

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**WORK SESSION OF May 7, 2018**  
**MEETING NUMBER 2018-14**  
**COMMISSION CHAMBERS**  
**2:45 P.M.**



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Chris Boys, Chairman

Shawn Tasset, Commissioner

Ken W. Snook, Commissioner

J.D. Gilbert, County Administrator

Jessica West, Deputy County Clerk

Chairman Boys opened the meeting at 2:45 am. and reminded those in attendance that no action will be taken.

**Western State Bank Expo Center-DCCC Usage of Facility**

Danielle Crouch, Manager of the Western State Bank Expo Center, discussed that the contract Ends May 2018 for the college. The College is asking for permission to move their mobile lab classroom trailer to the Expo Center and set up one porta potty. Currently they use the Expo Center for their CDL training classes.

**2019 Budget Request-Compass Behavioral Health**

Compass Behavioral Health is asking for a budget of \$100,000.

**2019 Budget Request-Ford County Fair Association**

Ford County Fair Association did not show up to present their budget.

**ADJOURNMENT:**

The meeting was adjourned at 3:06 pm.

**BOARD OF COUNTY COMMISSIONERS**  
**FORD COUNTY, KANSAS**

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**Chris Boys, Chairman**

**ATTEST:**

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**Debbie Cox, County Clerk**

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**REGULAR MEETING OF May 7, 2018**  
**MEETING NUMBER 2018-15**  
**COMMISSION CHAMBERS**  
**3:30 PM.**



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Chris Boys, Chairman  
Ken W. Snook, Commissioner  
Shawn Tasset, Commissioner

J.D. Gilbert, County Administrator  
Jessica West, Deputy County Clerk

Chairman Boys called the meeting to order at 3:30 p.m. Pastor Albert Shrock from Bible Baptist Church led the group in prayer. Chairman Boys then led the Pledge of Allegiance.

Chairman Boys made a motion to amend the Consent Agenda for the approval of the temporary beer license for Oscar Teran for two private events being held on May 19, 2018 and May 26, 2018. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

### **Consent Agenda**

Approval of Minutes: Meeting 2018-12; 2018-13  
Approve Additions & Abatements-2017 RE-\$9,623.54  
Credit Card Statement-\$19,032.51  
Proclamation-National Train Day in Ford County  
Proclamation-National Travel and Tourism Week  
Temporary Beer License (2) - Oscar Teran

Commissioner Tasset moved to approve the consent agenda as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Approval of Claims for Payment: \$598,178.03**

Chairman Boys moved to approve the payment of claims for \$598,178.03. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

### **Open Public Comment**

Rob Boyd, Fire Chief, announced that the Bucklin Station is now staffed 24/7.

**Unfinished Business**

**PZEH-Resolution No. 2018-08 A Resolution to approve a conditional use permit and development plan for Zoning Case 2018-01, Solid rock Rentals LLC had petitioned for the purpose of establishing a storage unit facility in the Lot 5, Block 14 of the Kliesen Subdivision of the Southwest QTR (SW/4) of Section (13), Township (26) South, Range (25) West of the 6<sup>th</sup> Principal Meridian in Ford County, Kansas.**

On March 26, 2018, the Ford County Zoning Board held a public hearing on the question of said Zoning Case 2018-01 Conditional Use & development plan, and at the conclusion of said hearing, with four members present, voted 3-0 to recommend approval of the Conditional Use Permit based upon the detailed material submitted as part of the development plan and under the following conditions.

Mark Shriwise, Planning and Zoning Director, presented the Resolution No. 2018-08 A Resolution to approve a conditional use permit and development plan for Zoning Case 2018-01, Solid rock Rentals LLC.

Chairman Boys moved to adopt Resolution No. 2018-08 **A Resolution to approve a conditional use permit and development plan for Zoning Case 2018-01, Solid rock Rentals LLC.** Commissioner Tasset seconded the motion. **Motion carried 3-0.**

**Santa Fe Trail Community Corrections- Advisory Board**

Santa Fe Trail Community Corrections needs three individuals appointed by Ford County to serve on the Santa Fe Trail Community Corrections Advisory Board.

This was tabled for the next meeting due to no individuals signing up for the Board.

Chairman Boys moved to table this until the next meeting. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

**Legal Counsel**

**Certification to Landmark National Bank for Ford County Bank Accounts**

Legal Counsel Mr. Glenn Kerbs and Treasurer Deb Pennington presented the Landmark National Bank for Ford County Bank Accounts to the Commissioners for their approval.

Chairman Boys moved to approve the **Certification of Landmark National Bank for Ford County Bank Accounts.** Tasset seconded the motion. **Motion carried 3-0.**

**Project No. 29 X-3032-01 Agreement with BNSF Railway Company for Crossing and Signals with Gates on 132 Road.**

Legal Counsel, Glenn Kerbs have reviewed the agreement between BNSF Railway Company & Ford County, a project providing for the installation of railway highway crossing signals, flashing light straight post type and gates at a grade crossing (DOT #009077T0 on 132 road, Ford County, Kansas.

Commissioner Tasset moved to approve the **Project No. 29 X-3032-01 Agreement with BNSF Railway Company for Crossing and Signals with Gates on 132 Road**. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Resolution 2018-09 A Resolution to Proceed with Judicial Foreclosure and Sale of Real Estate by Ford County on Enforce Liens for Unredeemed Real Estate.**

Legal Counsel, Glenn Kerbs and Treasurer Deb Pennington presented the upcoming Real Estate Tax Sale for the County. Treasurer Deb Pennington stated that the sales goes back to properties from 2013 that haven't been paid and with interest and fees the cost is roughly \$231,646 with only 39 parcels left. Glenn Kerbs stated that Deb Pennington gives everyone a chance to pay the back taxes and law enforcement makes several attempts to contact the owners of the property.

Chairman Boys moved to approve **Resolution 2018-09 A Resolution to Proceed with Judicial Foreclosure and Sale of Real Estate by Ford County on Enforce Liens for Unredeemed Real Estate**. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**County Administrators' Report****Human Resource-Wellness Incentive**

HR Director, Pat Heeke, discussed the proposed changes to the wellness incentive for the upcoming months: For the period June 1, 2018-December 31, 2018. Each employee not currently receiving the incentive will be eligible to receive a 45% single premium rebate for completing a well man/woman check, 25% single premium rebate for completing a complete dental exam and 25% single premium rebate for completing a complete vision care exam. This incentive will not be retroactive beyond the date of the exam.

Commissioner Tasset moved to approve the **HR-Wellness Incentive**. Chairman Boys seconded the motion. **Motion carried 3-0.**

**Human Resource-Series 712 Credit Card Policy**

The employee committee, working with several elected officials and department heads, are requesting approval of the revision of the credit card policy. HR Director, Pat Heeke reviewed the revisions with the board. The credit card policy will include the cardholder agreement that is discussed with Deb Pennington when they first get their County Credit Card.

Chairman Boys moved to approve the **HR-Series 712 Credit Card Policy**. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

### **Ford County Fire-Burn Ban**

Chief Boyd met with the board in regards to lifting the burn ban. He stated that we have received moisture and are starting to see green.

Commissioner Tasset moved to approve the **Ford County Fire-Burn Ban lift**. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Sheriff's Office-Police Package Vehicles Bid Results**

On March 20, 2018, Ford County Sheriff's Office requested bids on 1) 4x4 pick-up and 2) Police Pursuit 4 door AWD cars. John Hunter and Dale Coleman stated that only one bid was received from Lewis Ford and they recommend the bid to be rejected. The reasoning is because Ford has discontinued the production of the Ford Taurus.

Commissioner Tasset moved to approve the **rejection of the bid for the Sheriff's Office Vehicle Bid**. Chairman Boys seconded the motion. **Motion carried 3-0.**

### **Motorola Solutions-Final Acceptance**

Elliot Linke, Ford County Communications Director, would like to move forward with the Motorola Radio Systems Final Acceptance. He stated that he is very happy with the company and all of their hard work to get everything up and going.

Chairman Boys moved to approve the **Motorola Solutions Final Acceptance**. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Communications-Maintenance Contract with Vista Com**

Communications Director, Elliot Linke reviewed the maintenance contract between Vista Com and Ford County. Legal counsel, Glenn Kerbs has also reviewed the contract and requested changes to be made. The contract was amended to reflect those changes as requested. The warranty period is over and would like to move forward on the service contract portion. This is a budgeted item.

Chairman Boys moved to approve the **Maintenance Contract with Vista Com**. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

### **Communications-MRT Communications, Inc.**

Communications Director, Elliot Linke, reviewed the MRT Communications, Inc. invoice #2088 and credit #2093 with the board. Both documents concern the tower and building rent at the MRT Dodge City Site. Elliott Linke would like to pay for one year from June 1, 2018 to May 31, 2019.

Chairman Boys moved to approve the **MRT Communications, Inc. Tower and Building Rent**. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

**Register of Deeds-Conversion of Documents Contract**

Ford County Register of Deeds, Brenda Pogue, presented the conversion of documents contract and the cost associated with it which is \$69,315.94. She stated that she has been saving for this project and she has the money in her Tech fund.

Chairman Boys moved to approve the **Register of Deeds-Conversion of Documents Contract**. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Upcoming Meetings**

National Association of Counties, (NACo), Annual Conference: July 13-16, 2018 Gaylord Opryland, Davidson County/Nashville, Tennessee

**Executive Session**

Chairman Boys moved to recess into executive session at 4:30 pm, to discuss issues related to the Ford County Landfill Phase 5 Project pursuant to the attorney-client privilege exception to the Kansas Open Meetings Act, K.S.A. 75-4319(b) (2). The open meeting to resume in 15 minutes at this location, at 4:45 pm. In addition to the Commissioners, the County Administrator and County Counselor should be included in the executive session. Commissioner Tasset second the motion. **Motion carried 3-0.**

Commissioners resumed regular meeting at 4:45 pm. No action taken.

**Executive Session**

Chairman Boys moved to recess into executive session at 4:49 pm, to discuss potential properties to be acquired by Ford County pursuant to the preliminary discussion of the acquisition of real property exception to the Kansas Open Meetings Act, K.S.A. 75-4319(b)(6). The open meeting to resume in this location in 15 minutes at 5:04 pm. In addition to the Commissioners, the County Administrator and County Counselor should be included in the executive session. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

Commissioners resumed regular meeting at 5:04 pm. No action taken.

**Executive Session**

Chairman Boys moved to recess into executive session at 5:07 pm, to discuss the County Administrator's evaluation pursuant to the personnel matters of nonelected personnel exception to the Kansas Open Meetings Act, K.S.A. 75-4319(b) (1). The open meeting to resume in this location in 15 minutes at 5:22 pm. In addition to the Commissioners, the County Administrator and County Counselor should be included in the executive session. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

Commissioners resumed regular meeting at 5:22 pm. No action taken.

**Adjournment**

Chairman Boys moved to adjourn the meeting at 5:23 pm. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS  
FORD COUNTY, KANSAS**

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Chris Boys, Chairman

**ATTEST:**

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Debbie Cox, County Clerk