



FORD COUNTY, KANSAS

Planning, Zoning, & Environmental Health
100 Gunsmoke St
Dodge City, KS 67801
Melissa Drake, Planning & Zoning Director
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Ford County Planning, Zoning, and Environmental Health Instructions & Application for Conditional Use Permit/Development Plan or Rezone

1. All Applicants should consult the Zoning Administrator prior to submitting a formal application. The purpose of the consultation is to advise the applicant of his/her rights, responsibilities, and the process.
2. Complete the Rezone/Conditional Use/Development Plan Application form. Complete all blanks. If you do not have a response please mark "N/A".
3. The application shall be signed by the property owner or by his/her authorized agent. If an agent signs the application, the property owner must submit written authorization naming the agent and confirm that the owner is aware of the application.
4. Submit a certified list (obtained from a title company) of property owners and addresses within one thousand feet (1000 ft.) of the property (or if property is near city limits, two hundred feet (200 ft.) inside city limits).
5. The fee for a conditional use application is \$300.00 + \$10.00 per name on certified mailing and shall be submitted to the Zoning office. Checks can be made out to Ford County Treasurer.
6. The fee for a rezone is \$70.00 + \$10.00 per name on certified mailing and shall be submitted to the Zoning Office. Checks can be made out to Ford County Treasurer.

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