

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**WORK SESSION OF September 5, 2017**  
**MEETING NUMBER 2017-35**  
**COMMISSION CHAMBERS**  
**3:00 P.M.**



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman

Chris Boys, Commissioner

Ken W. Snook, Commissioner

J.D. Gilbert, County Administrator

Debbie Cox, County Clerk

Chairman Tasset opened the meeting at 3:00 p.m. and reminded those in attendance that no action would be taken.

Mike Klein-Zoning Case 2017-02

**ADJOURNMENT:**

The meeting was adjourned at 3:30 p.m.

**BOARD OF COUNTY COMMISSIONERS**  
**FORD COUNTY, KANSAS**

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**Shawn Tasset, Chairman**

**ATTEST:**

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**Debbie Cox, County Clerk**

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**REGULAR MEETING OF September 5, 2017**  
**MEETING NUMBER 2017-36**  
**COMMISSION CHAMBERS**  
**3:30 P.M.**



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman  
Ken W. Snook, Commissioner  
Chris Boys, Commissioner

J.D. Gilbert, County Administrator  
Debbie Cox, County Clerk

Chairman Tasset called the meeting to order at 3:30 p.m., Pastor Kirk Larson, from Grace Community Church, led the group in prayer. Chairman Tasset then led the Pledge of Allegiance.

Chairman Tasset moved to amend the agenda to add an executive session for Attorney-Client Privilege due to ongoing contract negotiations, for the moving of Communications to the new building. Commissioner Boys seconded the motion. **Motion carried 3-0.**

#### **Public Hearing 2018 County Budget**

Chairman Tasset opened the public hearing for the 2018 County Budget. Upon no written or oral comments, Chairman Tasset closed the public hearing for the 2018 Budget.

Chairman Tasset moved to approve the 2018 County Budget as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Chairman Tasset moved to amend the agenda to add the public hearing for the Fire District 2018 Budget. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Chairman Tasset opened the public hearing for the Fire District 2018 Budget. Upon no written or oral comments, Chairman Tasset closed the public hearing for the Fire District.

Chairman Tasset moved to approve the 2018 Fire District Budget as presented. Commissioner Boys seconded the motion. **Motion carried 3-0.**

#### **Consent Agenda**

Approval of Minutes from Meeting 2017-33; 2017-34

Commissioner Boys moved to approve the minutes as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

#### **Approval of Claims for Payment- \$432,962.48**

Commissioner Boys moved to approve the Claims for payment in the amount of \$432,962.48 Chairman Tasset seconded the motion. **Motion carried 3-0.**

#### **Open Public Comment**

Elliot Linke, Communications Director, stated that the new radio system is up and running. It is a great improvement over the old system. Fire Chief Rob Boyd, agreed stating that they can hear and communicate so much better.

Mark Dirks spoke against the proposed RV Park that Mike Klein wants to put in. The park would be close to Mr. Dirks home. Mr. Dirks feels that the noise and traffic, plus the safety of his family, would be affected by this, as well as the value of his property. Raymond Williams, also spoke against the proposed RV Park.

Pat Heeke, HR Director, introduced Molly Johnson, the new payroll clerk. Ms Heeke also stated the HR department has moved into their offices in the basement. She invited everyone to come see them.

#### **Unfinished Business**

##### **Off-System Bridge 31 Engineering Agreement**

Jon Halbgewachs, with Kirkham Michael, presented the agreement for the Off-System Bridge 31, for the replacement of the bridge over Duck Creek, and to re-align 114 Road for a 55 mph design speed. This was tabled at the August 21, 2017 meeting to find what line number this should come from. The design cost would be \$33,200. It would be billed in increments as the work is completed, which would be spread over a 6-9 month time period. It is suggested to come from line number 005-602-5353.

Chairman Tasset moved to approve the Off-System Bridge 31 Engineering Agreement for \$33,200 to come out of line # 005-602-5353. Commissioner Boys seconded the motion. **Motion carried 3-0.**

#### **Legal Counsel-None**

#### **County Administrator's Report**

##### **Engagement Letter for Auditor**

J.D. Gilbert, Ford County Administrator, stated this is an engagement letter that is just for the county to change from GAAP to KMAAG for the auditors. This will need to be signed every year.

Commissioner Boys moved to sign the engagement letter for the auditors. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **County Treasurer-Certification of Bank Accounts**

Debra Pennington, Ford County Treasurer, is requesting to add Assistant County Administrator, Dr. Shawn Fletcher, as an additional authorized signer on the Ford County Flex Account.

Commissioner Boys moved to add Dr. Shawn Fletcher, Assistant County Administrator as an additional authorized signer on the Ford County Flex Account. Chairman Tasset seconded the motion. **Motion carried 3-0.**

### **County Engineer Report**

Jon Halbgewachs, Ford County Engineer, reported on the W. Wyatt Earp Blvd Overlay project, There will be mill and overlay done in the next couple of weeks then the stripping will be done. Project should be done by October. Bloom Wind: The repairs to Yucca Road and 114 Road , have been completed. He has driven the road and repairs have been done to satisfaction. They are still working on some township roads.. Jewell and 135 Road Drainage: Chris O'Neal, Ford County Road and Bridge Supervisor, has talked with the landowner about the right of way needed to construct and improved ditch to drain the standing water. The landowner has picked up drawings and will get back with them on an agreement.

### **Ford County Appraiser-Real Property Tax Relief Application**

Patti Israel, Ford County Appraiser, presented an Application for Real Property Tax Relief, for a mobile home that was destroyed in the March 6, 2017 fires. She has figured a request with a 100% abatement, and with the pro-rate abatement. She is asking for the board to decide which they would like to approve.

Commissioner Boys moved to approve the Real Property Tax Relief Application for a 100% abatement. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Bid Results-Road & Bride Paint Striping**

Chris O'Neal, Road and Bridge Supervisor, presented the bid for approval on the paint striping. Only one bid came in, that was from Straight-Line Striping for 2,500 Gallons, at 15.97 cost per gallon for a total of \$39,925.00. This is the company that he had used last year. This year they plan to do 30 miles. Mr. O'Neal recommends to approve the bid from Straight-Line Striping for \$39,926.00 to come from line number 7-002-601-5215.

Commissioner Boys moved to approve the bid from Straight-Line Striping for \$39,925.00 to come from line number 7-002-601-5215. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Resolution No. 2017-16 Conditional Use Permit/Zoning Case 2017-02, Mike Klein**

Mark Shriwise, Planning and Zoning Director, presented Resolution No. 2017-16 **A RESOLUTION APPROVING ZONING CASE 2017-02, MIKE KLEIN, HAS REQUESTED A CONDITIONAL USE PERMIT AND DEVELOPMENT PLAN FOR PROPOSED RV PARK AND CAMPGROUND ON A TRACT OF LAND IN NW/4 QUARTER OF SECTION 24, TOWNSHIP 27 SOUTH, RANGE 25 WEST OF THE SIXTH PRINCIPAL MEDIAN. THE 911 ADDRESS IS 11105 PRIMROSE, DODGE CITY, KS 67801. (See case Zoning Case 2017-02 in Ford County Zoning office for legal description.)**

There was a protest petition filed that was ruled to be void because of the dates being signed before the hearing also the notary affidavided not being on the form. Chairmen Tasset stated we should be giving more help with protest petitions so in the future people will know what is expected. This petition crossed many hands and came from an attorney, and was void because of a technicality.

Chairman Tasset moved to approve Resolution No. 2017-16 **A RESOLUTION APPROVING ZONING CASE 2017-02, MIKE KLEIN, HAS REQUESTED A CONDITIONAL USE PERMIT AND DEVELOPMENT PLAN FOR PROPOSED RV PARK AND CAMPGROUND ON A TRACT OF LAND IN NW/4 QUARTER OF SECTION 24, TOWNSHIP 27 SOUTH, RANGE 25 WEST OF THE SIXTH PRINCIPAL MEDIAN. THE 911 ADDRESS IS 11105 PRIMROSE, DODGE CITY, KS 67801. (See case Zoning Case 2017-02 in Ford County Zoning office for legal description.)** Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Upcoming Meetings**

SW KAC: Sept. 13, 2017, 9:00 am. – 3:00 pm., Expo Center

Kansas Emergency Management Association Annual Conference, KEMA: Sept. 12 – 15, 2017, Topeka

Northwest Shuttle Conference: September 24 - 28, 2017 at Boothill Conference Center; Ford County Sheriff's Office is hosting this conference

KLPG 2017 Annual Meeting: September 29-30, 2017, Clarion Inn, 1911 E Kansas Ave., Garden City, KS.

KNRC Policy Meeting, October. 12, 2017 Dodge City, KS

3I Show, October 12, 13, & 13, 2017 WSB Expo Center

**Executive Session-**

Chairman Tasset moved to enter into Executive Session at 4:50 pm. for 30 minutes, Attorney-Client Privilege due to ongoing contract negotiations, for the moving of Communications to the new building. To include the Commissioners, the County Administrator- J.D. Gilbert, Assistant County Administrator- Dr. Shawn Fletcher, Communications Director- Elliot Linke, and Standing in for Legal Counsel, Attorney Clayton Kerbs. No Acton would be taken. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Commission came out of executive session at 5:20 p.m.

**Adjournment**

Chairman Tasset moved to adjourn at 5:21. Commissioner Snook seconded the motion.  
**Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS  
FORD COUNTY, KANSAS**

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**Shawn Tasset, Chairman**

**ATTEST:**

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**Debbie Cox, County Clerk**