

FORD COUNTY COMMISSIONERS' MEETING MINUTES
WORK SESSION OF May 4, 2020
MEETING NUMBER 2020-15
COMMISSION CHAMBERS
3:00 P.M.



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Chris Boys, Chairman

Shawn Tasset, Commissioner

Ken W. Snook, Commissioner

J.D. Gilbert, County Administrator

Debbie Cox, County Clerk

Chairman Boys called the meeting to order. He announced no action would be taken.

Budget- Compass Behavioral Health

Budget- Ford County Council on Aging (FCCA)

ADJOURNMENT:

The meeting was adjourned at 3:24 p.m.

BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS

Chris Boys, Chairman

ATTEST:

Debbie Cox, County Clerk

FORD COUNTY COMMISSIONERS' MEETING MINUTES

MEETING OF May 4, 2020
MEETING NUMBER 2020-16
COMMISSION CHAMBERS
3:30 P.M.



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Chris Boys, Chairman
Ken W. Snook, Commissioner
Shawn Tasset, Commissioner

J.D. Gilbert, County Administrator
Debbie Cox, County Clerk

Chairman Boys called the meeting to order. Commissioner Tasset led the group in prayer. Chairman Boys then led the group in the pledge of allegiance.

Chairman Boys moved to amend the agenda to move #3, 4 and 5 to next meeting on the 18th. Also to make one motion for items 9, 10, 11, 12 and 13 under the County Administrator's Report. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

Public Hearing

Community Development Block Grant: Revolving Loan Application

Chairman Boys opened the public hearing for public comment on the revolving loan application. Hearing none. Chairman Boys closed the public hearing for public comments.

HR Director Pat Heeke presented the application for Revolving Loan for the Emergency loan program, from Dodge City Salvage, Dodge City, KS. They are seeking \$35,000.00 to be repaid in 36 months at 15 interest and 6 months first payment deferral.

Chairman Boys moved to approve the Community Development Block Grant loan application from Dodge City Salvage, Dodge City KS as published. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Community Development Block Grant: Revolving Loan Application

HR Director Pat Heeke presented the application for Revolving Loan for the Emergency loan program, from Superior Home Improvements, Dodge City, KS; they are seeking \$50,000.00 to be repaid in 36 months at 1% interest and a 6-month first payment deferral.

Chairman Boys moved to approve the Community Development Block Grant loan application form Superior Home Improvements, Dodge City, KS as published. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Consent Agenda

Approval of Minutes Meetings: 2020-12: 2020-13
Credit Card Statement
Approval of Additions and Abatements: 2019 RP \$-6,592.04

Commissioner Tasset moved to approve the Consent Agenda as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Approval of Claims for Payment: \$622,905.26

Chairman Boys moved to approve the payment of claims for \$622,905.26. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Open Public Comment

Dr. James Moffitt with Family Care Clinic expressed his concern with the county to open up following the Governors orders. He does feel there will be a spike this week with Cinco de Mayo and Mother Days. He is urging the Commissioners to keep the stay at home order for Ford County another two weeks. HE stated here is no communication with the County or Hospital or Health Department, and there needs to be more communication. Commissioner Snook asked Dr. Moffitt to send him a report on what he would recommend. Dr. Moffitt stated he would get with some of the people that he has been meeting with. Commissioner Tasset stated there would come a point in time that people will decide on the quality of life for themselves if they stay at home or want to get out to see family. Commissioner Tasset asked Dr. if by continuing the stay at home order in the County with Cinco De Mayo and Mother's Day coming on, what level of success do you think we will have to limit contact at those times by enforcing the stay at home for two weeks in the county? Dr. Moffitt stated there will be those that will continue to stay at home and there are those that will not stay at home. He does feel that in a month there will be a lot less of the virus around.

Anna Bjerken with the Dodge City Chamber stated the Chamber has formed a panel with health care providers and business leaders. Her main concern is the communications. She receives calls all the time asking how the county is doing and what is happening. She is asking for better reporting than what is being done, being a little more clear with the reporting on the numbers. Chairman Boys stated Ford County is testing other Counties people that is one reason the reporting is not matching up with the KDHE. Our numbers are never going to match because the way KDHE is reporting also. The CDC has also changed the way reporting is done as of April 1. Ms. Bjerken just wanted to let them know that the Chamber is here to help anyway they can to get information out to the community.

Matt Morrison, with Gibson Pharmacy, also spoke on the need to proceed with caution. Be prepared if we go from a downward curve to an upward curve in the next 14 days that is a major concern.

Dr. Tonya Williams with Family Care Clinic, she stated it is clear from the patients that she is testing they are not staying at home when they should be. What she is wanting is communications. If the Health Department is testing, are they releasing the patent or is she to release them. She feels some coordination with the Health Department and the Doctors would help. The public wants communications with information. We need to follow the State guidelines as well as the public. She would love the County to give out guidelines as to what the public needs to do, and what they are to follow, just give more information to the public.

Legal Counsel

Ford County: Service Agreement with Battelle Memorial Institute

Mr. Glenn Kerbs, Ford County Legal Counsel is presenting for approval a Personal Protective Equipment (PPE) Decontamination Services Agreement with Battelle Memorial Institute. This is at no cost to the county. Mr. Kerbs stated he has reviewed and approves this agreement.

Commissioner Tasset moved to approve the Service Agreement with Battelle Memorial Institute. Commissioner Snook seconded the motion. **Motion carried 3-0.**

County Administrator's Report

County Operations

County Administrator, J.D. Gilbert stated the Departments in the Government Center are not ready to open to the public at this time. Some offices are ready. There are departments not in the Government Center that are ready. Today in the Department head meeting, they are asking for another week before opening. Commissioner Snook asked about the property taxes. They are due the 11th what will happen with them being late. Treasurer, Debbie Pennington stated most of the transactions are through the mail. The heaviest mail will be the remainder of the week. If we have the week to work the mail, they can then place most of their focus on the customers. Chairman Boys asked if they are answering the phone now. Ms. Pennington said yes, it is very difficult to at this time, she is two staff short in the tax side. Motor vehicle is answering the phone and working the mail. They are doing the best they can with what they have. They are better with a full staff. Commissioner Tasset stated he is disappointed that we are not ready. Cannot keep pushing it off, the time line is too vague for him. He would like something nailed down. Chairman Boys stated his thought are on reopening to soon that it might delay recovery of some. He would encourage less interaction one on one. He would be ok to keep it closed for another week, then opening it up and looking at the numbers and seeing what happens. Commissioner Tasset stated the number one thing for him has to always be liberty. The government should always look at liberty first. The government should advise and assist. Chairman Boys stated May 10 would be the target date for him to open. We would still advise people to stay at home if they are a high risk, to limit groups of 10, to self-quarantine for the 14 days, not forced to stay home. Watch the numbers. Commissioner Tasset stated he would have a very hard time with continuing shut down. Commissioner Snook asked then is the idea to stay shut down until May 10, what will happen with the people that need to pay the taxes and tags? Ms. Pennington stated they would give 100 percent when we open up to the customers. The customers will be taken care of. Chairman Boys asked Mr. Gilbert how much time is needed to be ready to open. Mr. Gilbert stated the department heads agreed to give them this week to make

Plans to open to the public. Chairman Boys stated we are still encouraging the public to stay at home if sick, washing your hands. Practice Social Distancing. Commissioner Tasset does not believe the County needs to be more strict than the Governor’s executive order.

Commissioner Tasset moved to open the County Offices on May 11, 2020 for full operations. Chairman Boys seconded the motion. **Motion carried 3-0.**

Commissioner Tasset moved that Ford County does not place any farther restrictions on private industries than ordered by the Governor. Commissioner Snook seconded the motion. **Motion carried 3-0.**

County Engineer: Jewell Road Reclamation Design Agreement

Ford County Engineer, Jon Halbgewachs presented by phone, for approval the Jewell Road Reclamation Design Agreement with Kirkham Michaels. This is the design agreement for the pavement reclamation project on Jewell Road from Wright to 126 Road.

Commissioner Tasset moved to approve the Jewell Road Reclamation Design Agreement on Jewell Road from Wright to 126 Road with Kirkham Michael and Ford County. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Human Resources: 2020-2021 Health Plan Contributions

HR Director Pat Heeke presented the health plan contribution options available for Ford County Employees. She is proposing two options. Low Deductibles \$500/\$1000 and Qualified High Deductible plan \$3000/\$6000. Low Deductibles employee share Premium Costs;

50.00/ month Single	23.08 per check;	\$385.56/month emp. /child	177.95 per check
484.63/ month Emp. /spouse	223.68 per check;	940.82/ month family	434.22 per check

Qualified High Deductible plan:		Savings over low deductible plan
\$0/ month Single plan		50.00/month
210.00/ month emp./ child	96.92 per check	175.56/ month
326.00/ month emp./ spouse	150.46 per check	158.63/ month
600.00/ month family	276.92 per check	340.82/ month

We also offer the Flexible Spending account and for the ones that take the High Deductible plan they can do the Health Savings account. This year the county approved the Health Savings account match \$500.00 for every employee. This year we are asking that the County increase the match to \$600 for a single plan and at \$1,200 for dependent match.

Commissioner Tasset stated looking at the plans and asked why is the family plan more than the two premiums for the Emp/ child and Emp/ spouse. The family plan is higher than both combined. Chairman Boys stated that we should be able to have the family as a whole on the plans so they do not have to have spouses on one plan and employees be another. Ms. Heeke stated they could set whatever premium they wanted to. Was suggested do at the Low Deductible, higher premium at;

\$50.00/ month single

\$375.00/ month emp. /child

\$475.00/ month emp/spouse

\$840.00/ month family

The High deductible, lower premium to leave everything the same but change the monthly family to \$536.00.

Commissioner Tasset moved to approve the Health Plan with the amended premiums for the two deductible plans. Chairman Boys seconded the motion. **Motion carried 3-0.**

Human Resources: Cafeteria Plan

HE Director Pat Heeke presented the Cafeteria plan options available for Ford County employees. This plan allow for the maximum reimbursement for Dependent Care expenses and qualifying Medical expenses through Flexible Spending Accounts. It is also a pretax payroll deduction for qualifying premium costs. Medical expense contribution maximum is \$2,700 per year. Dependent Care is \$5,000 per year. Only the Low Deductible Health Plan qualifies for this. Employees are still allowed to carry \$500.00 from one plan year to the next.

Chairman Boys moved to approve the Cafeteria Plan options. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

Human Resources: Wellness Incentive

HR Director Pat Heeke presented the Wellness Incentive for the Ford County employees. This year the employees Benefit Committee asked if the family could participate in the wellness activities to receive incentives as well. This year we are proposing to be \$75.00 per quarter per member.

Plans with children, if the child were on a rec. team that is a \$5.00 activity, they would have a maximum of five of that type activity. This would take off their premium.

Commissioner Tasset moved to approve the Wellness Incentive family package. Chairman Boys seconded the motion. Motion carried 3-0.

Commissioner Tasset moved to break. Chairman Boys seconded the motion. **Motion carried 3-0.**

Commission returned to session at 5:50

SFTCC: Juvenile 3rd Quarterly Report

SFTCC: FY20 Juvenile Comprehensive Plan

SFTCC: FY20 Juvenile Reinvestment Grant

SFTCC: FY20 Adult Comprehensive Plan

SFTCC: FY20 Adult Behavioral Health Services Plan

Patrick Klecker, SFTCC Director, presented for approval, the Juvenile 3rd Quarterly Report, FY20 Juvenile Comprehensive Plan, FY20 Juvenile Reinvestment Grant, FY20 Adult Comprehensive Plan, FY20 Adult Behavioral Health Services Plan. The advisory board has approved.

Commissioner Tasset moved to approve the SFTCC Juvenile 3rd Quarterly Report, FY20 Juvenile Comprehensive Plan, FY20 Juvenile Reinvestment Grant, FY20 Adult Behavioral Health Services Plan. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Upcoming Meetings

Open Enrollment for Benefits: Online throughout the month of May

Adjournment

Chairman Boys moved to adjourn the meeting at 5:55 p.m. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS**

Chris Boys, Chairman

ATTEST:

Debbie Cox, County Clerk