

FORD COUNTY COMMISSIONERS' MEETING MINUTES
WORK SESSION OF July 3, 2017
MEETING NUMBER 2017-27
COMMISSION CHAMBERS
3:00 P.M.



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman

Chris Boys, Commissioner

Ken W. Snook, Commissioner

JD Gilbert, County Administrator

Debbie Cox, County Clerk

Chairman Tasset opened the meeting at 3:00 pm. and reminded those in attendance that no action would be taken.

Human Resources- Early Retirement
CDBG Revolving Loan

ADJOURNMENT:

The meeting was adjourned at 3:35 p.m.

BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS

Shawn Tasset, Chairman

ATTEST:

Debbie Cox, County Clerk

FORD COUNTY COMMISSIONERS' MEETING MINUTES
REGULAR MEETING OF July 3, 2017
MEETING NUMBER 2017-28
COMMISSION CHAMBERS
3:35 P.M.



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman

J.D. Gilbert, County Administrator

Ken W Snook, Commissioner

Debbie Cox, County Clerk

Chris Boys, Commissioner

Chairman Tasset called the meeting to order. Justin Hayes, from Church of the Nazarene, led the group in prayer. Chairman Tasset then led the Pledge of Allegiance.

Chairman Tasset moved to enter into executive session at 3:40, for a time of 30 minutes, for Security measures. Because if open discussion would jeopardize security, and to include the Commissioners; County Administrator, JD Gilbert; Assistant County Administrator, Shawn Fletcher; and County Counselor, Mr. Glenn Kerbs. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Commission came out of executive session at 4:05 p.m.

Chairman Tasset moved to allow the county Administrator, JD Gilbert, the ability to approve purchases, not exceeding \$120,000.00, for Operational Security Management. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Consent Agenda

Approval of Minutes from Meeting 2017-25; 2017-26;
Credit Card Statement-\$18,356.76

Chairman Tasset moved to approve the consent agenda, which includes the minutes for the June 19, 2017 work session 2017-25; the minutes of the June 19, 2017 Regular meeting, 2017-26; and the credit card statement as presented. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Approval of Claims for Payment- \$224,028.50 + \$83.44 = \$224,111.94

Chairman Tasset moved to amend the Claims for payment to add a bill that came in late for \$83.44, to make the total amount of the claims for payment \$224,111.94 and to approve the claims for payment in the amount of \$224,111.92 Commissioner Boys seconded the motion. **Motion carried 3-0.**

Open Public Comment-None**Unfinished Business-None****Legal Counsel****KCAMP- The Third Amended Bylaws and Interlocal Agreement**

Mr. Glenn Kerbs, Ford County Legal Counsel, presented the Third Amended Bylaws and Interlocal Agreement for KCAMP. Mr. Kerbs has reviewed this agreement. KCAMP has provided amendments to their bylaws, they are now allowing Cities to participate in KCAMP and they have made changes to who is eligible to be on their board, and the responsibilities you have if you withdraw during the year. This will go into effect August 6th, 2017. KCAMP is asking that the KCAMP members approve The Third Amended and restated Bylaws and Interlocal Corporation Agreement of the Kansas County Association Multiline Pool, prior to August 1st, 2017.

Chairman Tasset moved to approve of the Third Amended Bylaws and Interlocal Agreement with KCAMP. Commissioner Snook seconded the motion. **Motion carried 3-0.**

KDHE Aid to Local Program Universal Contract

Mr. Glenn Kerbs, Ford County Legal Counsel, and Angela Sowers, Ford County Health Department Director, presented for approval the KDHE Aid to Local Program Universal Contract. Mr. Kerbs has reviewed the contract. Ms. Sowers stated they have had this contract for many years. This contract contains the rules and regulations that pertain to public health that she must follow in order to obtain grants. This Contract term is one year, July 1, 2017 to June 30, 2017.

Commissioner Boys moved to approve the KDHE Aid to Local Program Universal Contract. Commissioner Snook seconded the motion. **Motion carried 3-0.**

KDHE Contract Attachment 35- Woman Infant Children (WIC) Immunization Collaboration

Mr. Glenn Kerbs, Ford County Legal Counsel, and Angela Sowers, Ford County Health Department Director, presented for approval the KDHE Contract Attachment 35-WIC Immunization Collaboration. This contract ties WIC and immunizations together for grant funding, to make sure children are immunized that receive WIC. Commissioner Boys stated that he does not like the idea of the government-telling parents when or if they should immunize their child. Chairman Tasset agreed that is over reach of government. Ms. Sowers stated that there are forms parents can opt out of immunizations. Ms. Sowers stated this provides grant dollars for the WIC program.

Chairman Tasset moved to approve the KDHE Contract Attachment 35. Commissioner Snook seconded the motion. Commissioner Boys voted no. **Motion carried 2-0.**

Licensed Dietitian Contract

Mr. Glenn Kerbs, Ford County Legal Counsel, and Angela Sowers, Ford County Health Department Director, presented for approval the contract for a licensed dietitian. The county has to have a licensed dietitian or we would lose the WIC program, which is a \$300,000 program. The dietitian wages and mileage is reimbursed with WIC grant funds.

Chairman Tasset moved to approve the contract for the licensed dietitian. Commissioner Boys seconded the motion. **Motion carried 3-0.**

School Health Nursing Services contract for U.S.D. No. 381

Mr. Glenn Kerbs, Ford County Legal Counsel, and Angela Sowers, Ford County Health Department Director, presented for approval the contract for the School Health Nursing Services contract with USD 381. This is a yearly contract with the schools for nursing services.

Commissioner Boys moved to approve the School Health Nursing contract with USD 381. Chairman Tasset seconded the motion. **Motion carried 3-0.** Commissioner Snook left the meeting, he relayed to County Administrator, JD Gilbert, his vote of yes.

County Administrator's Report**Human Resources- Early Retirement**

Pat Heeke, HR Director, would like to know if the commission would like to table this so she can research for alternate programs, after the work session discussion. The commissioners have until August 21st to make changes.

Commissioner Boys moved to table this until August 21st. Chairman Tasset seconded the motion. **Motion carried 3-0.**

CDBG Revolving Loan

JD Gilbert, County Administrator, stated in the past the HR director was in charge of reporting the revolving loans. He would like to separate the HR reporting and put administrative services in charge and refresh the committee, by naming the committee by position, not name to be on the committee.

Pat Heeke, HR Director, stated that the County has one loan still out, and that once this is paid off the revolving loan program may faze itself out because of the requirements of the applicants. Chairman Tasset stated that if this is something that we are not going to do anything with, we should not spend employee's time on it. Commissioner Boys would like to leave Legal Counsel on the committee.

Commissioner Boys moved to have administrative services in charge of the CDBG Revolving Loan reporting. Chairman Tasset seconded the motion. **Motion carried 3-0.**

National Association of Counties Election

J.D. Gilbert, County Administrator, stated KAC Executive Director, Randall Allen, has sent a Mail Ballot and Certification for the election of Kansas representative to the Governing Board of the National Association of Counties for the term September 1, 2017 through August 31, 2019. Richard Malm is the only candidate on the ballot.

Chairman Tasset moved to nominate Richard Malm for the Kansas representative to the Governing Board of the National Association of Counties. Commissioner Snook seconded the motion.

Motion carried 3-0.

Kansas Association of Counties- Certification of Voting Delegate

JD Gilbert, County Administrator, presented the Kansas Association of Counties, Certification of Voting Delegates, The County shall appoint one voting delegate, and two alternates.

Chairman Tasset moved to appoint Chairman Tasset as the voting delegate and J.D. Gilbert, County Administrator, as the first alternate and Brenda Pogue, Register of Deeds, as the seconded alternate. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Ford County Parcel-CRP Contract vs Farming

Commissioner Snook would like to see the parcel of land that is not being used for the landfill be put up for bids for farming. There was a question if the CRP had ended and it was stated that it had ended. Mr. Glenn Kerbs, Legal Counsel, will look into it. Brian Herbert, Landfill Director, stated that the landfill would not need that parcel for 15 to 20 years so it could be farmed. Commissioner Boys stated that the trees need to be protected from chemical overspray. Chairman Tasset asked Legal Counsel, Mr. Glenn Kerbs, to look into a 5 year contract, and place it for bid.

Commissioner Snook moved, pending review of contract to put up for bid to be farmed the parcel of land by the landfill. Chairman Tasset seconded the motion. **Motion carried 3-0.**

Road and Bridge-Front End Loader Bid

Chris O’Neal, Road and Bridge Director, presented the bids for the Front End Loader.

OPTION 1					
VENDOR	NET PRICE	TRADE IN	TOTAL PRICE	WARRANTY	MEETS SPECIFICATIONS
MURPHY TRACTOR (JOHN DEERE 644K)	\$246,792.00	\$15,000.00	\$231,792.00	COMPREHENSIVE FULL 7 YEARS/6000 HOURS	YES
SELLERS EQUIPMENT (DOOSAN DL300-5)	\$246,241.00	\$6,104.00	\$240,137.00	FULL 5 YEARS/6000 HOURS	YES
FOLEY EQUIPMENT (CAT 950M)	\$268,323.00	\$10,000.00	\$258,564.00	FULL 5 YEARS/5000 HOURS	YES
VAN KEPPEL (VOLVO L110H)	\$279,722.00	\$16,000.00	\$263,722.00	5 YEARS/5000 HOURS	YES

DOES NOT MEET SPECS					
FOLEY EQUIPMENT (CAT 950GC)	\$235,214.00	\$10,000.00	\$225,214.00	FULL 5 YEARS/5000 HOURS	NO (SEE NOTES)
VICTOR L PHILLIPS (CASE 821G)	\$233,416.00	\$5,000.00	\$228,416.00	FULL 3 YEARS/3000 HOURS	NO (SEE NOTES)

OPTION 2					
VENDOR	NET PRICE	TRADE IN	SERVICE PLAN	TOTAL PRICE	WARRANTY
FOLEY EQUIPMENT (CAT 950M)	\$268,323.00	\$10,000.00	\$16,511.00	\$274,834.00	FULL 5 YEARS/5000 HOURS
SELLERS EQUIPMENT (DOOSAN DL300-5)	\$246,241.00	\$6,104.00	\$40,000.00	\$280,137.00	FULL 5 YEARS/6000 HOURS
VAN KEPPEL (VOLVO L110H)	\$279,722.00	\$16,000.00	\$26,500.00	\$290,222.00	5 YEARS/5000 HOURS
DOES NOT MEET SPECS					
MURPHY TRACTOR (JOHN DEERE 644K)	NO BID	NO BID	NO BID	NO BID	NO BID
VICTOR L PHILLIPS (CASE 821G)	\$233,416.00	\$5,000.00	\$10,000.00	\$238,416.00	FULL 3 YEARS/3000 HOURS
FOLEY EQUIPMENT (CAT 950GC)	\$235,214.00	\$10,000.00	\$16,511.00	\$241,725.00	FULL 5 YEARS/5000 HOURS

ROAD AND BRIDGE RECOMMENDATION

Notes: The specifications called for a net horsepower of 230 hp. The Case 821 (211 hp) and the Cat 950GC (225 hp) do not meet this specification. Option 2 asked for a Service Plan that spanned the life of the warranty. Murphy Tractor did not provide a cost for a service plan and declined to issue a bid on option 2.

Mr. O’Neal is recommending the bid from Murphy for the 644K, Option 1.

Chairman Tasset moved to approve the bid from Murphy Tractor for the John Deere 644K, for \$231,792.00. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Planning, Zoning & Environmental Health-Board Members

Mark Shriwise, Planning, Zoning Director, requested the appointment of Mr. John Mullen to the zoning board for a 3 year term. Mr. Mullen has been on the board for a number of years and his term has expired. Mr. Grant Powers Jr. term has expired on the board also. Mr. Powers does not wish to be reappointed. Mr. Powers has served on the board for over 33 years. This will leave an opening on the board. Mr. Shriwise will run a notice in the paper and people can pick up an application from him in his office.

Commissioner Boys stated he would like to present Mr. Grant a plaque for his years of service to the zoning board. Mr. Shriwise stated he does give a letter and plaque for the years of service.

Commissioner Boys moved to appoint John Mullen to the planning and zoning board. Chairman Tasset seconded the motion. **Motion carried 3-0.**

State of the County

J.D. Gilbert, Ford County Administrator, stated the State of the County would be November 01, 2017, at Boot Hill Casino & Resort Conference Center. The County Address and Luncheon will be from 11:30 am to 1:00 pm.

Calendar Year 2018 Holiday Schedule

The 2018 Holiday Schedule was presented for approval. This schedule is the same as District Courts, which comes from the State.

New Year's Day	Monday, January 1, 2018
Martin Luther King, Jr. Day	Monday, January 15, 2018
Presidents Day	Monday, February 19, 2018
Memorial Day	Monday, May 28, 2018
Independence Day	Wednesday, July 4, 2018
Labor Day	Monday, September 3, 2018
Columbus Day	Monday, October 8, 2018
Veterans Day	Monday, November 12, 2018
Thanksgiving Day	Thursday, November 22, 2018
Day after Thanksgiving	Friday, November 23, 2018
Christmas Eve	Monday, December 24, 2018
Christmas Day	Tuesday, December 25, 2018

Chairman Tasset moved to approve the 2018 Holiday Schedule. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Upcoming Meetings

- Ford County Fair: July 20-24, 2017
- National Association of Counties, (NACO), Annual Conference: July 21-24, 2017
- Dodge City Days: July 28 to August 6, 2017
- Joint City/County Commission Meeting: August 14, 2017 at 6:00, Rose Room

Adjournment

Commissioner moved to adjourn at 5:10 pm. Commissioner Snook seconded the motion.

Motion carried 3-0.

**BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS**

Shawn Tasset, Chairman

ATTEST:

Debbie Cox, County Clerk

FORD COUNTY PUBLIC BUILDING COMMISSION
MEETING OF July 3, 2017
MEETING NUMBER 2017-09
COMMISSIONER CHAMBERS
5:17 P.M.



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The members of the Ford County Public Building Commission met in the Commission Chambers of the Ford County Government Center.

Those present were:

Shawn Tasset, President

JD Gilbert, County Administrator

Chris Boys, Vice President

Debbie Cox, County Clerk

Ken W Snook, Member

President Tasset called the meeting to order at 5:17 pm.

APPROVAL OF MINUTES - Meeting No. 2017-08

President Tasset moved to approve the minutes of the regular meeting of June 5, 2017; meeting 2017-08. Member Snook seconded the motion. **Motion carried 3-0.**

APPROVAL OF CLAIMS FOR PAYMENT- \$1,278.00

Vice President Boys moved to approve the claims of \$1,278.00. Member Snook seconded the motion. **Motion carried 3-0.**

New Business-None

Adjournment

President Tasset moved to adjourn the meeting at 5:19 pm. Member Snook seconded the motion. **Motion carried 3-0.**

Shawn Tasset, President

Debbie Cox, Secretary