

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**REGULAR MEETING OF September 18, 2017**  
**MEETING NUMBER 2017-37**  
**COMMISSION CHAMBERS**  
**3:30 P.M.**



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman

Dr. Shawn Fletcher, Assistant County Administrator

Ken W. Snook, Commissioner

Debbie Cox, County Clerk

Chris Boys, Commissioner

Chairman Tasset called the meeting to order at 3:30 p.m., Pastor Shannon Sanchez, led the group in prayer. Chairman Tasset then led the Pledge of Allegiance.

Chairman Tasset moved to amend the agenda to add an executive session for Attorney-Client Privilege, for Next Gen 911 contract. Commissioner Snook seconded the motion

**Motion carried 3-0.**

### **Consent Agenda**

Approval of Minutes from Meeting 2017-35; 2017-36

Credit Card Statement-\$18,011.28

Cereal Malt Beverage application for Andrew R Dela Torre/Rancho Santa Fe

Chairman Tasset moved to approve the consent agenda as presented. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**Approval of Claims for Payment: \$471,786.67 plus \$26,599.00 for a total of \$498,384.67**

Commissioner Boys moved to approve the claims for payment for \$498,384.67

Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Open Public Comment**

Sheriff Bill Carr introduced two exchange students from Germany. They will be in Bucklin for two weeks.

Chairman Tasset read a Thank you note from 4-H member Harley Tilly.

**Unfinished Business-None**

**Legal Counsel-None****County Administrator's Report****Legends Turf Bid**

Paul Lewis, Director of Parks and Recreation for the City of Dodge City, presented a memorandum for bids for the installation of synthetic turf infields for Legends Park. The bid was published and on September 13<sup>th</sup> bids were opened. The low bid was from Hallas for \$751,904.95, substantially over the project budget of \$500,000. Savings were found by accepting two alternates provided by the contractor, eliminating excess turf in non-playing areas, and by having City staff preform excavation of the existing infield material and restoration sodding along the infield/outfield arc. Those changes brought the bid down to \$610,000 being presented for approval.

This project was budgeted in the Sales Tax Depreciation fund for \$500,000. Adequate funds are available in that account to complete this project. Staff has reached out to USD 443 and to DCCC to try to secure \$100,000 from each entity to reduce the Sales Tax fund. USD 443 has a signed agreement for the \$100,000. DCCC is looking at signing an agreement, although it has not been signed at this time, their legal counsel is drawing up the agreement. Mr. Lewis will be taking this to the City of Dodge City Commission tonight for approval. He is asking for approval of \$610,000 with the agreement of USD 443 of \$100,000 that will bring the total down to \$510,000 and when DCCC signs the agreement that will bring it down to \$410,000.

Chairman Tasset moved to approve the turf bid for \$610,000 pending the agreement as long as it is compliant with the motion that was made in the Joint City/County Meeting November 14, 2016. (Seeking contributions from DCCC and USD 443). Commissioner Snook seconded the motion.

**Motion carried 3-0.**

**Resolution No. 2017-17 Conditional Use Permit/Zoning Case 017-03: Shumard**

Mark Shriwise, Planning and Zoning Director, presented Resolution 2017-15 **A RESOLUTION APPROVING ZONING CASE 2017-03, DONALD AND DONNA SHUMARD, TRUST, FOR A CONDITIONAL USE PERMIT AND DEVELOPMENT PLAN FOR THE PURPOSE OF ESTABLISHING AN AGGREGATE BUSINESS FACILITY, ACCESSORIES STRUCTURES AND ASPHALT PLANT AS OUTLINED BY DEVELOPMENT PLAN. THE SAID DEVELOPMENT LOCATION IS ON TRACTS OF LAND PLANT ON THE FOLLOWING DESCRIBED REAL ESTATE, TO-WIT AS THE WEST HALF (W/2) OF GOVERNMENT LOT 5 AND ALL OF GOVERNMENT LOT 6 IN SECTION TWENTY-FIVE (25) TOWNSHIP (26) SOUTH, RANGE (26) WEST OF THE 6TH PRINCIPAL MERIDIAN AND WEST HALF (W/2) SECTION THIRTY-SIX (36) OF TOWNSHIP (26) SOUTH, RANGE (26) WEST OF THE 6TH PRINCIPAL MERIDIAN IN FORD COUNTY, KANSAS. THE TRACTS OF LAND ARE SOUTH OF ARKANSAS RIVER AND NORTH OF MARSHALL ROAD AND EAST OF 105 ROAD AND WEST OF 106 ROAD. THE 911 ADDRESS IS 10544 MARSHALL ROAD, DODGE CITY, KS 67801.**

Chairman Tasset moved to approve **Resolution No. 2017-17 A RESOLUTION APPROVING ZONING CASE 2017-03, DONALD AND DONNA SHUMARD, TRUST, FOR A CONDITIONAL USE PERMIT AND DEVELOPMENT PLAN FOR THE PURPOSE OF ESTABLISHING AN AGGREGATE BUSINESS FACILITY, ACCESSORIES STRUCTURES AND ASPHALT PLANT AS OUTLINED BY DEVELOPMENT PLAN. THE SAID DEVELOPMENT LOCATION IS ON TRACTS OF LAND PLANT ON THE FOLLOWING DESCRIBED REAL ESTATE, TO-WIT AS THE WEST HALF (W/2) OF GOVERNMENT LOT 5 AND ALL OF GOVERNMENT LOT 6 IN SECTION TWENTY-FIVE (25) TOWNSHIP (26) SOUTH,**

**RANGE (26) WEST OF THE 6TH PRINCIPAL MERIDIAN AND WEST HALF (W/2) SECTION THIRTY-SIX (36) OF TOWNSHIP (26) SOUTH, RANGE (26) WEST OF THE 6TH PRINCIPAL MERIDIAN IN FORD COUNTY, KANSAS. THE TRACTS OF LAND ARE SOUTH OF ARKANSAS RIVER AND NORTH OF MARSHALL ROAD AND EAST OF 105 ROAD AND WEST OF 106 ROAD. THE 911 ADDRESS IS 10544 MARSHALL ROAD, DODGE CITY, KS 67801.**

Commissioner Boys seconded the motion. **Motion carried 3-0.**

### **Crisis Center-Policy Request-ESG Grant**

J.D. Gilbert, Ford County Administrator, stated The Crisis Center has asked for a Conflict of Interest policy to be created by Legal Counsel and approved by the Ford County Board of County Commissioners.

Chairman Tasset moved authorizing the Policy Committee to Develop a Conflict of Interest policy. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Landfill-Building Solutions Contract**

Commissioner Boys moved to approve the building contract with Building Solutions, for replacement of the Landfill building destroyed in the 2016 tornado. Chairman Tasset asked Commissioner Boys if he would amend the motion to include the suggestions from Legal Counsel into the contract. Commissioner Boys withdrew his motion to approve the contract with Building Solutions. J.D. Gilbert, Ford County Administrator, is asking for permission for the County Administrator to enter into the revised contract, pending Legal Counsel's review so the administrator can sign the contract to save time and move forward.

Commissioner Boys moved to approve the County Administrator to sign the contract for Building Solutions for the replacement of the Landfill building destroyed in the 2016 tornado, pending revisions of the contract per Legal Counsel's Recommendations. Chairman Tasset seconded the motion. **Motion carried 3-0.**

### **Landfill-Phase 5 Terracon Construction and Engineering Services**

Brian Herbert, Landfill Director, presented the Terracon construction and engineering service contract for Phase 5 of the Landfill with Terracon. Terracon will perform the Phase 5 construction and engineering services. Terracon will go out for bid on the project. Mr. Herbert asked if the commission wants him to come back to let them know if Terracon is going out for bid. Commissioner Boys stated that as long as Statutes are met that he did not have to let them know. The bids do have to come back for approval.

Commissioner Boys moved to approve the contract with Terracon for Phase 5 construction engineering services of the Landfill. Chairman Tasset seconded the motion. **Motion carried 3-0.**

**Landfill-Restrictive Covenant 1**

Brian Herbert, Landfill Director, presented the Restrictive Covenant 1, to officially close Parcel 1, of the old C&D cells. They were completed over a year ago it has just taken this long to get everything done. This will need to be signed and filed with the Register of Deeds and then turned into KDHE.

Chairman Tasset moved to approve the Restrictive Covenant 1 for the closing of Parcel 1 of the landfill. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Landfill-Restrictive Covenant 2**

Brian Herbert, Landfill Director, presented the Restrictive Covenant 2, to officially close Parcel 2 of the old C&D cells. This will need to be signed and filed with the Register of Deeds and then turned into KDHE.

Commissioner Boys moved to approve the Restrictive Covenant 2 for the closing of Parcel 2 of the landfill. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Network Infrastructure-Spillman Project**

Marti Bremer, IT Director, Elliot Link, Communications Director, and Sheriff Bill Carr, presented the Network Infrastructure to support the Spillman project for the Computer Aided Dispatch hardware . This project was approved by the BOCC at the May 15, 2017 meeting. There are two separate costs for this Network Infrastructure, the cost for the Network Evaluation and Plan Build will be covered by three departments, IT, Communications and the Sheriff Office in the 2017 budget. Then use the requested 2018 budget funds from the Capital Improvement portion of the \$150,000.00 from IT to cover the balance of the hardware via the lease/purchase agreement. They have offered a 5-year contract with 3.7 percent interest. The first payment would be due 1 year from the signing of the contract for hardware and software. J.D. Gilbert, County Administrator stated this would be paid in full before the first year of interest took place. The hardware required is for the communications and sheriff's office statute requirements that need to be followed.

Commissioner Boys moved to approve the Spillman project network infrastructure to allow the Sheriff, Communications and IT departments to cover the \$17,230.00 out of their 2017 budgets, in order to get the Network Assessment completed. Then use the 2018 budgeted funds from the Capital Improvement funds not to exceed \$105,000 to cover the balance of the hardware via the lease/purchase agreement. Chairman Tasset seconded the motion. **Motion carried 3-0.**

**SFTCC Revised FY18 Carryover Budget**

Sonya Channel, Deputy Director, presented the revised carryover budget for Santa Fe Trail Community Corrections. Their books were not reconciled from last fiscal year in time with the county. They need to carry over in the 2018 budget.

Chairman Tasset moved to approve the revised carryover budget for FY18 for SFTCC. Commissioner Boys seconded the motion. **Motion carried 3-0.**

### **JJA Revised FY18 Carryover Budget**

Sonya Channel, Deputy Director, presented the revised carryover budget for the Juvenile Justice Authority. Due to a glitch in the workbook it was not calculating correctly, that has been resolved.

Chairman Tasset moved to approve the revised carryover budget for JJA FY18. Commissioner Boys seconded the motion. **Motion carried. 3-0.**

### **Upcoming Meetings**

Northwest Shuttle Conference: September 24 - 28, 2017 at Boothill Conference Center; Ford County Sheriff's Office is hosting this conference

KLPG 2017 Annual Meeting: September 29-30, 2017, Clarion Inn, 1911 E Kansas Ave., Garden City, KS.

KNRC Policy Meeting, October. 12, 2017 Dodge City, KS

3I Show, October 12, 13, & 13, 2017 WSB Expo Center

The State of the County: November 1, 2017 11:30 am-1:00 pm- Boot Hill Casino Conference Center

### **Executive Session-**

Chairman Tasset moved to enter into Executive Session at 4:35 p.m. for 20 minutes, Attorney-Client Privilege for Nex GEN 911 contract negotiations, to include the Commissioners, the County Administrator- J.D. Gilbert, Assistant County Administrator- Dr. Shawn Fletcher, Communications Director- Elliot Linke, Sheriff Bill Carr, Communications Board Chair, and Legal Counsel Mr. Glenn Kerbs. Action would be taken. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Commission came out of executive session at 4:45 p.m. No Action taken

Chairman Tasset moved to return into an executive session at 4:45 p.m. for an additional 15 minutes, Attorney-Client Privilege for Next GEN 911 contract negotiations, to included the Commissioners, the County Administrator, Assistant County Administrator, Communications Director, Sheriff, Communications Board Chair, and Legal Counsel. Commissioner Boys seconded the motion. Motion carried 3-0.

Commission came out of executive session at 5:15 p.m. No action taken.

### **Adjournment**

Commissioner Boys moved to adjourn at 5:15 p.m. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS  
FORD COUNTY, KANSAS**

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**Shawn Tasset, Chairman**

**ATTEST:**

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**Debbie Cox, County Clerk**