

FORD COUNTY COMMISSIONERS' MEETING MINUTES
WORK SESSION OF October 7, 2019
MEETING NUMBER 2019-34
COMMISSION CHAMBERS
3:00 P.M.



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman

Chris Boys, Commissioner

Ken W. Snook, Commissioner

J.D. Gilbert, County Administrator

Debbie Cox, County Clerk

Chairman Tasset called the meeting to order. He announced no action would be taken.

City of Dodge City

ADJOURNMENT:

The meeting was adjourned at 3:25 p.m.

BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS

Shawn Tasset, Chairman

ATTEST:

Debbie Cox, County Clerk

FORD COUNTY COMMISSIONERS' MEETING MINUTES
REGULAR MEETING OF OCTOBER 7, 2019
MEETING NUMBER 2019-35
COMMISSION CHAMBERS
3:30 PM.



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center. Chairman Tasset called the meeting to order. Pastor Josh Middlebrooks, with Bible Baptist Church, led the group in prayer. Chairman Tasset then led the pledge of allegiance.

Those present were:

Shawn Tasset, Chairman
Ken W. Snook, Commissioner
Chris Boys, Commissioner

J.D. Gilbert, County Administrator
Debbie Cox, County Clerk

Public Hearing

Chairman Tasset opened the public hearing for the Community Development Block Grant Revolving Loan Application.

Pat Heeke HR Director stated that Mathias Konda d/b/a Konda Glass Inc. II has applied for and meets the requirements for the CDBG Revolving Loan.

Chairman Tasset closed the public hearing.

Chairman Tasset moved to approve the CDBG Revolving Loan Application for Mathias Konda D/B/A Konda Glass Inc. II as presented. Commissioner Snook seconded the motion.

Motion carried 3-0.

Consent Agenda

Approval of Minutes Meeting–2019-32; 2019-33
Credit Card Statement-\$26,076.24
KDHE-Tuberculosis Control Program Agreement
KDHE-Kansas WIC Local Agency Contact

Chairman Tasset moved to approve the Consent Agenda as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Approval of Claims for Payment: \$416,548.45

Chairman Tasset moved to approve the claims for payment of \$416,548.45. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Open Public Comment-None

Unfinished Business

Noxious Weed- Request to Sell at Auction

This was tabled from the last meeting. David Nichols, Noxious Weed Director is requesting to sell on Purple Wave 2 tractors and 2 mowers.

Commissioner Boys moved to approve the Noxious Weed Director to sell 2 mowers and 2 tractors from Noxious Weed Department on Purple Wave. Chairman Tasset seconded the motion. **Motion carried 3-0.**

Road and Bridge-Request to Sell at Auction

This was tabled from the last meeting Chris O'Neal, Road and Bridge Superintendent is requesting to sell on Purple Wave 5 pick-up trucks.

Commissioner Boys moved to approve the Road and Bridge Superintendent to sell 5 pick-up trucks on Purple Wave. Commissioner Snook seconded the motion. **Motion carried 3-0.**

County Administrator's Report

Emergency Manager Award Recognition

Rex Beemer, Ford County Emergency Manager, was presented the KEMA 2019 Outstanding New Emergency Management Professional, by Russel Stukey, President of the Kansas Emergency Management Association.

Emergency Management-Request to Sell at Auction

Emergency Manager Rex Beemer requested to sell on Purple Wave 6 sirens, which are no longer in, use.

Chairman Tasset moved to approve Emergency Manger to sell on Purple Wave 6 sirens, which are no longer in, use. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Housing and Urban Development Environmental Review

Debbie Snapp, Executive Director of Catholic Charities of Southwest Kansas, is asking for the approval of the HUD environmental Review certification. This review is done every five years. This provided funds for the homeless.

Commissioner Boys moved to approve the Housing and Urban Development Environmental review Certification. Chairman Tasset seconded the motion. **Motion carried 3-0.**

Motorola Quote 704838-Battery & Charger Replacements

Sheriff Bill Carr, Communications Director Elliot Link request approval to purchase replacement batteries and chargers from Motorola. The quote from Motorola is 13,363.20, for 104 batteries and 2 bank chargers. These will be divided as follows:

Sherriff's office 35 Batteries \$4,053.00 line number 9-001-201-5255
Sheriff's Office 2 Bank Chargers \$1,320.00 line number 9-001-201-5255
Sheriff's Office 49 Batteries \$5,674.20 line number 9-001-200-5252
Fire and EMS 10 Batteries \$1,158.00 line number 9-052-201-5445
Communications 10 Batteries \$1,158.00 line number 9-001-210-5429

Commissioner Snook moved to approve the purchase of replacement batteries and chargers from Motorola for \$13,363.20. Chairman Tasset seconded the motion. **Motion carried 3-0.**

Western State Bank Expo Center-Building Improvements

WSB Expo Center Director Danielle Crouch discussed the proposed bid packets for the Western State Bank Expo Addition.

Ford County Appraiser-Real Property Tax Relief Application

Ford County Appraiser, Patti Israel brought for approval an application for property tax relief from Alan Hornback. Mr. Hornback lost his home in the May 17, 2019 tornado. He has applied for property tax relief that is available for natural disasters. Chairman Tasset stated that the Real Property Tax Relief was set up for this type of lost "Natural act of God".

Chairman Tasset moved to approve the Real Property Tax Relief Application from Alan Hornback. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Information Technology-Converge One/SmartNet Contract Renewal

IT Director Marti Bremer is asking for approval of the SmartNet Contract Renewal this will come out of line 9-080-101-5422.

Commissioner Boys moved to approve the renewal of the SmartNet Contract. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Information Technology-Converge One/Switch Migration

IT Director Marti Bremer is asking for support to move off our legacy network router to the replacement routers that we now have. This service will assist with all four of the existing routers with the removal of the one old router. Programming for these routers will be documented and saved. Once completed this will help provide redundancy routing in our network on the Fiber Optic Loop. This would come from line number 9-080-101-5422.

Chairman Tasset moved to approve the Converge One/Switch Migration. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Human Resources-Liberty National Life Insurance Company

HR Director Pat Heeke presented for approval to add Liberty National Life Insurance Company package to the employee benefits. The Employee Committee has reviewed this and has determined that it would provide a valuable benefit to the employees.

Chairman Tasset moved to approve adding Liberty National Life Insurance Company to the employees benefit package. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Homan Resources-County Employee Handbook Series Updates

HR Director Pat Heeke presented for approval updates to the Employees Handbook. In the series, it is the update from Administration to HR Department. This would include.

- Series 201-Employment Categories
- Series 303-Workers' Compensation Insurance
- Series 306-Breavement Leave
- Series 309-Health Insurance
- Series 310- Life Insurance
- Series 311-Short-Term Disability
- Series 311- Long-Term Disability
- Series 312- Deferred Compensation
- Series 401- timekeeping
- Series 402-Paydays
- Series 404- Administrative Pay Corrections
- Series 502-Work Schedules

Commissioner Boys moved to approve the County Employee Handbook Series Updates as presented. Chairman Tasset seconded the motion. **Motion carried 3-0.**

Kansas County Association Multiline Pool-Voting Delegate & Alternate

The KCAMP annual meeting is Tuesday, November 12, 2019, in Eagle A-D in the Convention Center in Wichita. The Bylaws and Interlocal Cooperation Agreement, the voting delegate and alternate from the municipality must be an elected official and must be appointed for a period of not less than one year. If the form is not returned the voting delegates from last year will stand. Shawn Tasset Voting Delegate, Alternate Voting Delegate-Brenda Pogue.

Commissioner Snook moved to not return the form and leave the voting delegates as is. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Kansas Workers Risk Cooperative for Counties (KWORCC)-Voting Delegate & Alternate

KWORCC asks each member County to name a delegate and alternate to represent the Member County at the Annual meeting. The delegate and alternate must be an elected county official from his or her

Member County. The Current Voting Delegate is Sheriff Bill Carr; the Alternate Voting Delegate is Register of Deeds Brenda Pogue.

Commissioner Boys moved to keep the voting delegate and alternate voting delegate the same. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Kansas Worker risk Cooperative for Counties (KWORCC)-Annual Trustee Nominations

The County may choose to nominate one for the existing KWORCC Trustees seeking re-election to the KWORCC Board of Trustees. They are Gary Caspers, Cloud County Commissioner, North Central District: Stan McEvoy, Decatur County Commissioner, Northwest District: Wayne Wilt, Cowley County Commissioner, South Central District: and Rob Roberts, Miami County Commissioner, Southeast District.

Chairman Tasset moved to approve nominating all that are seeking re-election to the KWORCC Board of Trustees. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Upcoming Meetings

SW Kansas Association of Counties Annual Meeting: October 9, 2019 Gray Co 4 H & Recreation Center, 17002 US Hwy 50, Cimarron, KS

Dodge City Regional Economic Outlook Conference: October 25, 019 at 11:00 am-2:00 pm.

State of the City Dodge City: October 30, 2019 11:30 am. to 1:00 pm. Boothill Conference Center

Governor's Conference on the Future of Water in Kansas: November 7th- 8th, 2019, Hyatt Regency Wichita, Kansas

KAC Annual Conference: November 12th-14th, 2019 Hyatt Regency Wichita & Century II Convention Center

November 5, 2019 General Election

Advance Voting: begins October 17, 2019 and ends Monday November 4, 2019 at Noon

Evening Voting: October 29, 2019 and October 31, 2019 from 9:00 am to 7:00 pm

Saturday Voting: Saturday Voting November 2, 2019, from 10:00 am to 2:00 pm.

Special Meeting –Canvass of Votes: November 13, 2019 at 8:30 am.

Executive Session-Attorney/Client Privilege

Chairman Tasset moved the Board recess into executive session at 4:30 pm. to discuss joining pending litigation pursuant to the attorney-client privilege exception to the Kansas Open Meeting Act, K.S.A. 75-4319(b)(2). The open meeting to resume in this location at 4:45 pm.

In addition to the Commissioners, the County Administrator, Assistant County Administrator, Ford County Sheriff, Ford County Fire Chief and County Counselor should be included in the executive session. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Commission returned to regular session. No action taken.

Adjournment

Commissioner Boys moved to adjourn at 4:47 p.m. Commissioner Snook seconded the motion.

Motion carried 3-0.

**BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS**

Shawn Tasset, Chairman

ATTEST:

Debbie Cox, County Clerk