

FORD COUNTY COMMISSIONERS' MEETING MINUTES
SPECIAL MEETING OF August 7, 2017
MEETING NUMBER 2017-31
CANVASS OF VOTES
COMMISSION CHAMBERS
8:45 A.M.



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The Board of County Commissioners met in special session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman
Chris Boys, Commissioner
Ken W. Snook, Commissioner

JD Gilbert, County Administrator
Debbie Cox, County Clerk

Chairman Tasset called the meeting to order at 8:45 a.m.

Canvass of Votes

Debbie Cox, County Clerk, reviewed the total ballots cast including provisional ballots. There were 1820 votes cast at the polling places along with advance ballots. Hand counted 62 ballots election day and 15 provisional ballots. Ms. Cox stated the law has change regarding ballots returned by mail. In the past, all ballots had to be returned to the clerk's office no later than 7:00 p.m. election day. Now ballots mailed back must be post marked Election Day, and maybe counted by the Friday after the election. There were 6 that came in after August 1st, we were able to count 5 of those. After a review of the 15 provisional ballots cast, it was recommended to count 14 and reject 1, making the total votes cast at August 1^h, 2017, Primary Election held in Ford County, to be 1,834.

Chairman Tasset moved to certify the August 7, 2017 Primary Election with 1,834 total votes counted. Commissioner Boys seconded the motion. **Motion carried 3-0.**

ADJOURNMENT:

Chairman Tasset moved to adjourn the meeting at 8:55 a.m. Commissioner Boys seconded the motion. **Motion carried 3-0.**

August 7, 2016

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**BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS**

Shawn Tasset, Chairman

ATTEST:

Debbie Cox, County Clerk

FORD COUNTY COMMISSIONERS' MEETING MINUTES
REGULAR MEETING OF August 7, 2017
MEETING NUMBER 2017-32
COMMISSION CHAMBERS
9:00 A.M.



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman

J.D. Gilbert, County Administrator

Ken W. Snook, Commissioner

Jessica West, Deputy County Clerk

Chris Boys, Commissioner

Chairman Tasset called the meeting to order at 9:00 a.m. Dusty Cookson, from First Christian Church, led the group in prayer. Chairman Tasset then led the Pledge of Allegiance.

Consent Agenda

Approval of Minutes from Meeting 2017-29; 2017-30
Community Development Block Grant Report
School Health Nursing Services Contract

Chairman Tasset moved to approve the consent agenda, as presented, which includes the minutes for the July 17, 2017 Work Session 2017-29; Regular Meeting 2017-30; Community Development Block Grant Report; and the School Health Nursing Services Contract. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Approval of Claims for Payment- \$1,611,859.40

Commissioner Boys moved to approve the Claims for payment in the amount of \$1,611,859.40. Chairman Tasset seconded the motion. **Motion carried 3-0.**

Open Public Comment-

Tim Slattery from Wright Kansas spoke about the petition that was signed by 177 people for a property in Wright that hasn't been taken care of since 2007 and hasn't been cleaned up for at least 3 years. He would like for the Commissioners and Mark Shriwise look into what can be done with the property and proceed from there.

William Ward asked about the Sheriff Range since he was told about the Landfill expanding but was informed by the Commissioners that wouldn't take place for at least another 20 years.

Unfinished Business

Ford County Parcel

Ford County Survey Director, Ben Rumbaugh, presented his findings regarding a final lease acreage number. He had come up with 92.86 acres that is farmable and that will be placed out for bid. He suggested a 50 foot buffer from the trees that are on the property. The current expansion of the landfill will be straight north of the current area. Another question that was asked by the Commissioners was how will the farmer get his equipment in and out of the property. They will discuss the best spot for an approach later.

Chairman Tasset moved to approve the 92.86 acres to be placed out for bid. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Community Development Block Grant Committee

Tabled from the 2017-30 meeting. The County Commissioners have the obligation to decide which way they want to proceed with the Community Development Block Grant (CDBG). Currently there is only one loan. Pat Heeke, Human Resource Director, who is keeping track of the current loan, has spoken with Bob Wetmore about what the best option is. This grant is slowly disappearing since the requirements are getting harder to meet. The City of Spearville and the City of Dodge City, currently has this grant that is available to businesses. The grant for the County is available to businesses in Bucklin or Ford so the chances of the County getting a business to apply is very low. Three options can be decided upon.

Option 1: Update the revolving loan appointees as discussed in the 2017-28 meeting. Possible appointees: Administrator, Legal Counsel, Ass't Administrator, Great Plains Development, Inc., and/or Treasurer. Previously, there have been five appointees.

Option 2: Hire a business to oversee this service.

Option 3: Discontinue the service and return the monies to the State of Kansas.

Commissioners want Pat Heeke to work with Bob Wetmore to come up with the best option since we currently have one loan with a balance of \$6,000 and that wouldn't be paid off until 2020.

Chairman Tasset moved to approve the Option 3 to discontinue the services and return the monies to the State of Kansas. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Legal Counsel- none

County Administrator's Report

Human Resources-Early Retirement Request

Pat Heeke, Human Resource Director, has received an application from the Sheriff's Office Patrol Officer and he meets the requirements for early retirements since he has 24.5 years of full time employment. His retirement date is set to be March 19, 2018.

Chairman Tasset moved to approve the early retirement request from the Sheriff's Office. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Ford County Sheriff-Northwest Shuttle Conference

Sheriff Carr is requesting permission to open a temporary bank account. The purpose of this account will be to handle all monetary funds with regards to the Northwest Shuttle Conference, which the Ford County Sheriff's Office is hosting. This event will be held September 24th-28th, 2017 at Boothill Conference Center. Sheriff Carr is asking this account be opened at Fidelity State Bank.

Chairman Tasset moved to approve the opening of a temporary bank account at Fidelity State Bank for the Northwest Shuttle Conference. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Dodge City/Ford County Development Corporation-Update

Joann Knight, Executive Director of the Dodge City/Ford County Development Corporation, gave an update. They are currently working on an USDA Grant for a Medical Campus in Ford County for students. She also stated that there will be a KDHE Brown Fields Conference for a site that can be developed and she also talked about an Export Conference for the beef industry that we have in Ford County.

Great Plains Development Inc.-Annual Update

Great Plains Development, Inc. is proud to help Ford County create jobs and assist new and existing business. As your Certified Development Company and federal Economic Development District, they provide loan administration, grant programs, and business services. Bob Wetmore, Director, gave the Commission an annual update on Great Plains Development and ask that they consider payment for the 2017 membership dues.

KCAMP Board of Trustees Nomination

The KCAMP Bylaws and Interlocal Agreement states that an elected official from a different member county is eligible to serve as a Trustee for a three year term beginning the first Board meeting following their election to the Board of Trustees. There may not be more than one Trustee from the same county or city. The nominating committee is charged with the responsibility of selecting those individuals who will ultimately be placed on the ballot for the election of KCAMP Board Trustees at

the annual meeting, Tuesday, November 14, 2017 at the Sheraton in Overland Park, Kansas. Nominations must be received in the KCAMP office by August 30, 2017.

This item was tabled until the next meeting.

Chairman Tasset moved to approve the tabling of this item until the next Commission meeting. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Citizens of Wright-Petition

Citizens of Wright brought a petition to the Board to discuss a residence in Wright-11790 Jewell. The owner(s) do not live in Wright and the house is in a state of disrepair and not being maintained structure or land-wise. Mark Shriwise, Plan/Zone Director, talked about looking into a public health code and into an environmental code to see what can be done. The County Counselor, Glen Kerbs, will have to get involved. Commissioner Tasset, had asked Mark Shriwise to mail certified letter to the land owners and start researching the codes.

Chairman Tasset moved to approve the research for the codes to see what can be done about the property at 11790 Jewell in Wright, Kansas. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Chairman Tasset made a motion to have a 5 minute recess. Commissioner Boys seconded the motion. **Motion carried 3-0.** Commissioners reconvened at 10:30 a.m.

Santa Fe Trail Community Corrections-2017 Community Corrections Year End

Patrick Klecker, Director of Santa Fe Trail Community Corrections, requested the Board of County Commissioner's approval on their 2017 Year End Outcome Report.

Commissioner Boys moved to approve the 2017 Community Corrections Year End. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Kansas Juvenile Justice Authority-2017 Comprehensive Plan Grant Prevention Program Year End Progress Report

Kansas Juvenile Justice Authority requested the Board of County Commissioner's approval on their 2017 Year End Comprehensive Plan Grant Prevention Program Reports.

Commissioner Boys moved to approve the 2017 Comprehensive Plant Grant Prevention Program Year End Progress Report. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Santa Fe Trail Community Corrections-Revised Behavioral Health Sciences Budget Summary and Budget Narrative

Patrick Klecker, Director of Santa Fe Trail Community Corrections, requested the Board of County Commissioner's approval on their 2018 Behavioral Health Budget Summary and Budget Narrative. He

stated that they received \$6,000 less than what was requested and the cuts were made to the voucher program.

Chairman Tasset moved to approve the Revised Behavioral Health Science Budget Summary and Budget Narrative. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Santa Fe Trail Community Correction-2018 Carry-Over Reimbursement Report

Patrick Klecker, Director of Santa Fe Trail Community Corrections, requested the Board of County Commissioner's approval on their 2018 Carry-Over Reimbursement Report. He stated that there was \$45,000 carry over amount that would go into his 2018 budget to help out with any expenses that might come up during the year such as repairs.

Commissioner Boys moved to approve the 2018 Carry-Over Reimbursement Report for Santa Fe Trail Community Corrections. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Kansas Juvenile Justice Authority-2018 Carry-Over Reimbursement Report

Kansas Juvenile Justice Authority requested the Board of County Commissioner's approval on their 2018 Carry-Over Reimbursement Report. Patrick Klecker, Director of Santa Fe Trail Community Corrections, stated that there was \$15,000 in carry over amount that would go into his 2018 budget to help out with any expenses that might come up during the year.

Chairman Tasset moved to approve the 2018 Carry-Over Reimbursement Report for Kansas Juvenile Justice Authority. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Kansas Juvenile Justice Authority-2017 4th Quarter Budget Adjustment Report

Kansas Juvenile Justice Authority requested the Board of County Commissioner's approval on their 2017 4th Quarter Budget Adjustment Report.

Chairman Tasset moved to approve the 2017 4th Quarter Budget Adjustment Report for Kansas Juvenile Justice Authority. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Upcoming Meetings

Joint City/County Commission Meeting: August 14, 2017 at 6:00 pm., Rose Room

SW KAC: September 13, 2017, 9:00 am.-3:00 pm., Expo Center

Kansas Emergency Management Association Annual Conference: Sept. 12-15, 2017 Topeka

Northwest Shuttle Conference: September 24-28, 2017, Boothill Conference Center. This event is being hosted by the Ford County's Sheriff's Office

State of the County: November 1, 2017, Boothill Conference Center

Executive Session-Personnel Matters Involving Non-Elected Personnel

Commissioner Snook requested an Executive Session, matters involving non-elected personnel. The Board of County Commissioners are requested to be present. Estimated time is 20 minutes. They entered the Executive Session at 11:00 am and it ended at 11:20 am. No action was taken.

Chairman Tasset moved to the Executive Session to last no longer than 20 minutes. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Adjournment

Chairman Tasset moved to adjourn at 11:23 am. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS**

Shawn Tasset, Chairman

ATTEST:

Debbie Cox, County Clerk