

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**WORK SESSION OF May 6, 2019**  
**MEETING NUMBER 2019-14**  
**COMMISSION CHAMBERS**  
**2:45 P.M.**



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman

Chris Boys, Commissioner

Ken W. Snook, Commissioner

J.D. Gilbert, County Administrator

Debbie Cox, County Clerk

Chairman Tasset called the meeting to order. He announced no action would be taken.

**Budget Request-Main Street**

**Budget Request-Dodge City Festivals**

**Budget Request-Dodge City / Ford County Economic Development**

**ADJOURNMENT:**

The meeting was adjourned at 2:59 p.m.

**BOARD OF COUNTY COMMISSIONERS**  
**FORD COUNTY, KANSAS**

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**Shawn Tasset, Chairman**

**ATTEST:**

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**Debbie Cox, County Clerk**

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**REGULAR MEETING OF May 6, 2019**  
**MEETING NUMBER 2019-15**  
**COMMISSION CHAMBERS**  
**3:30 PM.**



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center. Chairman Tasset called the meeting to order. Captain Roberto Davila, Salvation Army, led the group in prayer. Chairman Tasset then led the group in the Pledge of Allegiance.

Those present were:

Shawn Tasset, Chairman

J.D. Gilbert, County Administrator

Ken W. Snook, Commissioner

Debbie Cox, County Clerk

Chris Boys, Commissioner

Chairman Tasset moved to amend the agenda to adjust the claims amount to 610,950.69.

Commissioner Snook seconded the motion. **Motion carried 3-0.**

Chairman Tasset moved to amend the agenda to strike the Executive Session from the Agenda.

Commissioner Boys seconded the motion. **Motion carried 3-0.**

### **Consent Agenda**

Approval of Minutes Meeting- 2019-12; 2019-13

Approval Additions & Abatements-2018 RP\$-597.64; 2018 16/20 m's \$-36.00

Proclamation- National Travel and Tourism Week

Proclamation- National Train Day in Ford County

Proclamation-National Historic Preservation Month 2019

Robin Bailey and Andrew Roesener, with Dodge City Convention and Tourism, read the Proclamation for National Travel and Tourism Week designating May 5<sup>th</sup> – 11<sup>th</sup>, 2019 as National Travel and Tourism Week. Andrew also read the Proclamation designating May 11, 2019 as National Train Day in Ford County. Melissa McCoy and Coral Leal with Main Street Dodge read the Proclamation -National Historic Preservation Month 2019, designating May 2019 as National Historic Preservation Month in Ford County.

Commissioner Boys moved to approve the Consent Agenda as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Approval of Claims for Payment: \$610,950.69**

Chairman Tasset moved to approve the claims for \$610,950.69. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### Open Public Comment

Greg Winkler, resident of 2205 Park Street, Dodge City, spoke of his concerns of the Conditional use permit on Palomino Ranch Inc. the Ford County Commissioners passed on August 20, 2018, (Resolution No. 2018-15). Section 1 part c states Palomino Ranch, Inc., shall enclose the north side and approximately one-half of the east and west sides of the existing 80' x 20' structure for noise suppression purposes.

On March 15<sup>th</sup> of this year he contacted Mr. Shriwise by email to ask when they were to have their noise suppression in place. March 18<sup>th</sup> Mr. Shriwise replied it was to be before the next concert and Palomino Ranch is aware of this, it is up to the commissioners to enforce CUP. On the same day, (March 15), I also sent emails to Mr. Tasset and Mr. Snook, inquiring about the same noise suppression but he never heard back from them. Mr. Winkler understands Mr. Gilbert is also aware of the problem, (Palomino Ranch does not have their noise suppression up and they have not started working on it).

The first concert was May 5<sup>th</sup>. It started out ok, but as the night went on, the music got louder and louder. He had his private fence pulled down twice that night. This allowed vehicles to drive on the flood control dikes to the concert. Palomino Ranch is planning another concert next Sunday May 12<sup>th</sup>. They are not working on their noise suppression. It is obvious to him that Palomino Ranch has no plans to follow their CUP so the focus now is on the county commission.

Is the commission going to follow their own rules and revoke the Palomino Ranch CUP, as agreed to last August?

Mr. Winkler is asking that Palomino Ranch's CUP be revoked until they get the noise suppression corrected.

Chairman Tasset stated that the commission has forwarded the emails to the administration and they are investigating, which Mr. Winkler may not be aware. Chairman Tasset moved that this be an agenda item on the next meeting and have Palomino Ranch here also. Commissioner Snook seconded the motion. Following legal advice, Chairman Tasset withdrew his motion and instructed the Administrator to have this on the next meeting's agenda.

### Unfinished Business-Royal Township-Clerk Appointment

This item was tabled from the last meeting because one application came in that morning. Two applications were received from interested parties, Mark Orebaugh and Tyler Ross. Commissioner Boys stated he contacted the two board members to ask them about the two applicants. Both were given good recommendations by each.

Commissioner Boys moved to appoint Mr. Mark Orebaugh as the Royal Township Clerk. His application was the first turned in. Chairman Tasset seconded the motion. **Motion carried 3-0.**

### Legal Counsel-Resolution No. 2019-20 Resolution to Proceed with Judicial Foreclosure and Sale of Real Estate by Ford County to Enforce Liens for Unredeemed Real Estate

Mr. Glenn Kerbs, Ford County Legal Counsel and Debra Pennington, Ford County Treasurer, presented this resolution for approval which will allow them to work on the next tax foreclosure sale. They also gave a report of the 2018 tax foreclosure sale held on April 24, 2019.

Chairman Tasset moved to approve **Resolution No. 2019-20 Resolution to Proceed with Judicial Foreclosure and Sale of Real Estate by Ford County to Enforce Liens for Unredeemed Real Estate.** Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **County Administrator's Report**

#### **Request for Donation-City of Dodge City Fireworks Committee**

The Fireworks Committee sent a letter requesting a donation from Ford County for the 2019 fireworks display. The county has donated in the past. Chairman Tasset asked in the future these type of donation request be in the budget process.

Chairman Tasset moved to donate \$5,000.00 to the City of Dodge City Fireworks Committee for the 2019 fireworks display. Commissioner Boys seconded the motion. **Motion carried 3-0.**

#### **Letters of Support-Spearville Senior Living**

Mr. Mingenback, Vice President of SunPorch, and Mr. Ron Temaats for Spearville Senior Living Project, is requesting letters of support from the County and the County Health Department. SunPorch is in the process of building a 12 bed full care facility and a 10 to 12 bed assistant living facility with a courtyard in between the two, in Spearville. The letters of support are for a grant they are applying for.

Chairman Tasset moved to approve the letters of support for SunPorch. Commissioner Snook seconded the request. **Motion carried 3-0.**

#### **2101 Roof Replacement-Bid Results**

Don Larman, Ford County Building Maintenance Supervisor, presented the bid results for roofing at 2010 US HWY 50 building. Bids were received from: Stanfield Roofing, Weathercraft Companies, H & H Roofing, and Diamond Roofing. ( Bids are in Clerks office.)

Commissioner Boys moved to approve the bid from Diamond Roofing, not to exceed \$91,000.00. Chairman Tasset seconded the motion. **Motion carried 3-0.**

#### **Information Technology-Microsoft License Renewals**

IT Director, Marti Bremer requested funding for Microsoft license renewals for servers, computers, SQL servers and Exchange server from Converge One for \$34,592.00. This will be covered under Special Projects Line number 9-080-101-5422.

Chairman Tasset moved to approve funding for Microsoft license renewal from Converge One for \$34,592.00 from line number 9-080-202-5422. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**Information Technology-Network Storage**

IT Director, Marti Bremer requested funding for additional network storage from Converge One for \$19,872.20, to come from Special Projects line number 9-080-101-5422.

Chairman Tasset moved to approve funding for additional network storage from Converge One for \$19,872.20 from line number 9-080-101-5422. Commissioner Boys seconded the motion.

**Motion carried 3-0.**

**Information Technology-Network Support**

IT Director, Marti Bremer requested funding for additional network support in two locations, SFTCC02101 US HWY 50, Ford County District Court, and Noxious Weed Department. This would come from Special Projects Line number 9-080-101-5422 for \$9,107.50 from Converge One.

Commissioner Boys moved to approve funding for additional network support from Converge One for \$9,107.50. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Chairman Tasset left the meeting.

Commissioner Boys moved for recess at 4:56 pm. for seven minutes. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Commission meeting reconvened at 5:02 pm.

**Human Resources-Employee Health Contribution**

HR Director, Pat Heeke presented the options for the Employee Health Contributions.

Tier	Deductible \$3000/\$6000	Health Savings Account works with High deductible plan only. \$3500 Max. contribution /yr for single \$7000 max for family.	Deductible \$500/\$1000 (current)	Medical FLEX spending account. Same as our current program.	Difference
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Employee only	0	Tax free contributions deposited into the bank of your choice.	31.03/mo.	\$2600 maximum contribution per year. Must use all of it except \$500	31.03/mo
Employee/Child	228.09/mo.	Get a debit card to pay for medical expense directly at the providers office.	385.56/mo.	Or you lose it. Submit claims to HR dept. receive a reimbursement	157.47/month
Employee/Spouse	363.17/mo.	HSA funds may be used for medical expenses only until you reach age 65. At that time it can be used for anything. Tax free.	484.63/mo.	Check on Friday.	121.46/month
Employee/family	718.48/mo	No 'use it or lose it' If not needed it just continues to grow.	940.82/mo.		222.34/month

Ms. Heeke is also asking the Commissioners to approve a match contribution to HSAs up to \$500.00 as incentive and assistance with deductible. This would give everyone \$1000 to seed his or her account. This would be a once lifetime maximum to each employee contributing to a Health Savings Account.

Chairman Tasset moved to approve the Employee Health Contributions as presented and to approve the one-time lifetime maximum \$500.00 County match contribution to employees contributing to a

Health Savings Account. This match is to be reviewed annually by the board. Commissioner Boys seconded the motion. **Motion carried 3-0.**

### **Human Resources- Care to Thrive Clinic/Location**

HR Director, Pat Heeke at the last work session explained the cost to remodel the area that which was approved to as the clinic location in, in exceeded everyone's exaptation's of over \$200,000. Revere Health is asking if the county would allow them to locate to an independent site with the county responsible for payment of furnishings until partner comes in. Revere Health would wave part of the agreement, which says the county would provide the site. They have located a site across from the Police Department in the lower level on First Street. Chairman Tasset asked if a motion needs to be made, or if we have to renegotiate a new contract.

County Administrator, Mr. Gilbert stated the board could move to go ahead or to investigate to make sure the agreement has an addendum to the contract. Mr. Kerbs will review it and then bring it back for board approval.

Ms. Heeke can tell Revere Health to look into the location across from the Police Department and to ask for an addendum to the contract from Revere Health, submit the addendum to Mr. Kerbs for review. Then bring the addendum to the commission for approval.

### **Sheriff's Office-Request for Bids/ Patrol Vehicle (x3)**

Ford County Sheriff, Bill Carr is asking for approval to request bids on 3 patrol vehicles. He has 3 vehicles on PupleWave auction now.

Commissioner Snook moved to approve the Sheriff to go to bid for 3 patrol vehicles. Chairman Tasset seconded the motion. **Motion carried 3-0.**

### **Communications-Onsolve Support**

Elliot Linke, Ford County Communications Director, presented for approval the annual contract for Code Red mass notification program from Onsolve for \$11,822.00. This is to come from line number 9-001-210-5351.

Chairman Tasset moved to approve the annual contract for Code Red mass notification from Onsolve for \$11,822.00 from line number 9-001-210-5351. Commissioner Snook seconded the motion.

**Motion carried 3-0.**

### **Communications-Motorola Radio Management**

Elliot Linke, Ford County Communications Director, presented for approval a quote for 100 new licenses to Ford County's radio programming system for \$7,250.00 from Motorola Solutions from line number 9-037-201-5345. This is a discounted price we are benefitting from due to a large contract in the Kansas City Metro area.

Commissioner Boys moved to approve the Motorola Solutions quote of \$7,250.00 for 100 new licenses for Ford County's radio programming system. Chairman Tasset seconded the motion.

**Motion carried 3-0.**

**Communications-Motorola Solution Flex Service**

Elliot Linke, Ford County Communications Director, presented for approval a maintenance invoice from Motorola Solutions for \$24,650.00. This is a Flex Maintenance that is for dispatching software, jail management software, report management system, and evidence management software. This is a budgeted expense and is split between Communications and the Sheriff's office. \$6,500.00 will come from line number 9-001-200-5345; \$18,150.00 will come from line number 9-001-201-5345.

Commissioner Boys moved to approve the maintenance invoice from Motorola Solutions for \$24,650, to be split between the Sheriff's office and Communications. \$6,500 from line number 9-001-200-5345 and \$18,150 from 9-001-210-5345. Chairman Tasset seconded the motion. **Motion carried 3-0.**

**Upcoming Meetings**

**Open Enrollment for Benefits:** May 14-15 Rose Room

**National Association of Counties, (NACo), Annual Conference:** July 12-15, 2019 Clark County/ Las Vegas, Nevada; Bally's Las Vegas & Paris Las Vegas

**Ford County Fair:** July 18 to 22, 2019

**Dodge City Days:** July 25 to August 4, 2019

**Adjournment**

Commissioner Boys moved to adjourn at 5:42 p.m. Commissioner Snook seconded the motion.

**Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS  
FORD COUNTY, KANSAS**

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**Shawn Tasset, Chairman**

**ATTEST:**

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**Debbie Cox, County Clerk**