

FORD COUNTY COMMISSIONERS' MEETING MINUTES
WORK SESSION OF August 21, 2017
MEETING NUMBER 2017-33
COMMISSION CHAMBERS
3:00 P.M.



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman

Chris Boys, Commissioner

Ken W. Snook, Commissioner

JD Gilbert, County Administrator

Debbie Cox, County Clerk

Chairman Tasset opened the meeting at 3:00p.m. and reminded those in attendance that no action would be taken.

Ford County Treasurer-Purchase Card Review
Landfill Building Bid

ADJOURNMENT:

The meeting was adjourned at 3:30 p.m.

BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS

Shawn Tasset, Chairman

ATTEST:

Debbie Cox, County Clerk

FORD COUNTY COMMISSIONERS' MEETING MINUTES
REGULAR MEETING OF August 21, 2017
MEETING NUMBER 2017-34
COMMISSION CHAMBERS
3:30 P.M.



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman
Ken W. Snook, Commissioner
Chris Boys, Commissioner

J.D. Gilbert, County Administrator
Debbie Cox, County Clerk

Chairman Tasset called the meeting to order at 3:30 p.m., Pastor Dusty Cookson, from First Christian Church, led the group in prayer. Chairman Tasset then led the Pledge of Allegiance.

Chairman Tasset moved to amend the agenda to include under unfinished business; Farm Land Lease Bid: Under Legal Counsel; Indigent Care Contract: and the last item under Administrators Report; 2018 Budget Mill Levy and Final Budget Hearing. Commissioner Boys seconded the motion.

Motion carried 3-0.

Consent Agenda

Approval of Minutes from Meeting 2017-31; 2017-32
Approval Additions & Abatements-RE 2016 \$-1,068.14
Credit Card Statement-\$18,772.49

Chairman Tasset moved to approve the consent agenda, as presented, which includes the minutes for the August 7, 2017 Special meeting 2017-31, August 7, 2017, Regular meeting 2017-32; Additions & Abatements; and the credit card statement as presented. Commissioner Boys seconded the motion.

Motion carried 3-0.

Approval of Claims for Payment- \$625,946.89

Commissioner Boys moved to approve the Claims for payment in the amount of \$625,946.89
Commissioner Snook seconded the motion. **Motion carried 3-0.**

Open Public Comment

Chairman Tasset stated that he has had people come to him in his district and want him to do things in the County or for them. He wants to make clear that he is one commissioner. On his own, he can do nothing; it is only with the other commissioners that there is the ability to make things happen. He

would encourage anyone if they have requests or concerns to come to the board meetings and be heard. Commissioner Snook agreed stating that he also has had people ask him to do things.

Unfinished Business

KCAMP Board of Trustees Nomination

Commissioner Snook moved to table. Commissioner Snook withdrew his motion. Chairman Tasset moved to not make a nomination. Commissioner Snook seconded the motion.

Motion carried 3-0.

Human Resources-Early Retirement

Pat Heeke, HR Director, is asking if the commissioners would like to continue the Early Retirement policy as is, or discontinue it. This needs to be decided by August 31, 2017 in following series number 316 in the policy manual. Ms. Heeke stated they may continue as is and make changes later, or they may make changes now, or discontinue the program. Chairman Tasset stated he would like to do away with the programs 10 year minimum years of service and make it 20 years, and also have a minimum age. Commissioner Boys asked about grandfathering in the current employees with the changes to come with new hires. Ms. Heeke stated that it could be done.

Commissioner Boys moved to keep the policy intact with the discussion at a later date. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Farm Land Lease Bid

Mr. Glenn Kerbs, Ford County Legal Counsel, presented for review the draft farm lease and notice to bidders specifications for publication, on the parcel of land by the landfill. Mr. Kerbs is asking what direction the commission would like to go an idea would be to start this at the first of the year, for farming. Mr. Kerbs stated the commission should look at this lease, and see if this is what they want. Chairman Tasset would like this to coincide with the other farm leases. Mr. Kerbs will bring back the lease for approval after review of the first lease.

Legal Counsel

Indigent Care Contract

Mr. Glenn Kerbs, County Legal Counsel, and Ms. Angela Sowers, County Health Director, presented for approval, The Indigent Care Contract. Ms. Sowers is asking for approval for her to sign the contracts as the Health Department Director, to be turned into the KDHE. The contracts provide grants to fund services for TB patients. This contract is good until June 2018.

Chairman Tasset moved to approve Angela Sowers, Health Department Director, to sign the Indigent Care contracts. Commissioner Snook seconded the motion. **Motion 3-0.**

County Administrator's Report

Ford County Treasurer-Purchase Card Review

Debra Pennington, Ford County Treasurer, is asking the board to review the current purchase card policy, and advise which option the commission wishes to utilize for the purchase card program. She also needs permission to work with Landmark National Bank, and First Bank Card. First Bank Card is recommending the Commercial Edition. With permission, she will work with Mr. Glenn Kerbs, Ford County Legal Counsel, and First Bank Cards Legal Counsel to draw up a legal agreement to bring back to the commission for approval.

Chairman Tasset moved to authorize Debra Pennington to work with Landmark National Bank and First Bank Card to develop a legal contract and move forward with Commercial Edition of the purchase card. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Human Resources- Early Retirement Request

Pat Heeke, HR Director, presented for approval an application for early retirement. The person has met all requirements for early retirement.

Chairman Tasset moved to approve the application for early retirement. Commissioner Boys seconded the motion. **Motion carried 3-0.**

County Engineer Report

Jon Halbgewachs, Ford County Engineer, gave an update: W. Wyatt Earp Blvd Overlay- APAC is getting started on U.S. 50 by Howell. He does not anticipate them getting to W. Wyatt Earp until October: 126 & Jewell Drainage Structure- Ford County Road and Bridge completed the concrete structure and completed rough grading to direct drainage into the structure: Bloom Wind- 114 RD & Yucca, all 6 miles are open. The overlay looks and rides decent. They still have to re-lay the pipe culvert on the east side of US283 and pave over it. This is on KDOT right of way and the contractor is working with KDOT to get a permit: Jewell Rd 135 Road Drainage: Chris O'Neal did talk to the grandson of the landowner about the right of way, needing to construct an improved ditch to drain standing water. Grandson will talk to owner and get back with them. New Business: Whirlwind Road Drainage Study- Completing a drainage study to size a pipe culvert that will replace a failing concrete box structure under Whirlwind Road between 131 Spur and 133 Road: Enterprise Township- Primrose and Quaker Roads, Chris O'Neal, JD Gilbert, Shawn Fletcher, Chairman Tasset, and County Engineer Jon Halbgewachs, met with Enterprise Township to discuss erosion problems they are experiencing on Primrose Road and Quaker Road between 115 and 116 Roads. Enterprise Township was advised to approach the Board of County Commissioners with their desired outcome and a request for assistance from the County.

Chairman Tasset moved to move forward with submitting the application for KDOT Off-Bridge Program. Commissioner Boys seconded the motion. **Motion carried 2-0.** Commissioner Snook abstained.

Off-System Bridge 31 Engineering Agreement

Jon Halbgewachs, Ford County Engineer, presented for approval the agreement for Engineering Services, for the construction project at the Bridge and Road Way, located on 114 Road. This agreement is for Kirkham Michael to process data to develop preliminary alignments, to re-align the roadway for 55 mph alignment.

Chairman Tasset moved to table this until the September 5 meeting to find out what fund number this should come out of. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Saint Francis Community Services Grant Opportunities

Steve Turner with St. Francis Community Services, spoke on the programs that they provide to teach parents to parent and fathers how to be fathers. These programs are available to inmates and persons out of jails. This is a grant-funded program, which has been very successful for the people that need it.

Landfill Building Bid Project

Brian Herbert, Landfill Supervisor, presented the bids that were received for the Landfill Building, Two bids were received.

J-A-G Construction- Base Bid \$559,487.00

Building Solutions LLC- Base Bid \$385,000.00

Mr. Herbert is recommending the low bid of \$386,000.00 from Building Solutions LLC.

Chairman Tasset moved to approve the low bid of \$386,000.00 from Building Solutions LLC. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Ford County Health Department-Flu Vaccinations

Angela Sowers, Ford County Health Department Administrator, is asking for approval for the county to provide flu shots for County Employees. In the past, the Departments covered the cost of flu shots this is something she would like to continue. There is a 60 percent turnout when the employee does not have to pay for the shot. The cost if the shot is \$10.00.

Chairman Tasset move to approve the Departments to cover the cost of employee's flu shots. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Upcoming Meetings

Reminder:

The next Board of County Commissioner’s meeting will be held on Sept. 5th, 2017, due to the Labor Day holiday.

SW KAC: Sept. 13, 2017, 9:00 am. – 3:00 pm., Expo Center

Kansas Emergency Management Association Annual Conference, KEMA: Sept. 12 – 15, 2017, Topeka

Northwest Shuttle Conference: September 24 - 28, 2017 at Boothill Conference Center; Ford County Sheriff’s Office is hosting this conference

KLPG 2017 Annual Meeting: September 29-30, 2017, Clarion Inn, 1911 E Kansas Ave., Garden City, KS.

KNRC Policy meeting, Oct. 12, 2017 Dodge City, KS

Executive Session-Matters relating to security measures that protect specific systems. Facilities or equipment including persons and private property if related to the agency

Ford County Clerk & Election Officer requested an Executive Session for Security Measures, discuss security for equipment. To include the Commissioners, and County Counselor, for a time of 10 minutes.

Chairman Tasset moved to enter into Executive Session at 5:05 for 10 minutes, no action would be taken. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Commission came out of executive session at 5:15.

Adjournment

Chairman Tasset moved to adjourn at 5:15. Commissioner Snook seconded the motion.

Motion carried 3-0.

**BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS**

Shawn Tasset, Chairman

ATTEST:

Debbie Cox, County Clerk