive. In order to receive 911 services, he is asking to rename it Duck Creek Private Drive.

Commissioner Snook moved to approve Resolution No. 2019-17 A Resolution to change the name of vacated road name Duck Creek Drive. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Annual Noxious Weed Management Plan

David Nichols, Noxious Weed Director, presented for approval the 2019 Annual Noxious Weed Management Plan.

Chairman Tasset moved to approve the 2019 Annual Noxious Weed management Plan. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Upcoming Meetings

3i Show: March 21-23, 2019 - WSB Expo Center

2019 Western KS Congressional Delegation / Briefing and Reception: March 23-26, 2019
Washington DC

Community Facilities Advisory Board (CFAB): March 27, 2019 at 6:00 pm., City Hall

Ford County Tax Sale: April 24, 2019 8:30 am. Lobby of the Gov't Center

Kansas Association of City//County Management Spring Conference (KACM) 2019: April
25-26, 2019, Oread Hotel, Lawrence KS

Chairman Tasset moved to adjourn the meeting at 4:42 pm. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS**

Shawn Tasset, Chairman

ATTEST:

Debbie Cox, County Clerk