

FORD COUNTY COMMISSIONERS' MEETING MINUTES
WORK SESSION OF May 20, 2019
MEETING NUMBER 2019-16
COMMISSION CHAMBERS
2:45 P.M.



Page 59

The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman

Chris Boys, Commissioner

Ken W. Snook, Commissioner

Dr. Shawn Fletcher, Assistant, County Administrator

Debbie Cox, County Clerk

Chairman Tasset called the meeting to order. He announced no action would be taken.

Budget Request-Ford County Council on Aging
Budget Request-Ford County Historical Society
Budget Request-Compass Behavioral Health

ADJOURNMENT:

The meeting was adjourned at 3:40 p.m.

BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS

Shawn Tasset, Chairman

ATTEST:

Debbie Cox, County Clerk

FORD COUNTY COMMISSIONERS' MEETING MINUTES
REGULAR MEETING OF May 20, 2019
MEETING NUMBER 2019-17
COMMISSION CHAMBERS
3:40 PM.



Page 60

The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center. Chairman Tasset called the meeting to order. Captain Roberto Davila, Salvation Army, led the group in prayer. Chairman Tasset then led the group in the Pledge of Allegiance.

Those present were:

Shawn Tasset, Chairman

Dr. Shawn Fletcher, Assistant County Administrator

Ken W. Snook, Commissioner

Debbie Cox, County Clerk

Chris Boys, Commissioner

Chairman Tasset moved to amend the agenda to add under unfinished business, Home of Stone, to sign the Sutherland Builders Inc. Contract, and the Legacy Center for Ford County Historical Society. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Consent Agenda

Approval of Minutes Meeting- 2019-14; 2019-15

Credit Card Statement-April \$33,508.34

Fireworks Permits (2) Wholesale Fireworks Enterprises, LLC

Cereal Malt Beverage Application-Andrew Delatorre/Rancho Santa Fe

Chairman Tasset moved to approve the Consent Agenda as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Approval of Claims for Payment: \$645,479.78

Commissioner Boys moved to approve the claims for \$645,479.78. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Open Public Comment-None

Unfinished Business- Ford County Historical Society

Kent Stehlik, President Ford County Historical Society, and Sonya Hughes, presented for approval the Home of Stone Renovation Contract with Sutherland Builders Inc. This contract will allow work to begin on the Home of Stone. The work on the Home of Stone must be completed before the Historical Society can apply for Heritage Trust grants for the Legacy Center.

Mr. Glenn Kerbs, Ford County Legal Counsel, has reviewed the contract, minor changes were made. The contract from Sutherland Builders Inc. is for \$162,986.00. This is to do Masonry tuck pointing, including step repair, Foundation drainage & repair, Basement wood and plaster restoration, 1st floor wood and plaster restoration and 2nd floor wood and plaster restoration. They have funds to cover most of the contract; they are requesting \$28,887.00, from the County for the windows and doors.

Chairman Tasset moved to approve the contract with Sutherland Builders Inc. for \$162,986.00. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Mr. Stehlik and Ms. Hughes, are asking for help in repairing the roof at 106 E. Spruce. This is the old County Health Building, the Commissioners voted to allow the Historical Society to use as a County Museum. The roof is badly in need of repair, there are leaks throughout the building with tile falling down, and because of this, the building is at risk for mold and other problems. The roof cannot at this time be fully repaired or that will void the chance to get grant for the buildings repair. They are asking for temporary repair at this time. In November, they will apply for a grant for the Legacy Center. Commissioner Boys asked if Roger Vandergiesen that owns the old Robinson furniture store had contacted them. Mr. Vandergiesen wants to know if there is an interest in that store. Commissioner Boys asked if that is something the Historical Society would look at to see if that would work for the Museum. Ms. Hughes stated that they would look at that building.

Chairman Tasset moved to table the subject of the 106 E Spruce roof until other options are looked at. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Legal Counsel-None

County Administrator's Report

County Engineer Report

Jon Halbgewachs, Ford County Engineer, presented his monthly report. Mulberry Creek Truss- Office check plans were submitted for KDOT review. On track for a September 18, 2019, bid opening as long as can get the right of way acquisition complete in July or August. They have reached an agreement to purchase the right of way from Mr. Hawes. Mr. Hawes accepted the offer for purchase and we will give back the existing right of way from the old road bed. Mr. Keller has not returned call and emails since late March to discuss the right of way purchase. We have sent him a written offer on May 9 to purchase the right of way needed from him to construct the new bridge. Tracking indicated on May 15 that it is still at the post office to be picked up. We will follow-up with a second notice if we don't received a response. If he is unwilling or unable to communicate, then condemnation may be the route we have to take.

OS Bridge 31 Widening (Duck Creek on 114 Road north of Garnett)-Held the Field Check meeting on April 1. Plan to move forward with final plans sometime this summer with the idea of a 2020 construction bid date. Biennial Routine Bridge Inspections; KDOT had trouble with their on-line database so we were just not able to enter the inspection data into the KDOT database. Plan to bring our inspection reports in June. Paved Roads Evaluation; Working to develop a proposal of road improvements to be presented to the Commission during the 2020 budget process. Have identified three roads for complete re-build. Nickel Road and 131 Drainage- Scheduled to meet with Bucklin Township, at the county shop for discussions about a solution. This is something that everyone will have to work together on. New Business: KDOT will be working on Bridge on Marshall Road on the

South by pass. Beam needs to be replaced. Windfarms will not be allowed to travel down that road for two days while working on bridge. The County will need to allow windfarms to travel down 113 Road to get to US 56 for those days.

Resolution 2018-15 Review

At the May 6, 2019 board meeting, Chairman Tasset requested a review and update of the Resolution 2018-15 regarding the Palomino Ranch, Inc. Danny Del Real from Palomino Ranch, Inc. presented photos of work that is being done to enclose the three sides of the concert area. Mr. Del Real stated that it will be complete by June 2nd. They do not have a concert before that date.

Chairman Tasset stated, in review of Resolution 2018-15, there was not a date given for a deadline for completion. Chairman Tasset said it is important to comply with the Conditional Use Permit. he is disappointed there was not progress until now. Because you are making progress now, he will not make a judgement to pull the CUP at this time. Palomino Ranch should keep working to follow the CUP. Mr. Del Real stated that he will keep the County Administrator updated on the progress. Commissioner Boys stated the timing of how long it has taken to get this done and having concerts in that time. This needs to be done to take care of the complaints that are coming from the Citizens of the City.

Human Resources – Revere Healthcare Solutions Inc. Master Agreement Amendment

HR Director Pat Heeke presented the amendment to the master agreement between Ford County and Revere Healthcare Solutions Inc. Carmine Di Palo. Ford County Legal Counsel, Mr. Glenn Kerbs has reviewed this amendment. The amendment, shows that RHS has identified an office space to be adopted for the Clinic. The initial monthly rent would be \$1,800.00. The County would be responsible for not more than \$1,000 per month, plus utilities. The County also will provide for the Clinic furniture, including, tables, exam tables, and chairs up to \$35,000.

Chairman Tasset moved to approve the amendment to the Master agreement between Revere Healthcare Solutions and Ford County. Commissioner Boys seconded the request.

Motion carried 2-1. Commissioner Snook voting no.

Human Resources-CivicHR

HR Director, Pat Heeke and HR assistant Molly Johnson, presented for approval the CivicHR software program. This program will aide with applications for jobs and the setting up of new employees in a timely manner. The Line item for the set up expense will be 011-107-5353 General Operations. Annual expenses will be taken from line item 001-115-5349, a Human Resources line.

Commissioner Boys moved to approve the CivicHR software program. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Road & Bridge-Road Salt Bid Results

Road & Bridge Superintendent, Chris O'Neal presented the bid for road salt. He had one bid come in from Central Salt Inc. for 400 Tons Delivered at \$59.36 for a total Delivered price of \$23,744.00. This is to come from line number 9-002-601-5215. He is recommending accepting this bid.

Commissioner Boys moved to accept the bid from Central Salt Inc. for Road Salt in the amount of \$23,744.00. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Western State Bank Expo Center-Design Contract

Western State Bank Expo Center Director, Danielle Crouch presented for approval the design contract from Bruce McMillan AIA Architects, P.A. for the addition to the Western State Bank Expo Center.

Commissioner Boys moved to approve the design contract with Bruce McMillan AIA Architects, P.A. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Information Technology-Email Solution

IT Director, Marti Bremer, is requesting approval to upgrade the current Microsoft Exchange 2010 environment, our Outlook email we use today. Beginning January 2020 Microsoft Exchange 2010 will no longer be supported, causing compliance issues for HIPPA, CJIS, and other statutes the County follows. We can upgrade to a more current version of Microsoft Exchange 2016, along with the migratio, we would build two exchange servers that would allow for no down time for emails, which will help Fire/EMS department get off of the VHF paging system per Communications Director. This will come from Special Projects fund 9-080-101-5422, for \$21,570.00 from Converge One.

Commissioner Boys moved to approve the upgrade from Converge One for \$21,570.00. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Dodge City Days Pins

Nikki Nagel, from Register of Deeds, is asking for permission to purchase Dodge City Days pins in bulk to sell to the Ford County employees for a \$1.00 discount. They have done this in the past; they purchase 300 Dodge City Days pins at \$3.00 and sell to the employees for \$3.00.

Commissioner Snook moved to allow the Register of Deeds office to purchase Dodge City Days pins in bulk to sell to the Ford County Employees. Chairman Tasset seconded the motion.

Motion carried 3-0

National Association of Counties-Voting Delegate

NACo is asking for voting delegates for the 84th Annual Conference in Clark County, Nev. July 12-16 2019. Chairman Tasset stated the he and Ford County Administrator J.D. Gilbert would be attending.

Chairman Tasset moved to approve Chairman Shawn Tasset at the designated NACo County Delegate with Ford County Administrator J.D. Gilbert as the County Alternate. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Emergency Management- Outdoor Warning Siren System Request

Emergency Management Coordinator, Rex Beemer is asking for approval to purchase and replace 4 sirens and add 2 more at new locations. This would bring all the outdoor warning sirens up to date, with battery backup. #1 is for \$ 29,332.00 for the 2019 tornado siren budget will replace the siren by Wilroads Gardens by the School and replace the siren on University and Carousel Drive. These two locations are from the 1960's with no battery backup. Mr. Beemer is requesting \$58,464.00 for Proposal #2 locations of the four for replacement are; Sunflower and Sycamore, Burr Parkway and Comanche with a new sites at Road 108, Kettle Way, and North Ave A between the Hospital and Garnet Road. Proposal.

Commissioner Boys moved to approve Proposal #1 and #2 for the replacement and purchasing of outdoor Warning Sirens for a total of \$87,796.00. Chairman Tasset seconded the motion. Motion carried 3-0.

Emergency Management- Memorandum of Understanding

Rex Beemer, Emergency Management Coordinator presented for approve Memorandum of Understandings.

Ford County & American Red Cross

Commissioner Boys moved to approve the MOU between Ford County and American Red Cross. Chairman Tasset seconded the motion. **Motion carried 3-0.**

Ford County & USD 443 Board of Education/Tornado Shelters

Commissioner Boys moved to approve the MOU between Ford County and USD 443 Board of Education/Tornado Shelters. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Ford County & USD 443 Board of Education/Civic Center

Commissioner Boys moved to approve the MOU between Ford County & USD 443 Board of Education/Civic Center. Commissioner Snook seconded. **Motion carried 3-0.**

Ford County & City of Dodge City/YMCA Center

Chairman Tasset moved to approve the MOU between Ford County & City of Dodge/YMCA. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Ford County & City of Dodge City/United Wireless

Commissioner Boys moved to approve the MOU between Ford County & City of Dodge City/United Wireless. Commissioner Snook seconded the motion. **Motion carried 3-0.**

2020 Budget-Special Work Session Dates

Ford County Assistant Administrator Dr. Shawn Fletcher asked the Commission what date would work for them for a budget work session. Wednesday, June 12th was the date that worked for all to start at 9:00 am.

Chairman Tasset moved to set June 12, 2019, at 9:00 am as a special work session for budget requests. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Upcoming Meetings

National Association of Counties, (NACo), Annual Conference: July 12-15, 2019 Clark County/ Las Vegas, Nevada; Bally’s Las Vegas & Paris Las Vegas

Ford County Fair: July 18 to 22, 2019

Dodge City Days: July 25 to August 4, 2019

Executive Session-County Appraiser

Chairman Tasset moved the Board recess into executive session starting at 5:15 pm. to discuss matters related to pending appraisal value contest pursuant to attorney-client privilege exception to the Kansas Open Meetings Act, K.S.A. 75-4319 (b) (2). For 20 minutes. The open meeting to resume in this location at 5:35 pm. In addition to the Commissioners, the County Counselor, County Administrator, Assistant County Administrator, County Appraiser Patti Israel and Deputy County Appraiser Caroline Petty should be included in the executive session. Commissioner Snook seconded the motion. Motion carried 3-0.

Commission reconvened into regular meeting at 5:35. Chairman Tasset announced no action taken.

Adjournment

Chairman Tasset moved to adjourn at 5:36 p.m. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS**

Shawn Tasset, Chairman

ATTEST:

Debbie Cox, County Clerk