

FORD COUNTY COMMISSIONERS' MEETING MINUTES
REGULAR MEETING OF OCTOBER 1, 2018
MEETING NUMBER 2018-36
COMMISSION CHAMBERS
3:30 PM.



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Chris Boys, Chairman
Ken W. Snook, Commissioner
Shawn Tasset, Commissioner

J.D. Gilbert, County Administrator
Debbie Cox, County Clerk

Consent Agenda

Approval of Minutes: Meeting 2018-34; 2018-35
WIC Annual Contract
Health Fair Testing Agreement with Quest Diagnostics Inc.

Commissioner Tasset moved to approve the consent agenda as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Approval of Claims for Payment: \$771,569.58

Chairman Boys moved to approve the payment of claims for \$771,569.58. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Open Public Comment

Pat Heeke, HR Director, introduced Haley Zink, the Nurse Practitioner for the new health clinic, Marilyn Douglas with RHS, and Roxanna Parrell, the Office Manager at the Garden City site. Marilyn stated they have seen 10 clients today for blood work up.

Commissioner Tasset stated that Senator Bud Estes stopped by with information on the Clark State Fishing Lake Spillway Repair. There will be a meeting on Thursday October 4, 2018 to discuss the 1.6 million dollar repairs that will be made to Clark State Fishing Lake. This would also be an opportunity to meet the new Director of Wildlife and Parks, Linda Craighead. Commissioner Snook stated that it would be funded 100 percent with money from the Hunters and Fishermen and not with tax money.

Unfinished Business-None

Legal Counsel

Mr. Glenn Kerbs Ford County Legal Counsel presented for approval a **RESOLUTION NO. 2018-20 AN ADMINISTRATIVE RESOLUTION TO CONSIDER VACATING THAT PART OF PRIMROSE ROAD RUNNING EAST AND WEST BETWEEN 115 ROAD AND 117 ROAD IN FORD COUNTY, KANSAS.** This resolution is the start of the process to close the Road. There will be a publication and notices will be mailed out to the adjoining landowners. Then a viewing of the road. Chairman Boys stated Enterprise Township is requesting the closing. Mr. Kerbs stated the Commission according to statute are the ones who can close the roads not the townships. The Township is making the recommendation of the closing. Chairman Boys stated he wanted to be clear there has not been an agreement made if the closing of the road happens the County will take care of anything else for them. Chairman Boys said there might have been a misunderstanding by the township at the work session 2018-34 regarding this road closing. Mr. Kerbs agreed there is not an agreement like that. Commissioner Tasset stated he was at the meeting, also with Chris O'Neal, and Shawn Fletcher, talking about the roads, and the solutions that can possibly be achieved. He is only one Commissioner and cannot achieve anything on his own. Mr. Kerbs stated this is solely to address the vacation of the Primrose Road. Chairman Boys stated there might be a drainage study the county could do but there has been no agreement made.

Chairman Boys moved to adopt Resolution No. 2018-20 **A RESOLUTION NO. 2018-20 AN ADMINISTRATIVE RESOLUTION TO CONSIDER VACATING THAT PART OF PRIMROSE ROAD RUNNING EAST AND WEST BETWEEN 115 ROAD AND 117 ROAD IN FORD COUNTY, KANSAS.** Commissioner Tasset seconded the motion. **Motion carried 3-0.**

Mr. Glenn Kerbs Ford County Legal Counsel presented for approval **RESOLUTION NO. 2018-21 A RESOLUTION PROVIDING EXEMPTION FROM AD VALOREM TAXATION UNDER SECTION 13, ARTICLE 11 OF THE CONSTITUTION OF THE STATE OF KANSAS FOR DODGE CITY COOPERATIVE EXCHANGE.** In July, the Board of County Commissioners held a public hearing for the Dodge City Cooperative Exchange to consider an exemption from Ad Valorem Taxation. The board approved at that time to move forward with the request. This resolution is the next step.

Commissioner Tasset moved to adopt **RESOLUTION NO. 2018-21 A RESOLUTION PROVIDING EXEMPTION FROM AD VALOREM TAXATION UNDER SECTION 13, ARTICLE 11 OF THE CONSTITUTION OF THE STATE OF KANSAS FOR DODGE CITY COOPERATIVE EXCHANGE.** Commissioner Snook seconded the motion. **Motion carried 3-0.**

County Administrator's Report

Manufacturing Day Proclamation

Dodge City/Ford County Development Director JoAnn Knight, Read the Proclamation declaring October 5, 2018 as Manufacturing Day. She is asking the Commissioners approval of the Proclamation.

Commissioner Tasset moved to approve the Proclamation declaring October 5, 2018 as Manufacturing Day. Chairman Boys seconded the motion. **Motion carried 3-0.**

Ford County Health Department-Revere Healthcare Solutions; Nurse Practitioner

Angela Sowers, Ford County Health Department Director, is asking for approval to use a Nurse practitioner from RHS for one day per week. Ms. Sowers stated the Health Department use to have a Nurse practitioner one day a week when she left, she was not replaced. Revere Health Services is offering an option to contract RHS' nurse practitioner for one day per week. The monthly charge is \$2,750.00 The nurse practitioner will be RHS's employee who will be responsible for salary, malpractice insurance, and other benefits. Ms. Sowers stated it would benefit the Health Department to have a nurse practitioner one day per week.

Chairman Boys moved to approve the contract with Revere Healthcare Solutions to provide a nurse practitioner one day a week at the Health Department for \$2,750.00 monthly. Commissioner Tasset seconded the motion. **Motion carried 2-0.** Commissioner Snook Abstained.

Human Resources- Flexible Spending Accounts

Pat Heeke HR, Director, presented for approval the Flexible spending arrangements for the Ford County benefits Cafeteria Plan. Ms. Heeke stated the IRS allows \$2,650.00 per year for medical expenses and \$5,000.00 for dependent care expenses for joint filers or \$2,500.00 for single filers. Allowance to carry over is \$500.00. In the past, the Commission has followed what the IRS allows.

Commissioner Tasset moved to increase the level to the IRS allowance. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Human Resources-Cafeteria Plan Document

Pat Heeke, HR Director, presented for approval the Cafeteria Plan Document to reflect the change in limits and guidelines. Commissioner Tasset asked if this is for six months coming up this year. Ms. Heeke state this plan document would be from January 1, 2019 and end June 30, 2019. Then we will have another plan document that will be from July 1, 2019 to June 30, 2020, to follow our health insurance renewal.

Chairman Boys moved to adjust the Cafeteria Plan Document to six months for 2019. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Resolution No. 2018-22 A Resolution Approving and Adopting the Plan Submitted by Santa Fe Trail Solid Waste Authority Regional Committee

J.D Gilbert, Ford County Administrator, presented for approval **Resolution No. 2018-22 A Resolution Approving and Adopting the Plan Submitted by Santa Fe Trail Solid Waste Authority Regional Committee.**

Chairman Boys moved to approve Resolution No. 2018-22 **A Resolution Approving and Adopting the Plan Submitted by Santa Fe Trail Solid Waste Authority Regional Committee.** Commissioner Snook seconded the motion. **Motion carried 3-0.**

Bid Results-Santa Fe Trail Community Corrections-Vehicle

Sonja Channel, Deputy Director of Santa Fe Trail Community Corrections, presented the bids for the purchase of a new vehicle. They received six bids.

Dealer	Vehicle make	Year	Amount	Specs
Lewis Ford	Taurus	2018	\$27,037	yes
Lewis Ford	Fusion	2018	\$22,069	yes
G&G	Hyundai Elantra	2018	\$17,337	yes
G&G	Mazda 3i Sport	2016	\$17,169	yes
G&G	Mazda 6	2017	\$20,000	yes
Lewis Chevrolet	Malibu	2018	\$19,982	yes

They are recommending the approval of the bid from G&G for a 2017 Mazda 6 for \$20,000.00. This vehicle is a carry over with 56 miles. They have test driven all the cars and this is the one that meets the comfort level for the person that will be driving it, as it has room in the front.

J.D. Gilbert, County Administrator, stated there was also a bid that came in too late to open.

Chairman Boys moved to accept the bid from G&G for a 2017 Mazda 6. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

Western State Bank Expo Center-Request for Bids-Heating System

Danielle Crouch, Director of Western State Bank Expo Center, is asking to seek bids for a heating system at the arena. She would like two heating systems on the dirt side to drop down at the bleachers.

Chairman Boys moved to approve seeking bids for heating system for the Western State Bank Expo Center arena. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Employee Appreciation Luncheon

Danielle Crouch, Director of Western State Bank Expo Center is asking for approval of the Employee Appreciation Luncheon on Thursday December 6, 2018 from 11:00 a.m. to 2:00 p.m.

Chairman Boys moved to approve the employee appreciation luncheon for December 6, 2018 from 11:00 a.m. to 2:00 p.m. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

Bid Options for Copiers

J.D. Gilbert, Ford County Administrator, stated Century United holds the State Contracts, which means we would be exempt from the bid process for copiers. Mr. Gilbert wants to know if we want to stay with the State Bid process for the purchasing policy. We are at the point that we need to redo all of our contracts for our copiers and are trying to consolidate them.

Commissioner Tasset moved to move ahead with new contracts for the copiers and not to go out for bids. Commissioner Snook second the motion. **Motion carried 3-0.**

Election-Canvass for November 6 2018 General Election

Debbie Cox, Ford County Clerk/Election Officer, is asking that the Canvass of votes for the November 6, 2018 General Election be held on Thursday November 15, 2018 at 8:30 a.m. this will give more time to process the information for the canvass. County offices will be closed on Monday November 12, 2018.

Chairman Boys moved to approve the Canvass of the November 6, 2018 General Election be held on Thursday November 15, 2018 at 8:30 a.m. Commissioner Snook seconded the motion.

Motion carried 3-0.

Upcoming Meetings

SW KS Association of Counties: Grant County Civic Center, Ulysses KS- October 3, 2018 from 9:00 a.m. to 3:00 p.m.

League of Kansas Municipalities Annual Conference: October 6-8, 2018 Capital Plaza Hotel/Manor Conference Center & Kansas Expo Center, Topeka

Joint Legislative Transportation Vision Task Force Regional Meeting: October 11 @ 10 am Garden City High School-2702 Buffalo Way, Garden City, Kansas 67846

October 24 @ 10 am Fort Hays State University Mem. Union Ballroom (2nd Floor)

Kansas Association of Counties, (KAC), Annual Conference: October 15-17, 2018

Joint Commission Meeting: October 22, 2018 at 5:30 pm, United Wireless Arena and Boot Hill Casino and Resort Conference Center

Annual State of the City Address and Luncheon: Wednesday, October 10, 2018, 11:30 a.m. to 1:00 pm.

Annual State of the College Address and Luncheon: Wednesday, October 31, 2018 from 11:30 a.m. to 1:00 p.m.

Election News: All voting options below will be located in the Ford County Clerk's Office

October 18 - Advance voting will begin from 9:00 am to 4:30 pm. M-F

October 30 & November 1st - Extended evening voting hours from 9:00 am to 7:00 pm.

November 3rd - Saturday voting option from 10:00 am to 2:00 pm.

November 5th - Advance Voting Ends @ Noon

November 6th - General Election from 7:00 am to 7:00 pm.

Adjournment

Chairman Boys moved to adjourn the meeting at 4:30 p.m. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS**

Chris Boys, Chairman

ATTEST:

Debbie Cox, County Clerk