

**FORD COUNTY COMMISSIONERS' MEETING MINUTES  
WORK SESSION OF OCTOBER 22, 2018  
MEETING NUMBER 2018-37  
COMMISSION CHAMBERS  
3:00 P.M.**



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Chris Boys, Chairman

Shawn Tasset, Commissioner

Ken W. Snook, Commissioner

J.D. Gilbert, County Administrator

Jessica West, Deputy County Clerk

Chairman Boys opened the meeting at 3:00 pm. and reminded those in attendance that no action will be taken.

**County Appraiser**

**ADJOURNMENT:**

The meeting was adjourned at 3:13 pm.

**BOARD OF COUNTY COMMISSIONERS  
FORD COUNTY, KANSAS**

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**Chris Boys, Chairman**

**ATTEST:**

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**Debbie Cox, County Clerk**

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**REGULAR MEETING OF OCTOBER 22, 2018**  
**MEETING NUMBER 2018-38**  
**COMMISSION CHAMBERS**  
**3:30 PM.**



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Chris Boys, Chairman  
Ken W. Snook, Commissioner  
Shawn Tasset, Commissioner

J.D. Gilbert, County Administrator  
Jessica West, Deputy County Clerk

**Consent Agenda**

Approval of Minutes: Meeting 2018-36

Commissioner Tasset moved to approve the consent agenda as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

A motion was made to amend the agenda to remove the 2018 Ford County Audit Review from the County Administrator's Report and to add an executive session pertaining to the pending Civil Action Pursuit.

Chairman Boys moved to approve the amended agenda as presented. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

**Approval of Claims for Payment: \$691,881.13**

Chairman Boys moved to approve the payment of claims for \$691,881.13. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Open Public Comment**

Berry Swartz spoke about the condition of the roads out at Green Acres where he lives. He was concerned about the roads not being maintained and they are in poor condition.

Dr. Moffit spoke about the County Employee Health Clinic and how he wasn't notified about the clinic or the bid that was placed in the Dodge City Daily Globe since he doesn't get the newspaper or have the time to read it. He was sad to see the bid go out of the County when we have several doctors here in town who would like to have had the opportunity. He would like to have the opportunity the next time.

**Unfinished Business-None****Legal Counsel-None****County Administrator's Report****County Engineer Report**

Ford County Engineer, Jon Halbgewachs, gave an update on the current projects. Mulberry Creek Truss: Kirkham Michael submitted the Field Check plans to KDOT on September 20, 2018. They should review the plan sometime in November or December. About 30-60 days after the meeting, authorization from KDOT will be given to begin acquisition of right of way and moving of the utilities. Cathedral of Our Lady of Guadalupe Drainage: Currently waiting for the County Counselor to provide guidance on utility easement. OS Bridge 31 Widening: Kirkham Michael is starting on the preliminary plan development. Paved Roads Evaluation: Noting to report at this time. Transportation Task Force: Jon Halbgewachs attending the October 11, 2018 Task Force meeting in Garden City. There was a big crowd and sizeable representation from Dodge City/Ford County. Biennial Routine Bridge Inspections: Kirkham Michael will begin the field inspections in February 2019.

Kirkham Michael completed a drainage evaluation at three locations where water crossed roads during the recent rains. These roads are 130 Road about ½ mile south of Marshall, intersection of Nickel Road and 131 Road, Quaker Road about ½ mile east of 115 Road. Jon Halbgewachs will be working with Chris O'Neal, Ford County Road and Bridge Superintendent, to evaluate a potential solution for each location.

**Mobile Device Stipends-Santa Fe Trails Community Corrections**

The Santa Fe Trails Community Corrections Director, Pat Klecker and the Deputy Director, Sonja Channell, would like the approval for the \$80/month mobile device stipend.

A motion was made to table this item until the next meeting. JD Gilbert, Ford County Administrator, requested from the Commissioners that he needed to get specific questions that they wanted to know.

Commissioner Tasset moved to approve the motion to table this item until the next meeting. Chairman Boys seconded the motion. **Motion carried 3-0.**

**Road & Bridge-Local Road Safety Plan; Agreement No. 201-18**

Road & Bridge Superintendent, Chris O'Neal, discussed the Local Road Safety Plan; Agreement No. 201-18; Project No. 106C-4790-02/HSIP-C479(002) between Ford County, the Secretary of Transportation & the Kansas Department of Transportation. He is requesting a motion for approval of this agreement. County would be responsible for 10% of the total amount of the contract which would be \$5,043.93.

Chairman Boys moved to approve the motion to approve the Local Road Safety Plan; Agreement No. 201-18; Project No. 106C-4790-02/HSIP-C479(002) between Ford County, the Secretary of Transportation & the Kansas Department of Transportation. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

**Communications-Request for Bids-Vehicle**

Elliot Linke, Ford County Communications Director, is requesting to go out to bid for a department vehicle. He would like a mid-size SUV and cost to be between \$34,000 to \$40,000. Line item for this would be 8001-210-5429.

Commissioner Tasset moved to approve the motion to go to bid for a Communications vehicle. Chairman Boys seconded the motion. **Motion carried 2-0.**

**Upcoming Meetings**

**Special Joint City/County Commission Meeting:** October 22, 2018 at 5:30 pm, USD 443 Learning Center, 308 W. Frontview.

**Joint City/County Commission Meeting:** Immediately following the Special Joint Commission meeting at the same location.

**Joint Legislative Transportation Vision Task Force Regional Meeting:** October 24, 2018 at 10 am Fort Hays State University Memorial Union Ballroom 2<sup>nd</sup> Floor, 700 College Drive, Hays, KS 67601.

**Dodge City Area Economic Outlook Conference:** November 1, 2018, 11:30 am-2 pm., Boot Hill Casino Conference Center.

**Kansas City/County Management Annual Conference (KACM) 2018:** November 14-16, 2018, Pittsburg Kansas.

**Election News:** All voting options below will be located in the Ford County Clerk's Office, 4<sup>th</sup> Floor, 100 Gunsmoke St., Dodge City, KS, unless otherwise specified.

October 18<sup>th</sup> to 24<sup>th</sup>-Advance voting 9:00 am to 4:30 pm. Monday-Friday

October 30<sup>th</sup> & November 1<sup>st</sup>-Extended evening voting hours from 9:00 am to 7:00 pm.

November 3<sup>rd</sup>-Saturday voting option from 10:00 am to 2:00 pm.

November 5<sup>th</sup>-Advance voting ends at noon.

November 6<sup>th</sup>-General Election from 7:00 am to 7:00 pm. At the Western State Bank Expo Center.

November 15<sup>th</sup>- Canvas of Votes at 8:30 am.

**Executive Session-Attorney/Client Privileged Communication**

Executive session to discuss matters related to the Voting Rights Act and other voting related matters pursuant to the attorney-client privilege exception to Kansas Open Meetings Act, K.S.A. 75-4319(b) (2). The open meeting to resume in this location at 4:15 pm. In addition to the Commissioners, the County Counselor, the County Clerk, the County Administrator and the Assistant County Administrator should be included in the executive session.

Chairman Boys moved to approve the motion to go into an Executive session for 15 minutes. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

The Commissioners came out of the executive session at 4:30 pm and requested another 15 minutes.

Chairman Boys moved to approve the motion to go into an Executive session for another 15 minutes. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

Commissioners came out of executive session at 4:45 pm.

**Executive Session-Civil Action Pursuit**

Executive session to discuss matters related to a pending civil action pursuant to the attorney-client privilege exception to the Kansas Open Meetings Act, K.S.A. 75-4319(b)(2). The open meeting to resume in this location at 4:50 pm. In addition to the Commissioners, the County Counselor, the County Administrator and the Assistant County Administrator should be included in the executive session.

Chairman Boys made the motion to go into an Executive session for 10 minutes. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

**Adjournment**

Commissioner Tasset moved to adjourn the meeting at 5:03 p.m. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS  
FORD COUNTY, KANSAS**

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**Chris Boys, Chairman**

**ATTEST:**

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**Debbie Cox, County Clerk**