

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**WORK SESSION OF June 17, 2019**  
**MEETING NUMBER 2019-21**  
**COMMISSION CHAMBERS**  
**3:00 P.M.**



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman

J.D. Gilbert, County Administrator

Chris Boys, Commissioner

Debbie Cox, County Clerk

Ken W. Snook, Commissioner

Chairman Tasset called the meeting to order. He announced no action would be taken.

**Budget Request-Ford County Extension Counsel**

**ADJOURNMENT:**

The meeting was adjourned at 3:18 p.m.

**BOARD OF COUNTY COMMISSIONERS**  
**FORD COUNTY, KANSAS**

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Shawn Tasset, Chairman

ATTEST:

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Debbie Cox, County Clerk

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**REGULAR MEETING OF JUNE 17, 2019**  
**MEETING NUMBER 2019-22**  
**COMMISSION CHAMBERS**  
**3:30 PM.**



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center. Chairman Tasset called the meeting to order. Rev. John Seatvet, St. Cornelius Episcopal Church led the group in prayer. Chairman Tasset then led the group in the Pledge of Allegiance.

Those present were:

Shawn Tasset, Chairman  
Ken W. Snook, Commissioner  
Chris Boys, Commissioner

Dr. Shawn Fletcher, Assistant County Administrator  
Debbie Cox, County Clerk

### **Consent Agenda**

Approval of Minutes Meeting–2019-18; 2019-19; 2019-20  
Cereal Malt Beverage License- Rancho Santa Fe/ Andrew Delatorre  
Fireworks Permit –A & A Fireworks

Chairman Tasset asked to split the Consent Agenda for the approval of the Minutes of the last meetings from the rest of the consent agenda, as he was not here. Commissioner Boys moved to split the approval of meeting meets as separate from the CMB License and the Fireworks Permit. Chairman Tasset seconded the motion. **Motion carried 3-0.**

Commissioner Boys moved to approve the Minutes of meeting 2019-18; 2019-19; 2019-20. Commissioner Snook seconded the motion. **Motion carried 2-0.** Chairman Tasset Abstained.

Chairman Tasset moved to approve the Cereal Malt Beverage License for Rancho Santa Fe/ Andrew DelaTorre, Fireworks Permit for A & A Fireworks. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Approval of Claims for Payment: \$746,358.38**

Commissioner Boys moved to approve the claims for \$746,358.38. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Open Public Comment**

Mr. Swarts, asked what the County was going to do on El Torro Road. The holes are bad and the road needs repaired. Chairman Tasset stated they would look into it.

**Unfinished Business**

**SFTCC- Bid Request-2101 US HWY 50/Security**

SFTCC Director, Patrick Klecker, asked the Commissioners to table this for one more meeting. He became aware of some surplus equipment that he would like to look into.

Chairman Tasset moved to table the Bid request for 2101 US HEY 50/Security until the next meeting. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Ford County Historical Society-106 E Spruce/ Roof**

Kent Stehlik, President of Ford County Historical Society and Susan Bunyan, Ford County Historical Society Board member. Mr. Stehlik stated they have nothing new to report.

**Legal Counsel–None**

**County Administrator’s Report**

**Ford County Historical Society/ Carnegie Center for the Arts-landmark Art Project**

Kent Stehlik, President of Ford County Historical Society and Bobby Brown, with the Carnegie Art Center. The Ford County Historical Society and the Carnegie Center for the Arts have formed the Landmark Art Project. This is a joint effort to bring attention to Ford County’s Historic Landmarks, by sponsoring an Art competition, with the subjects being different historic Ford County entities, every year. The first site they would like to feature is the Ford County Government Center’s Lobby area on October 5, 2019. This would be for people to look at the artwork and announce who won the prizes.

Chairman Tasset moved to approve the use of the Ford County Government Center’s Lobby on October 5, 2019, for Ford County Historical Society and Carnegie Center for the Arts. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Mr. Stehlik stated ITC has awarded them \$11,781.00 grant to go towards the Bat Masterson statue that they are doing. Mr. Kim Goodnight will be at the Home of Stone on June 26, to present the check to them.

Mr. Stehlik stated they toured the old Robinson building. This building is close to Boothill. They would like to have the same kind of agreement as they do with the Home of Stone if the County owns the building. Chairman Tasset asked, comparing the buildings, the old health department and this building, which would be the better space for the Historical Society. Mr. Stehlik stated the location and space is better. The Health Department has better parking. It is a judgment call. Ms. Bunyan stated she feels better about the Gamble building than the Health Department Building; the building has been there over 50 years and has lots of room. Commissioner Snook asked what the building cost. Commissioner Boys stated he thinks north of \$250,000 south of \$300,000. The AC was new two years ago. Electrical has all been redone.

Chairman Tasset moved to pause the advancement of working on the Health Department to explore the looking at other options for the Historical Society. Commissioner Snook seconded the motion.

**Motion carried 3-0.**

Chairman Tasset moved to authorize Administration to set up meetings for the BOCC to tour the building, schedule an inspection of the building, possibly leading to negotiation of the purchase of the building. Commissioner Boys seconded the motion. **Motion carried 3-0.**

### **County Engineer Report**

Ford County Engineer, Jon Halbgewachs, presented his May report on what he has been working on. Mulberry Creek Truss; Office Check plans were submitted for KDOT review on May 9, 2019. KDOT revised the bid opening date to October. He has a meeting with Mr. Keller today. Mr. Keller asked about the cost to relocate his subsurface irrigation drip line and electric line to the water well. Will meet to look at where these items could be relocated and how much it will cost. The right of way acquisition needs to be completed in the next 1-2 months to keep the project on track. Biennial Routine Bridge Inspections; KDOT continued to have trouble with their on-line database. Finally got access to their database the week of June 10. Due to KDOT's delays, have not been able to complete our work and are pushing delivery of the inspection reports to July 1. Paved Roads Evaluation: Chris O'Neal, Road and Bridge Superintendent, and County Engineer, Jon Halbgewachs, have requested to increase the Road and Bridge budget to allow three miles of road reclamation each year. The three roads identified for complete re-build are; Jewell Road from Wright east to the Edwards County line-18 miles, 113 Road (Old Landfill Road) from E. Wyatt Earp to north Hwy 50-2 miles. 102 Road from HWY 50 (Howell) north to Garnett Road- 3 miles. Nickel Road and 131 Road Drainage; The County Surveyor collected field survey data. The channel flow lines are higher than the flow lines of the drainage structures under Nickel and 131, thus impeding flow. The channels need to be regraded in order to allow better flow. These channels are located in fields, which are private property. The channels are being farmed, which will be a recurring problem if farming the channels continues. The Bucklin Township and Ford County R&B agreed that the landowner south of Nickel road needs to work on his property to slow runoff coming to the road culvert. The Township is reluctant to spend money elevating the road and adding culverts if the landowner is unwilling to also improve his property.

The landowner north of Nickel plans to build a waterway along the north side of Nickel and the west side of 131 road between the two road culverts. Cathedral of Our Lady of Guadalupe drainage: We are developing a plan to modify the end section of the pipe under 14<sup>th</sup> Ave and install some erosion mitigation measures between this pipe and the pipe under the cathedral's entrance to 14<sup>th</sup> Ave. Work is tentatively scheduled for Fall 2019.

**Ford County Fire & EMS- Bid Request/Carpet Replacement**

Rob Boyd, Ford County Fire Chief, requested to go for bids to replace the carpet in the Captain's office and in Heather Palmer's office.

Commissioner Snook moved to allow Chief Boyd to go for bids for carpet in the Captain's office and Heather Palmer's office. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**Resolution NO. 2019-22**

Planning and Zoning Director, Mark Shriwise, presented for approval **Resolution NO. 2019-22, A Resolution to approve Zoning Case 2019-02 a conditional use an development plan for William Devlin Polkinghorn, Network Real Estate, LLC and AT & T Mobility who have petitioned for a conditional use permit and development plan for the purpose of establishing a master telecommunication center.**

Chairman Tasset moved to adopt Resolution No. 2019-22. **A Resolution to approve Zoning Case 2019-02 a conditional use an development plan for William Devlin Polkinghorn, Network Real Estate, LLC and AT & T Mobility who have petitioned for a conditional use permit and development plan for the purpose of establishing a master telecommunication center.**

Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Ford County Zoning Board Members**

Mark Shriwise, Ford County Zoning Board Director, stated Mrs. Josie Lix and Mr. Ron Reinert's terms will expire from the zoning board June 22, 2019. Mrs. Lix is willing to serve another three years on the zoning board. Mr. Reinert is retiring from the board. Mr. Shriwise is requesting the BOCC approve Mrs. Lix reappointment to serve another three-year term expiring June 22, 2022. Mr. Shriwise will run the required ad in the paper for another Zoning Board member.

Chairman Tasset moved to appoint Mrs. Josie Lix to serve another three-year term on the zoning board. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Landfill-Equipment Repair/Replacement**

Paul Resley, Ford County Landfill Director, is requesting to go for Bids for a new scraper. He has looked at repairs for the current one and repairs would cost as much a new scraper.

Chairman Tasset moved to allow Mr. Resley to go for bids for a new scraper. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**Sheriff's Office-2019/2020 Police Package Vehicles (PPV) Bid Results**

Captain John Hunter and Undersheriff Dale Coleman presented the bids that were received. Three bids were received.

Traffic Control Services, Inc.	\$28,796.00 each for a Total Bid \$86,388.00
Lewis Chevrolet of Dodge City	\$38,375.00 each for a Total Bid \$153,500.00
Lopp Motors Inc.	\$25,803.00 each for a Total Bid \$77,409.00

The recommendation is to go with Lopp Motors for a Total Bid of \$77,409.00.

Ford County Sheriff's Office recently sold three County Vehicles on PurpleWave auction site, for a total of \$17,660.00. They have requested to use this money up fit the new cars.

Chairman Tasset moved to approve the bid from Lopp Motors for a total of \$77,409.00 and to use the PurpleWave proceeds for up fitting them. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**Upcoming Meetings**

**Special Joint City/County Commission Meeting:** June 17, 2019 Starting at 5:30 pm. The Learning Center, 308 W. Frontview Road, Dodge City, KS

**Joint City/County Commission Meeting:** Immediately following Special Joint Meeting/Same Location

**National Association of Counties, (NACo), Annual Conference:** July 12-15, 2019 Clark County/Las Vegas, Nevada: Bally's Las Vegas & Paris Las Vegas

**Ford County Fair:** July 18 to 22, 2019

**Dodge City Days:** July 25 to August 4, 2019

**Executive Session-Personnel Matters related to Non-elected Personnel**

Chairman Tasset moved the Board recess into executive session at 4:45 pm. to discuss the County Administrator's Employment contract pursuant to the personnel matters of nonelected personnel exception to the Kansas Open Meetings Act, K.S.A. 75-4319 (b)(1). The open meeting to resume in this location at 5:10 pm. In addition to the Commissioners, the County Administrator and the County Counselor should be included in the executive session. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Commission came back into regular session at 5:10 pm. Chairman Tasset moved Board recess into executive session at 5:11 pm. to discuss the County Administrator's Employment contract pursuant to the personnel matters of nonelected personnel exception to the Kansas Open Meetings Act, K.S.A. 75-4319 (b)(1). The open meeting to resume in this location at 5:20 pm. In addition to the Commissioners, the County Administrator and the County Counselor should be included in the executive session. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Commission came back to regular session at 5:20 pm. Chairman Tasset announced no action taken.

**Adjournment**

Chairman Tasset moved to adjourn at 5:23 p.m. Commissioner Snook seconded the motion.

**Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS  
FORD COUNTY, KANSAS**

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Shawn Tasset, Chairman

**ATTEST:**

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Debbie Cox, County Clerk