

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**WORK SESSION OF June 19, 2017**  
**MEETING NUMBER 2017-25**  
**COMMISSION CHAMBERS**  
**2:00 P.M.**



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman

Chris Boys, Commissioner

Ken W. Snook, Commissioner

JD Gilbert, County Administrator

Debbie Cox, County Clerk

Chairman Tasset opened the meeting at 2:00 pm. and reminded those in attendance that no action would be taken.

Ford County Council on Aging-2018 Budget Review

Arrowhead West- 2018 Budget Review

Ford County Fair-2018 Budget Review

Main Street- 2018 Budget Review

Human Resources- Early Retirement

**ADJOURNMENT:**

The meeting was adjourned at 2:45 p.m.

**BOARD OF COUNTY COMMISSIONERS**  
**FORD COUNTY, KANSAS**

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**Shawn Tasset, Chairman**

**ATTEST:**

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**Debbie Cox, County Clerk**

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**REGULAR MEETING OF June 19, 2017**  
**MEETING NUMBER 2017-26**  
**COMMISSION CHAMBERS**  
**3:30 P.M.**



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman

JD Gilbert, County Administrator

Ken W Snook, Commissioner

Debbie Cox, County Clerk

Chris Boys, Commissioner

Chairman Tasset called the meeting to order. Lt. Enrique Coreano, The Salvation Army, led the group in prayer. Chairman Tasset then led the Pledge of Allegiance.

Chairman Tasset moved to amend the Consent Agenda to include Fireworks License for Ian Ross/Kitchens Inc. Under the County Administrator's Report item number 1 to appointment of a CFAB member. Commissioner Boys seconded the motion. **Motion carried 3-0.**

### **Consent Agenda**

Approval of Minutes from Meeting 2017-21; 2017-22; 2017-23; 2017-24

Additions & Abatements- – 2016 RE \$-760.80

Fireworks License- Ian Ross/Kitchens Inc.

Commissioner Boys moved to approve the minutes for the June 5, 2017 work session 2017-21, the minutes of the regular meeting of June 5, 2017-22, the minutes of the special work session June 13, 2017-23, and the minutes of the June 14, 2017, special work session meeting 2017-24; Also approved Fireworks License for Ian Ross/Kitchens Inc., and additions and abatements as presented. Commissioner Snook second the motion. **Motion carries 3-0.**

### **Approval of Claims for Payment- \$555,092.61**

Chairman Tasset moved to approve the claims for \$555,092.61. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**Open Public Comment-None**

**Unfinished Business-None****Legal Counsel****Resolution 2017-12 Ford County Appraiser**

Mr. Glenn Kerbs, Ford County's Legal Counsel, and Patti Israel, Ford County Appraiser, presented **Resolution 2017-12, A Resolution Appointing Patricia Israel County Appraiser In Accordance With K.S.A. 19-430**. Every four years by Statute the County Commissioners must appoint a county appraiser on or before July 1<sup>st</sup>. Ms. Israel, is the current county appraiser, this resolution would appoint Patti Israel as County Appraiser for Ford County, beginning July 1, 2017 with a salary of \$75,500.00 beginning July 1, 2017. Ms. Israel would also receive all benefits as County Employee's. Also provides for an annual review. Ms. Israel does not have a contract so she is asking for a notice of the review so that she would have time if not reappointed to find another job. She is also requesting her office be a 40 hour week. Her office is currently 37.50 hours. She would be in at 8:00 am and her staff would be in at 8:30 am.

Chairman Tasset moved to adopt **Resolution 2017-12, A Resolution Appointing Patricia Israel County Appraiser In Accordance with K.S.A. 19-430**, and the approval of 40 hour week for Ms. Israel and an April 1<sup>st</sup> notification if it does not intend to reappoint her as County Appraiser. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Resolution 2017-13 Pioneer Creek Wind Project**

Mr. Glenn Kerbs, Ford County Legal Counsel, presented **Resolution No 201-13, A Resolution Correcting the Name of the Applicant and Recipient Of The Conditional Use Permit Issued For the Construction and Operation of the Pioneer Creed Wind Project by Resolution No. 2016-26**. Mr. Kerbs stated when the conditional use permit was granted by Resolution No 2016-26 it was granted to Infinity Wind Power, Inc. in error, and should have been granted to the applicant, Pioneer Creek Wind Project, LLC. This resolution will correct the name of the applicant and the recipient of the conditional use permit granted in Resolution No. 2016-26, all other terms, conditions and provisions of said resolution remain in full force and effect.

Commissioner Boys moved to adopt Resolution 2017-13, , **A Resolution Correcting the Name of the Applicant and Recipient Of The Conditional Use Permit Issued For the Construction and Operation of the Pioneer Creed Wind Project by Resolution No. 2016-26**. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**County Administrator's Report****Appointment to CFAB Board**

Mellissa McCoy, Dodge City Convention & Visitors Bureau, is requesting the appointment of Michael Burns to the CFAB Board. Jeff Turner has moved out of the area, so his position on the board needs to be replaced. Michael Burns was considered the last time there was an opening. He is still interested in

the position. If the county approves Mr. Burns appointment, she will be meeting with the City of Dodge for their approval of Mr. Burns

Commissioner Boys moved to approve the appointment of Michael Burns to the CFAB board. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **County Engineer's Report**

Jon Halbgewachs, Ford County Engineer, reported on the Mulberry Creek Truss, There is a bridge program with KDOT, called the Off System Bridge Program; this is a federal aid program for replacement of bridge structures that are deficient on the non-federal secondary routes. There is no cost to apply for the funding. Mr. Halbgewachs has spoken with KDOT and this bridge would be a good candidate for this program due to it being a Fracture Critical bridge and because it is closed due to failure. He would like to know the interest of the commission in applying for this program. There is a deadline of July 28 for applications. The projects would be chosen around September, and then they would give two years for construction. KDOT would take over the environmental documentation side of things. The county would be responsible for the cost of design of the bridge, and the purchasing of right of way. The cost of building the bridge and inspection during construction would be 80 percent paid by Federal aid, and 20 percent by the County. The decision of the bridge being removed would be during the design process. The county could give an opinion. If the commission would like him to submit the application, he would bring the application to the July 17 meeting for approval.

Chairman Tasset stated he would like Mr. Halbgewachs to make the application. Commissioner Snook agreed. Commissioner Boys agreed, also he like that the bridge could possibly be saved and save the County 80 percent of construction cost of a new bridge.

Mr. Halbgewachs stated that the reclamation of Yucca Road was to have started this week. He talked to Klotz Sand and told them to let the county know when they are closing roads.

OS Bridge 31 Widening, Mr. Halbgewachs, stated that the county has steel beams in its possession that will work for a new bridge. That will save the county money. The commission needs to let him know if they want to move forward with widening the bridge or realigning the road or something else. He would bring back a design contract back to the meeting in July if the commission would like to go forward.

Chairman Tasset would like to go ahead with the next step. Commissioner Boys would like to keep in mind the safety of the road for walkers and drivers alike. Commissioner Snook asked about federal aid for bike paths. Mr. Halbgewachs stated there is federal aid for that kind of project. Mr. Halbgewachs stated he could draft out a dirt work cost estimate for both 45 and 55 to compare the cost. Chairman Tasset stated that is what he would like to see a draft. Mr. Halbgewachs stated he would bring that back for them to look at and compare.

### **Dodge City Days Pins**

Niki Imel from the Register of Deeds, is asking for permission to purchase 300 Dodge City Days pins to resale to the employees of Ford County at \$3.00 per pin. This is something that the County has done in previous years.

Chairman Tasset moved to approve the Register of Deeds office purchase of 300 Dodge City Days pins, to resale to the Ford County employees at \$3.00 per pin. Commissioner Snook seconded the motion.

**Motion carried 3-0.**

**Human Resources- Policy Series 315**

Pat Heeke, HR Director, presented for approval the Lactation Accommodation Policy Series 315. Legal Counsel has review this policy and has recommend the removal of a line that stated a time frame, which she will remove. The Government Center has a permanent location. The other buildings will have add a location should the need arise.

Commissioner Boys moved to adopt Policy Series 315. Commissioner Snook seconded the motion.

**Motion carried 3-0.**

**HUD Grant for Supportive Services**

Debbie Snapp, Director of Catholic Charities, is asking for the approval of a new HUD grant that is to help homeless individuals move to permanent housing. The grant requires a responsible entity to determine that this project is excluded from certain federal regulations. This project is excluded because they are not housing anyone. She is asking for the County's signature and approval so that they may receive this grant.

Chairman Tasset moved to approve and sign the HUD application for Catholic Charities. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**Upcoming Meetings**

Ford County Fair: July 20-24, 2017

National Association of Counties, (NACO), Annual Conference: July 21-24, 2017

Dodge City Days: July 28 to August 6, 2017

Joint City/County Commission Meeting: August 14, 2017 at 6:00, Rose Room

**Adjournment**

Chairman Tasset moved to adjourn at 4:40 pm. Commissioner Snook seconded the motion.

**Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS  
FORD COUNTY, KANSAS**

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**Shawn Tasset, Chairman**

**ATTEST:**

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Debbie Cox, County Clerk