

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**WORK SESSION OF April 1, 2019**  
**MEETING NUMBER 2019-10**  
**COMMISSION CHAMBERS**  
**3:15 P.M.**



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman

Chris Boys, Commissioner

Ken W. Snook, Commissioner

J.D. Gilbert, County Administrator

Debbie Cox, County Clerk

Chairman Tasset called the meeting to order. He announced no action would be taken.

**Budget Request-Children Worth Saving, Inc. (CASA)**

**ADJOURNMENT:**

The meeting was adjourned at 3:23 p.m.

**BOARD OF COUNTY COMMISSIONERS**  
**FORD COUNTY, KANSAS**

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**Shawn Tasset, Chairman**

**ATTEST:**

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**Debbie Cox, County Clerk**

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**REGULAR MEETING OF March 18, 2019**  
**MEETING NUMBER 2019-09**  
**COMMISSION CHAMBERS**  
**3:42 PM.**



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center. Chairman Tasset called the meeting to order. Pastor Kirk Larson, Grace Community Church, led the group in prayer. Chairman Tasset then led the group in the Pledge of Allegiance.

Those present were:

Shawn Tasset, Chairman  
Ken W. Snook, Commissioner  
Chris Boys, Commissioner

J.D. Gilbert, County Administrator  
Debbie Cox, County Clerk

Chairman Tasset moved to amend the agenda to add as the first item under the County Administrator's report the resignation and appointment of Royal Township Trustee. Commissioner Boys seconded the motion. **Motion carried 3-0.**

### **Consent Agenda**

Approval of Minutes Meeting- 2019- 08; 2019-09  
Approval of Additions & Abatements- 2017 PP \$-6.96; 2018 PP \$-34.22; 2018 W/C \$-14.50  
Proclamation: April as Child Abuse Prevention Month

Chairman Tasset read the Proclamation and declared April as Child Abuse Prevention Month.

Chairman Tasset move to approve the Consent Agenda as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Approval of Claims for Payment: \$485,734.93**

Commissioner Boys moved to approve the claims for \$485,734.93. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Open Public Comment**

Chairman Tasset stated that KNRC now has a video discussing the role of local government in federal policymaking on their website and Facebook page. He would like a link on Ford County's website for this also.

### **Unfinished Business-None**

## Legal Counsel

### **Resolution No. 2019-18 A Resolution Appointing the District Coroner for the Sixteenth Judicial District of the State of Kansas Pursuant to K.S.A. 22a-226.**

Mr. Clayton Kerbs, Assistant Ford County Legal Counsel, presented for approval Resolution No. 2019-18 A Resolution Appointing the District Coroner for the Sixteenth Judicial District of the State of Kansas Pursuant to K.S.A. 22a-226.

Chairman Tasset moved to approve Resolution No. 2019-18 A Resolution Appointing the District Coroner for the Sixteenth Judicial District of the State of Kansas Pursuant to K.S.A. 22a-226. Commissioner Snook seconded the motion. **Motion carried 3-0.**

## **District Coroner Contract**

Mr. Clayton Kerbs, Assistant Ford County Legal Counsel, presented the District Coroner Agreement with Dr. James Moffitt as District Coroner. The agreement is for four years, which began on January 12, 2019.

Commissioner Boys moved to approve the agreement, appointing Dr. Moffitt as District Coroner. Commissioner Snook seconded the motion. **Motion carried 3-0.**

## **County Administrator's Report**

### **Royal Township Trustee Resignation**

Justin Snyder, Trustee for Royal Township, submitted his resignation.

Commissioner Boys moved to approve the resignation of Justin Snyder as Royal Township Trustee. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Royal Township Trustee Appointment**

Ron Schneweis has submitted a letter of interest for the position of Royal Township Trustee.

Commissioner Boys moved to appoint Ron Schneweis to the position of Royal Township Trustee. Commissioner Snook seconded the motion. **Motion carried 3-0.**

## **County Engineer Report**

Ford County Engineer, Jon Halbgewachs, gave an update on the projects he has been working on. Mulberry Creek Truss- Terracon anticipates completing their geotechnical investigation and foundation design report soon. Kirkham Michael has been in contact with both landowners and continues to work on right of way acquisition. The contractor bid date is scheduled for September 18, 2019. OS Bridge 31 Widening (Duck Creek on 114 Road north of Garnett) – the Alignment of the bridge will need to be shifted slightly to the west. Construction date will begin in the fall of 2020.

Biennial Routine Bridge Inspections- Kirkham Michael has completed the field inspections. Currently working on office review of the inspection data. Will have the inspection report for the May meeting. Paved Roads Evaluation-Chris O'Neal and Jon are working to develop a proposal of road improvements to present to the Commission during the 2020 budget process. Three roads have been identified for complete re-build;

102 Road from HWY 50 (Howell) north to Garnett Road-3 miles

113 Road (Old Landfill Road) from E. Wyatt Earp north to HWY 50-2 miles

Jewell Road from Wright east to the Edwards County line-198 miles

Nickel Road and 131 Road Drainage- The County Surveyor has collected field survey data. The channel flowlines are higher than the flowlines of the drainage structures under Nickel and 131, thus impeding the flow. The channels need to be re-graded in order to allow better flow. Cathedral of Our Lady of Guadalupe drainage-Chris and Jon are developing a plan to modify the end section of the pipe under 14<sup>th</sup> Ave and install some erosion mitigation measures between this pipe and the pipe under the cathedral's entrance to 14<sup>th</sup> Ave. New Business he has looked at 136 Road, 50 to 400 US HWY. This is a township road. It is the responsibility of the township.

### **Maintenance and Construction- Bid Results-Shower Renovations**

Don Larman, Maintenance & Construction Supervisor, stated they received 3 bids for Shower renovations at the Fire Station:

L R Lee Construction                 \$5,876.00

John Cogliati                             \$8,051.60

Conant Construction                 \$8,510.19 with an option for glass doors at \$1,300.19

Mr. Larman and Chief Boyd recommend going with John Cogliati for \$8,051.60. Mr. Larman feels he could start on the project right away.

Commissioner Boys moved to approve the bid from John Cogliati for \$8,051.60. Chairman Tasset seconded the motion. **Motion carried 2-1.** Commissioner Snook voting no.

### **Western State Bank Expo Center-Update on Addition**

Western State Bank Expo Center Manager Danielle Crouch introduced Dana Williamson with Bruce McMillan AIA Architects, P.A. They are an architectural and engineering firm if approved would provide structural engineer and mechanical/electrical/plumbing (MEP) engineer for the addition at the Expo Center. The proposed fixed fee for these services would be \$47,500.00.

Chairman Tasset moved to approve the Design Proposal with Bruce McMillan AIA Architects, P.A. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Road & Bridge-Bid Request/Road Salt**

Chris O'Neal, Road and Bridge Superintendent is requesting to go out for bids on road salt. Now is the prime time to bid it. He will be asking for 400 Tons, the last time he purchased was 2016.

Chairman Tasset approved to go for bids for road salt. Commissioner Snook seconded the motion.

**Motion carried 3-0.**

**Resolution NO. 2019-19 A Resolution Requesting the Director of Accounts and Reports Waive the Requirements of K.S.A. 75-1120a(a).**

County Clerk Debbie Cox, presented for approval Resolution NO. 2019-19 A Resolution Requesting the Director of Accounts and Reports Waive the Requirements of K.S.A. 75-1120a(a). This is a Kanas Municipal Audit and Accounting Guide (KMAAG) report for 2019. The Board of County Commissioners are required to pass a resolution waiving the requirements of K.S.A. 75-1120a. every year.

Commissioner Boys moved to approve Resolution NO. 2019-19 A Resolution Requesting the Director of Accounts and Reports Waive the Requirements of K.S.A. 75-1120a(a). Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Landfill-Spill Prevention, Control and Countermeasure Plan Update**

Paul Resley, Ford County Landfill Director, Presented Terracon Proposal for Spill Prevention, Control and Countermeasure Plan Update. This is required by Title 40 of the Code of Federal Regulations, Part 112 (40 CR 112) this should be done every five years. The last time Ford County had it done was 2008. This will come from line number 9-043-201-5352.

Chairman Tasset moved to approve Terracon's Proposal for Spill Prevention, Control, and Countermeasure Plan Update. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Ground water Sampling Proposal Closed C&D Landfill**

Landfill Director, Paul Resley, presented Terracon's Proposal to provide continuing environmental services for Ford County Closed C & D Landfill at the Operating Ford landfill, for \$6,800 taken from line number 9-043-201-5353.

Chairman Tasset moved to approve the proposal from Terracon for Ground water sampling at the Closed C&D Landfill for \$6,800 taken from line number 9-043-201-5353. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**Groundwater Sampling Proposal Closed Landfill**

Landfill Director Paul Resley presented Terracon's proposal to provide continuing groundwater monitoring services for Ford County at the Closed Landfill at the Operating Ford County Landfill, for \$6,500.00 from line number 9-043-201-5353.

Chairman Tasset moved to approve the Groundwater Sampling Proposal for the Closed Landfill from Terracon for \$6,500 from line number 9-043-201-5353. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**Groundwater Sampling Proposal Operating Landfill**

Landfill Director Paul Resley presented Terracon's proposal to provide continued groundwater monitoring services for Ford County at the Operating Ford County Landfill, for \$7,900 from line number 9-043-201-5353.

Chairman Tasset moved to approve the proposal from Terracon for continued groundwater monitoring service at the Operating Ford County Landfill for \$7,900 from line number 9-043-201-5353. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**Pace Analytical Services, In. Proposal-Landfill**

Landfill Director Paul Resley presented a proposal from Pace Analytical Services, Inc. to do the annual chemical analyses required by KDHE at the landfills. The proposal gives the cost per sampling event at each area. The total cost is \$6,973.50 from line number 9-043-201-5353.

Chairman Tasset moved to approve the proposal from Pace Analytical Services, Inc. to do the annual chemical analyses at the landfills for a total of \$6,973.50. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**Upcoming Meetings**

**Community Facilities Advisory Board (CFAB):** April 3, 2019 at 6:00 pm. City Hall

**Kansas Association of City//County Management Spring Conference (KACM) 2019:** April 25-26, 2019, Oread Hotel, Lawrence KS

**Kansas County Commissioners Association (KCCA) 2019 Annual Conference:** April 30-May 2, 2019, Junction City

**Executive Session-Western State Bank Expo Center/Attorney-Client Privileged Communication**

Chairman Tasset moved at 4:17 pm to recess into executive session to discuss matters related to a contract negotiation pursuant to the attorney-client privilege exception to the Kansas Open Meeting Act, K.S. A. 75-4319 (b)(2). The open meeting to resume in this location at 4:40 p.m. In addition to the Commissioners, the Assistant County Counselor, the County Administrator, the Assistant County Administrator and Danielle Crouch should be included in the executive session. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Commission came out of executive session at 4:40 pm. Returned to open meeting. No action taken.

**Executive Session-County Clerk / Attorney-Client Privileged Communication**

Chairman Tasset moved at 4:43 pm. to recess into executive session to discuss a request from the U.S. House of Representatives Committee on Oversight and Reform pursuant to the attorney-client privilege exception to the Kansas Open Meetings Act, K.S.A 75-4319 (b) (2). The open meeting to resume in this location at 5:15 pm. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Commission came out of executive session at 5:15 pm. Returned to open meeting. No action taken.

Commissioner Boys moved to adjourn the meeting at 5:16 pm. Chairman Tasset seconded the motion. **Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS  
FORD COUNTY, KANSAS**

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Shawn Tasset, Chairman

ATTEST:

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Debbie Cox, County Clerk