

FORD COUNTY COMMISSIONERS' MEETING MINUTES
WORK SESSION OF September 8, 2020
MEETING NUMBER 2020-36
COMMISSION CHAMBERS
3:15 P.M.



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Chris Boys, Chairman

Shawn Tasset, Commissioner

Ken W. Snook, Commissioner

J.D. Gilbert, County Administrator

Debbie Cox, County Clerk

Chairman Boys called the meeting to order. He announced no action would be taken.

Expo: Proposal

ADJOURNMENT:

The meeting adjourned at 3:27 p.m.

BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS

Chris Boys, Chairman

ATTEST:

Debbie Cox, County Clerk

FORD COUNTY COMMISSIONERS' MEETING MINUTES

MEETING OF September 8, 2020

MEETING NUMBER 2020-37

COMMISSION CHAMBERS

3:30 P.M.



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Chris Boys, Chairman

J.D. Gilbert, County Administrator

Ken W. Snook, Commissioner

Debbie Cox, County Clerk

Shawn Tasset, Commissioner

Chairman Boys called the meeting to order. Pastor Dusty Cookson, First Christian Church led the group in prayer. Chairman Boys then led the group in the pledge of allegiance.

Consent Agenda

Approval of Minutes Meetings: 2020-32; 2020-33; 2020-34; 2020-35

Credit Card Statement

Commissioner Tasset moved to approve the Consent Agenda as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Approval of Claims for Payment: \$981, 404.64

Chairman Boys moved to approve the payment of claims for \$981, 404.64. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Open Public Comment - None

Unfinished Business-none

Legal Counsel-none

County Administrator's Report

2021 Budget Discussion

Ford County Administrator J.D. Gilbert, and Pat Friess with Kennedy McKee, discussed the 2021 Budget. Mr. Gilbert asked for guidance for the funding of the Ford County Museum. If the commission would like him to look into what it will take to staff the museum. If the funds need

to come from the Community Projects windfarm money. Commissioner Tasset stated he did not feel at this time a new department needs to be created, this could be looked at for the 2022 budget. He would like to turn the building over to the Historical Society to run. He did state that Mr. Gilbert should still look at the staffing needs to run a museum. Fire Chief Rob Boyd discussed his budget request for the EMS department. He is requesting the EMS personal receive a five percent increase in pay. The City of Dodge City is increasing the First Responders five percent. With that increase it will leave the County behind in pay compared to the city and he will lose people. Mr. Friess and Chief Boyd stated the budget for 2021 as it is now could handle that increase. A separate meeting for the Fire District will be called for at the end of this meeting to go over the Fire District budget for 2021.

Chairman Boys moved to approve to publish a Budget Hearing for the 2021 budget. To be held on September 21, 2020 at 3:30 pm. noting a five percent pay increase for EMS personnel. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Resolution 2020-15: Proclamation of a Local Disaster Emergency for Ford County, Kansas

Ford County Emergency Manager Rex Beemer, presented for approval Resolution 2020-15: Proclamation of a Local Disaster Emergency for Ford County, Kansas. This resolution will expand the deadline to November 17, 2020, for the local disaster, which will allow Ford County to continue to get PPE's and other supplies at no cost to the County.

Chairman Boys moved to approve Resolution 2020-15: Proclamation of a Local Disaster Emergency for Ford County, Kansas. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Kansas Region D Hazard Mitigation Plan

Ford County Emergency Manager Rex Beemer presented for approval a formal declaration via **Resolution 2020-16 of the Kansas Region D Hazard Mitigation Plan**. Every five years the county has to turn in a Hazard Mitigation Plan. This allows the County to receive funds out of the Hazard Mitigation fund. In order to receive those funds in case of a disaster such as a tornado this must be signed. It does not cost the county anything.

Commissioner Tasset moved to adopt Resolution 2020-16 of the Kansas Region D Hazard Mitigation Plan. Commissioner Snook seconded the motion. **Motion carried 3-0.**

County Engineer's Report

Ford County Engineer, Jon Halbgewachs gave an update on current projects he is working on. OS Bridge 31 Reconstruction and Roadway Re-Alignment (Duck Creek on 114 Road north of Garnett)-The County Surveyor has provided legal descriptions for the needed right of way. The County Road and Bridge Superintendent has contacted one landowner about purchasing right of way and sent a letter to the second landowner. Right of way acquisition is in process. Paved Road Reclamation (Jewell Road)-Kirkham Michael is advertising to open bids on Monday September 21 at 11:00 am. The bids will be presented at the October 5 Commission meeting. Construction will occur in the spring of 2021.

Iron Star Wind Farm w/Engie- Participated in a conference call with Iron Star (Engie) representatives on September 2 to discuss the Road Use Maintenance Agreement (RUMA) Engie had provided comments on the draft that was presented to them. Comments were provided back to them during the conference call and followed it up with an email. There will be another conference call the week of September 7 to try to finalize negotiations. New Business: US Highway 50 expansion west of Dodge City, The project includes construction of some access roads, which KDOT may ask Ford County to maintain once construction is complete. Have reached out to KDOT to inquire as to their intentions for access roads built in Ford County.

Kirkham Michael: Biennial Routine Bridge Inspection

Ford County Engineer, Jon Halbgewachs presented for approval an agreement with Kirkham Michael to provide bridge inspection in Ford County. The Federal Government mandates that bridge structures located on public roads have a routine inspection completed every 24 months. The inspector is required to be pre-qualified by the Kansas Department of Transportation. Ford County's bridges are due for inspection in February 2021. This agreement is for Kirkham Michael to complete the required bridge inspections, submit the inspection data to KDOT and provide bridge inspection reports to Ford County .Dodge City's 16 bridges will also be inspected as part of this agreement and the city has agreed to pay their share of the cost. Dodge City will receive a separate bridge inspection report. This agreement is for a Lump Sum of \$16,892.00 Dodge City's share will be \$1,648.00.

Commissioner Tasset moved to approve the Biennial Routine Bridge Inspection agreement Kirkham Michael. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Kirkham Michael: Engineering Services

Ford County Engineer Jon Halbgewachs presented for approval an agreement for engineering services with Kirkham Michael. This agreement is for Kirkham Michael to assist the county in negotiating the Road Use and Maintenance Agreement (RUMA) with the Iron Star Wind Farm, complete a pre- and post-construction haul route assessment as noted in Ford County Resolution 2020-12, and to provide a full-time liaison to represent Ford County during wind farm construction. The RUMA will require Iron Star to pay the costs of Kirkham Michael's services.

Commissioner Tasset moved to approve the Kirkham Michael Engineering Services Agreement. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Expo; Proposal

Danielle Crouch, Expo manager presented for approval the expansion of revamping of the dirt side of the Western State Bank Expo Center. This was discussed at the work session earlier.

Commissioner Snook moved to table this until the next meeting. Commissioner Tasset seconded the motion. **Motion carried 2-1.** Chairman Boys voted no.

Calendar Year 2021 Holiday Schedule

Ford County Clerk, Debbie Cox presented for approval the 2021 Holiday Schedule. This schedule follows the schedule of the District Court that comes from the State of Kansas.

CALENDAR YEAR 2021 HOLIDAYS

New Year's Day	Friday, January 1, 2021
Martin Luther King, Jr. Day	Monday, January 18, 2021
Presidents Day	Monday, February 15, 2021
Memorial Day	Monday, May 31, 2021
Independence Day	Monday July 5, 2021
Labor Day	Monday, September 6, 2021
Columbus Day	Monday, October 11, 2021
Veterans Day	Thursday, November 11, 2021
Thanksgiving Day	Thursday, November 25, 2021
Day after Thanksgiving	Friday, November 26, 2021
Christmas Day	Friday, December 24, 2021

Chairman Boys moved to approve the 2021 Holiday schedule as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Election Office: Canvass Date for 2020 General Election

Ford County Election Officer, Debbie Cox presented the dates of November 12 or November 13, 2020 for the Canvass date of the General Election. Time will be at 8:30 am.

Commissioner Tasset moved to set Thursday November 12, 2020 at 8:30 am to have the Canvass of the November General Election. Commissioner Snook seconded the motion.

Motion carried 3-0.

Spark Review

Ford County Legal Counsel, Mr. Glenn Kerbs, reviewed a Memorandum of Agreement for the coronavirus relief fund that should be made with the Cities, School Districts and other Public Entities. This MOU should be signed by the Boards of the Public Entities who receive the SPARKS funds. This MOU states that the parties understand and agree that they would be responsible for the pay back of any funds they receive that were not accounted for in the budgets approved as of March 27, 2020. He will put this agreement together and present it to the boards once it is complete.

CFAB: 6:00 pm. Wednesday, September 23, 2020, City Commissioners Chambers, City Hall

Adjournment

Commissioner Tasset moved to adjourn the meeting at 5:00 pm Commissioner Snook seconded the motion. **Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS**

Chris Boys, Chairman

ATTEST:

Debbie Cox, County Clerk