

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**WORK SESSION OF July 17, 2017**  
**MEETING NUMBER 2017-29**  
**COMMISSION CHAMBERS**  
**2:30 P.M.**



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman

Chris Boys, Commissioner

Ken W. Snook, Commissioner

JD Gilbert, County Administrator

Debbie Cox, County Clerk

Chairman Tasset opened the meeting at 2:30 p.m. and reminded those in attendance that no action would be taken.

Genesis Health

Alarms

Landfill Building Bid Project

2018 Budget

**ADJOURNMENT:**

The meeting was adjourned at 3:30 p.m.

**BOARD OF COUNTY COMMISSIONERS**  
**FORD COUNTY, KANSAS**

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**Shawn Tasset, Chairman**

**ATTEST:**

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**Debbie Cox, County Clerk**

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**REGULAR MEETING OF July 17, 2017**  
**MEETING NUMBER 2017-30**  
**COMMISSION CHAMBERS**  
**3:37 P.M.**



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman  
Ken W. Snook, Commissioner  
Chris Boys, Commissioner

J.D. Gilbert, County Administrator  
Debbie Cox, County Clerk

Chairman Tasset called the meeting to order at 3:37 p.m., Darrell Hendrickson, from First Church of God, led the group in prayer. Chairman Tasset then led the Pledge of Allegiance.

**Consent Agenda**

Approval of Minutes from Meeting 2017-27; 2017-28  
Approval Additions & Abatements-RE 2016 \$-191.50  
National Day of the Cowboy Proclamation  
National Health Center Week Proclamation

Chairman Tasset moved to approve the consent agenda, as presented, which includes the minutes for the July 3, 2017 work session 2017-27; the minutes of the July 3, 2017 Regular meeting 2017-28; Additions & Abatements; National Day of the Cowboy Proclamation; and National Health Center Week Proclamation. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Approval of Claims for Payment- \$295,446.19**

Commissioner Boys moved to amend the Claims for payment in the amount of \$295,446.19  
Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Open Public Comment-None**

**Unfinished Business****Ford County Parcel- CRP Contract vs Farming**

Patti Israel, Ford County Appraiser, and Ben Rumbaugh, Ford County Surveyor, will work to get a legal description for the area. There is a survey from 2009, the property was purchased with 3 deeds, and the county surveyor is going to survey the property for lease purposes. The area to be leased is NW1/4 Sec 22 T25sR25W. Chairman Tasset stated that it needs to have a buffer around the tree rows, to prevent over spray. Mr. Rumbaugh will come back at the next meeting with the survey for approval to place this out for bid.

**Direct Care- Catalys Health Update**

JD Gilbert, County Administer, stated the Catalys Health, Direct Care Clinic, will not happen. There were issues with Blue Cross and Blue Shield. They are looking into getting a PA at the Health Department with the money they had budgeted for the Catalys Health Clinic. The thought is that we may be able to use them as our direct care provider.

**Legal Counsel****Resolution 2010-20-Emergency Alarms**

Mr. Glenn Kerbs, Ford County Legal Counsel, and JD Gilbert, County Administer, stated this was added for discussion about false alarms. This Resolution 2010-2 has the guidelines to follow for False Alarms. Chairman Tasset, stated that his understanding is that this resolution was in place to address if someone has an alarm that they feel they should not be responsible for, they could have the opportunity to address that. Elliot Linke, Ford County Commination's Director, stated it was only for weather related false alarms. These issues should be brought to Mr. Linke's attention for discussion.. Commissioner Boys, stated that he is confident that Mr. Linke can make the determination if it is a weather related false alarm to waive the fee.

**Resolution No. 2017-14 Approval of the Third Amended and Restated Bylaws and Interlocal Cooperation Agreement for the Kansas County Association Multiline Pool**

Mr. Glenn Kerbs, Ford County Legal Counsel, presented the Resolution for the approval of the Third Amended and Restated Bylaws and Interlocal Cooperation Agreement for the Kansas County Association Multiline Pool.

Commissioner Boys moved to approve Resolution No. 2017-14 **Third Amended and Restated Bylaws and Interlocal Cooperation Agreement for the Kansas County Association Multiline Pool**. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Disaster Relief**

Mr. Glenn Kerbs, Ford County Legal Counsel, and Patti Israel, Ford County Appraiser, presented the seven Tax Relief Applications. People who have had natural disasters may apply for Tax Relief to personal property. The seven are from the Fires in March of 2017 and the Tornados in May 2016. Ms. Israel is asking if the commissioners want to prorate or give a full abatement of the taxes. Each County is doing this differently. The commissioners may approve all at the same time or go through each one. If they would go case by case, a resolution would have to be written for each one. Mr. Kerbs and Ms. Israel are recommending to approve all at the same time. Chairman Tasset would like to abate the full amount on case by case. Commissioner Snook asked how Patti did it. She stated that she did work it up as prorated. Commissioner Snook stated that because she works with it, he would refer to what she recommends. Commissioner Boys would like to prorate for the Tax Relief from the date the disaster happened.

Commissioner Boys moved to prorate the Tax Relief abatements for the seven applications. Commissioner Snook seconded the Motion. **Motion carried 2-1.** Chairman Tasset voted no.

**County Administrator's Report****County engineer's Report**

Jon Halbgewachs, Ford County Engineer, reported on the drainage at the intersection at Garnett and Ave A. Mr. Halbgewachs and Chris O'Neal, Road and Bridge Director, had a report from a homeowner that water was not draining. They have looked at it, and since there have been new utilities put in, there has been some siltation develop. Road and Bridge will go up and work on that when they have time. Commissioner Boys asked if this was the utility companies that caused this, should they not be the ones to fix the problem? Mr. Halbgewachs stated that this is not a big problem to have the county fix. W.Wyatt Earp Blvd Overlay, is expecting an August start time in Ford County. 126 and Jewell: now that the rains have stopped, they have been able to pour the concrete walls.. Bloom Wind: the wind farms contractor is working on repairing the 114 Rd. The patches they have done so far have been good. They have started working on Yucca Rd. Cathedral of Our Lady of Guadalupe drainage: There is a utility easement that runs adjacent to the west road right of way. Mr. Halbgewachs has sent a letter to County Counselor for advice if the County can encroach into this easement. We will wait for his opinion on this. Jewell and 135 Road Drainage: Kirkham Michael has developed two conceptual ditch designs to drain the low areas along the south side of Jewell Road, east of 135 Road. These have not yet been presented to the landowner. Chris O'Neal, Road and Bridge Director, will talk to the property owner to see what their feelings are on the two designs.

**Mulberry Creek Truss Bridge-Application for KDOT Off-System Bridge Program**

Jon Halbgewachs, Ford County Engineer, presented the Application for KDOT Off-System Bridge Program, for approval to move forward with the application. The Application is due July 28, 2017. Chairman Tasset asked what the time line would be to find out if our application is accepted. Mr. Halbgewachs stated the announcement would be around late September or early October 2017, and then KDOT would send the County a contract for funding by the end of the year if accepted.

Chairman Tasset moved to move forward with submitting the application for KDOT Off-Bridge Program. Commissioner Boys seconded the motion. **Motion carried 2-0.** Commissioner Snook abstained.

### **Off-System Bridge 31 Engineering Agreement**

Jon Halbgewachs, Ford County Engineer, presented for approval the agreement for Engineering Services for the construction project at the Bridge and Road Way, located on 114 Road. This agreement is for Kirkham Michael to process data to develop preliminary alignments to re-align the roadway for both a 45 and 55 mph alignment. Commissioner Boys asked if Mr. Halbgewachs had an option on what would be better, 45 or 55 mph.

Mr. Halbgewachs stated that either would be an improvement than what is there now. Once the survey was done he would have a better idea. Chairman Tasset stated that the farm machinery that would be traveling will be slow moving so maybe 45 would be the best. Mr. Halbgewachs stated that even with a 45 mph speed limit people could drive at 50 mph. Commissioner Snook asked if they would just go with one speed would that change the fee for the agreement? Mr. Halbgewachs stated it would.

Commissioner Tasset moved to approve a 55 mph speed limit. Chairman Tasset seconded the motion. **Motion carried 3-0.** Mr. Halbgewachs will bring back a revised agreement for just the 55 mph.

### **2018 Budget Review-Kennedy McKee & Company LLP**

Chairman Tasset would like to know the overall dollars levied in this budget for the 2% increase for in salaries. Commissioner Boys would like to look the budget over before approval.

Commissioner Boys moved to table until the next meeting. Chairman Tasset seconded the motion to table. **Motion carried 3-0.**

### **Landfill Building Bid Project**

J.D. Gilbert, County Administrator, asked for approval to put the Landfill Building project out for bids.

Chairman Tasset moved to approve the Landfill Building project to go out for bids. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Emergency Management-Emergency Services Complex**

Michael Dunmars, Ford County Emergency Manager, requested funding for the Emergency Services Complex set up for, Phone, data, tone, test and establish internet connectivity-\$4,870.00; Two wireless data access points-\$2,000.00; Twenty Miltel telephones-\$6,237.00 the total of these items is \$13,107.00, to come from Equipment Reserve fund #7-080-101-5429.

Commissioner Boys moved to approve the purchases not to exceed \$13,107.00 for the Emergency Services Complex out of Equipment Reserve fund. Chairman Tasset seconded the motion.

**Motion carried 3-0**

**Information Technology-Emergency Services Complex**

Marti Bremer, IT Director, is asking to purchase the switches for the data and phone connections for the new Emergency Services Complex for \$17,060.27.

Commissioner Boys moved to approve the purchase for switches for the data and phone connections for \$17,060.27. Chairman Tasset seconded the motion. **Motion carried 3-0.**

**Communications-Budgeted Expenditure for the Weed Department**

David Nichols, Weed Department Director, is asking for approval to purchase Radio equipment from Motorola for \$54,696.45. Mr. Nichols stated he has budgeted for this in his budget because he did not know if he would need new radios. This will come from the Noxious Weed Capital Improvement fund.

Chairman Tasset moved to approve the purchase of radios from Motorola from the Noxious Weed Capital Improvement Fund for \$54,696.45. Commissioner Boys seconded the motion.

**Motion carried 3-0.**

**Communications-Emergency Services Complex; Generator Planned Maintenance**

Elliot Linke, Communications Director, presented for review three different pay per service plans and three different pay with purchase plans from Foley Equipment Co. for a generator maintenance schedule. Chairman Tasset stated that the contracts are not good. The amount for servicing the generator is excessively high. The service is mainly an oil change; there are qualified diesel mechanics that could do the same thing. Commissioner Snook agreed that it was not a good contract.

Chairman Tasset moved to table this so they can look into some other contacts about servicing the generator. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Community Development Block Grant Committee**

J.D. Gilbert, County Administer, is asking to table this for now because the HR Director could not be here for the meeting.

Chairman Tasset moved to table this until the HR Director can attend. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Time Change for 08/07/2017 Meeting Schedule**

J.D. Gilbert, County Administer, is asking if the Commissioners would want to change the meeting time of the August 7, 2017 meeting. The Canvas for the August 1<sup>st</sup> Primary election must be between 8:00 a.m. and 10 a.m. This is a regular meeting day. He asked if the commissioners would like to have the meetings as follows: 8:45 a.m. for the Special meeting/Canvass of votes; 9:00 a.m. for the Work Session if there is one; and 9:30 a.m. for the Regular meeting, unless there is no Work Session.

Chairman Tasset moved to change the meeting times with the Canvass of votes to begin at 8:45 a.m., Work session if needed at 9:00 a.m. and regular meeting at 9:30 a.m. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**Resolution 2017-15-Zoning Case 2017-01**

Mark Shriwise, Director of Planning and Zoning, present for approval **A RESOLUTION APPROVING ZONING CASE 2017-01 FOR FRED SMITH , A TRACT SPLIT AND REZONE OF A 7.85 ACRE TRACT OF LAND MORE OR LESS, FROM VVILLAGE (V-1) TO SUBURBAN RESIDENTIAL (SR). THE TRACT OF LAND, GENERALLY DESCRIBED AS A TRACT IN THE SOUTHEAST QUARTER (SE/4) OF SECTION THIRTY-FOUR (34), TOWNSHIP TWENTY-SIX (26) SOUTH, RANGE TWENTY-FIVE (25) WEST OF THE 6<sup>TH</sup> PRINCIPAL MERIDIAN IN FORD COUNTY, KANSAS. THE 911 ADDRESS IS 1512 WEST BEESON ROAD, DODGE CITY, KS 67801.**

Commissioner Boys moved to approve **Resolution 2017-15 A RESOLUTION APPROVING ZONING CASE 2017-01 FOR FRED SMITH, A TRACT SPLIT AND REZONE OF A 7.85 ACRE TRACT OF LAND MORE OR LESS, FROM VVILLAGE (V-1) TO SUBURBAN RESIDENTIAL (SR). THE TRACT OF LAND, GENERALLY DESCRIBED AS A TRACT IN THE SOUTHEAST QUARTER (SE/4) OF SECTION THIRTY-FOUR (34), TOWNSHIP TWENTY-SIX (26) SOUTH, RANGE TWENTY-FIVE (25) WEST OF THE 6<sup>TH</sup> PRINCIPAL MERIDIAN IN FORD COUNTY, KANSAS. THE 911 ADDRESS IS 1512 WEST BEESON ROAD, DODGE CITY, KS 67801.** Chairman Tasset seconded the motion. **Motion carried 3-0.**

**County Clerk- Southwest KAC**

Debbie Cox, Ford County Clerk, presented information on the Southwest KAC Conference, that Ford County is hosting this year. The date will be September 13, 2017 at the Western State Bank Expo Center. Ms. Cox is asking if the Commissioner's would like to close the Government Center for the morning so that all employees may attend. Chairman Tasset stated just the department heads need to attend.

**Ford County Housing Authority-Certificate of Compliance**

Dave Geist, Executive Director of Southwest Kansas Area Agency on Aging, asked the board to sign the Certificate of compliance, which is an annual re-certification. This certification states the Area Agency complies with the PHA Streamlined Annual Plan, the HUD-50077 Civil Right Certification of Compliance, and the HUD-50077-SL Certification by State or Local Officials of the PHA is consistent with the Consolidated Plan.

Upcoming Meetings

Ford County Fair: July 20-24, 2017

National Association of Counties, (NAC0), Annual Conference: July 21-24, 2017, Columbus  
OH

Dodge City Days: July 28 to August 6, 2017

Primary Election: August 1<sup>st</sup>

Special Meeting: Canvass of Votes, August 7, 2017

Joint City / County Commission Meeting: August 14, 2017 at 6:00 pm., Rose Room

Public Officials Exchange: August 20, 2017 at 6:30 pm., St. Johns Parrish Center, Spearville, KS

Adjournment

Commissioner Boys moved to adjourn at 5:50 pm. Chairman Tasset seconded the motion.

Motion carried 3-0.

**BOARD OF COUNTY COMMISSIONERS  
FORD COUNTY, KANSAS**

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Shawn Tasset, Chairman

ATTEST:

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Debbie Cox, County Clerk



**FORD COUNTY PUBLIC BUILDING COMMISSION**  
**MEETING OF July 17, 2017**  
**MEETING NUMBER 2017-10**  
**COMMISSIONER CHAMBERS**  
**5:55 P.M.**



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The members of the Ford County Public Building Commission met in the Commission Chambers of the Ford County Government Center.

Those present were:

Shawn Tasset, President

JD Gilbert, County Administrator

Chris Boys, Vice President

Debbie Cox, County Clerk

Ken W Snook, Member

President Tasset called the meeting to order at 5:50 pm.

**APPROVAL OF MINUTES - Meeting No. 2017-09**

Vice President Boys moved to approve the minutes of the regular meeting of July 3, 2017; meeting 2017-09. Member Snook seconded the motion. **Motion carried 3-0.**

**APPROVAL OF CLAIMS FOR PAYMENT- \$61,755.86**

Vice President Boys moved to approve the claims of \$61,755.86. Member Snook seconded the motion. **Motion carried 3-0.**

**New Business**

JD Gilbert, County Administrator, stated that it would be the end of summer before the outside of the Health Department is finished.

**Adjournment**

President Tasset moved to adjourn the meeting at 5:55 pm. Member Snook seconded the motion. **Motion carried 3-0.**

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**Shawn Tasset, President**

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**Debbie Cox, Secretary**