

FORD COUNTY COMMISSIONERS' MEETING MINUTES
MEETING OF JANUARY 17, 2023
MEETING NUMBER 2023-02
COMMISSION CHAMBERS
3:30 P.M.



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Chris Boys, Chairman (Absent)
Ken W. Snook, Commissioner
Shawn Tasset, Commissioner

J.D. Gilbert, County Administrator / Dr. Shawn
Fletcher, Assistant County Administrator
Debbie Cox, County Clerk

Vice Chairman Tasset called the meeting to order. Pastor Albert Schrock, Bible Baptist Church, led the group in prayer, followed by Vice Chairman Tasset who led the group in the Pledge of Allegiance.

Vice Chairman Tasset moved to remove from the agenda under County Administrators report, #4 Sheriff's Office: Annual Asset Forfeiture Report. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Reorganization of Board of County Commission

Elect Chairman

Commissioner Boys is presently Chairman.

Commissioner Snook moved to elect Commissioner Tasset as the Ford County Chairman for 2023. Commissioner Tasset seconded the motion. **Motion carried 2-0.**

Elect Vice- Chairman

Commissioner Tasset is presently Vice - Chairman.

Commissioner Snook moved to elect Commissioner Boys as Ford County Vice-Chairman for 2023. Chairman Tasset seconded the motion. **Motion carried 2-0.**

Legal Counsel

Ford County Legal Counsel stated there is one Resolution that is not being presented today. It is a resolution dividing the County into three commission districts. When the legislators did their redistricting last year, it created problems by dividing our precincts. Ford County Clerk, Debbie Cox will be cleaning those precincts up. The statute said to review this every three years. We have in practice reviewed every year. Will be bringing the resolution in once the map is cleaned up.

Resolution No. 2023-01: Setting the Regular Meeting Dates and Times for the Board of County Commissioners

Ford County Legal Counsel Mr. Glenn Kerbs presented for approval Resolution No. 2023-01, A Resolution setting the regular meeting dates and times for the board of County Commissioners.

Chairman Tasset moved to adopt Resolution 2023-01, A Resolution setting the regular meeting dates and times for the Board of County Commissioners. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Resolution No. 2023-02: Designating Official Depositories for Funds of Ford County, Kansas

Ford County Legal Counsel Mr. Glenn Kerbs presented for approval Resolution No. 2023-02, A Resolution designating official depositories for funds of Ford County, Kansas.

Chairman Tasset moved to adopt Resolution 2023-02, A Resolution designating official depositories for funds of Ford County, Kansas. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Resolution No. 2023-03: Landmark National Bank Official Depository

Ford County Legal Counsel Mr. Glenn Kerbs presented Resolution No. 2023-03, A Resolution designating Landmark National Bank as an official depository bank for funds of Ford County, Kansas.

Chairman Tasset moved to adopt Resolution No. 2023-03, A Resolution designating Landmark National Bank as an official depository bank for funds of Ford County, Kansas. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Resolution No. 2023-04: A Resolution to Continue an Account in the Municipal Investment Pool

Ford County Legal Counsel Mr. Glenn Kerbs presented Resolution No. 2023-04, A Resolution to Continue an Account in the Municipal Investment Pool.

Chairman Tasset moved to adopt presented Resolution No. 2023-04, A Resolution to Continue an Account in the Municipal Investment Pool. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Resolution No. 2023-05: Requesting the Director of Accounts and Reports Waive the Requirements of K.S.A. 75-1120a(a).

Ford County Legal Counsel Mr. Glenn Kerbs presented Resolution No. 2023-05: Requesting the Director of Accounts and Reports Waive the Requirements of K.S.A. 75-1120a(a).

Chairman Tasset moved to adopt Resolution No. 2023-05: Requesting the Director of Accounts and Reports Waive the Requirements of K.S.A. 75-1120a(a). Commissioner Snook seconded the motion. **Motion carried 2-0.**

Certification to Landmark National Bank

Ford County Legal Counsel Mr. Glenn Kerbs presented the Certification to Landmark National Bank for Ford County Accounts.

Chairman Tasset moved to approve the Certification to Landmark National Bank for Ford County Accounts. Commissioner Snook seconded the motion. **Motion carried 2-0.**

County Counselor Contract

Ford County Legal Counsel Mr. Glenn Kerbs presented the agreement between Ford County and Kerbs Law Office.

Chairman Tasset moved to approve the agreement between Ford County and Kerbs Law Office. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Ford County Health Department: Dietitian Contract

Ford County Legal Counsel Mr. Glenn Kerbs presented for approval the contract Ford County has with licensed dietitian Susan Lukwago. This contract has not been updated in years. A licensed dietitian is required for the WIC Program. The contract increases Ms. Lukwago's hourly fee from \$50 to \$55. There is no additional cost to Ford County as Ms. Lukwago's position is grant funded.

Chairman Tasset moved to approve the contract between Ford County and Susan Lukwago. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Consent Agenda

Approval of Meeting Minutes: 2022-44; 2023-01
Approval of Additions and Abatements: 2022 PP \$-3,103.00
Community Development Block Grant (CDBG): Semi-Annual Report
CMB Application: Leobardo Del Real dba Rancho El Palomino LLC

Chairman Tasset moved to approve the consent agenda as presented. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Approval of Claims for payment: \$1,479,878.94

Chairman Tasset moved to approve the claims for payment as presented. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Open Public Comment

Chairman Tasset thanked Dr. Shawn Fletcher, Ford County Assistant Administrator for his work for Ford County. Dr. Fletcher is moving to Elbert Co. Colorado into an Administrator position.

County Administrator's Report

CFAB: United Wireless Arena; Ice Floor Repair Bid

City Director of Administration, Ryan Reid presented the bid from Phillips Site Work for \$59,820. This is to fix the brine leak in the ice floor at United Wireless Arena.

Chairman Tasset moved to approve the bid from Phillips Site Work of \$59,820. Commissioner Snook seconded the motion. **Motion carried 2-0.**

KWORCC: 2023 Workman's Compensation Insurance

HR Director Pat Heeke presented for approval of the annual statement for 2023.

Chairman Tasset moved to approve the Kansas Workers Risk Cooperative for Counties 2023 workman's compensation insurance as presented. Commissioner Snook seconded the motion.

Motion carried 2-0.

HR: Phone Stipend x 2

HR Director Pat Heeke is asking for approval of phone stipend for 2 departments. Road and Bridge is requesting a \$40.00 stipend for the fleet maintenance clerk. Communications is asking for \$80.00 Stipend for a new position of radio technician.

Chairman Tasset moved to approve the phone stipends to the Road and Bridge fleet maintenance clerk and the Communications radio technician. Commissioner Snook seconded the motion.

Motion carried 2-0.

Sheriff's Office: Board Representations x 3

Ford County Sheriff Bill Carr is requesting approval of representatives on each of the following boards: SW KS. Juvenile Detention Center Board – Sheriff Carr with Undersheriff Dale Coleman as alternate.

Compass Behavioral Health – Sheriff Bill Carr with Undersheriff Dale Coleman as alternate.
SFTCC (Corrections) – Investigator Jared Mindrup.

Chairman Tasset moved to approve all board representatives as requested by Ford County Sheriff Carr. Commissioner Snook seconded the motion. **Motion carried 2-0.**

SFTCC –Juvenile Services: FY23 2nd Quarter Prevention Grant Progress Report / Divert (truancy)

SFTCC Director Sonja Channell presented for approval the FY23 2nd Quarter Prevention Grant Progress/Divert (truancy) Report for Santa Fe Trail Community Corrections.

Chairman Tasset moved to approve the FY23 2nd Quarter Prevention Grant Progress/Divert (truancy) Report for Santa Fe Trail Community Corrections as presented. Commissioner Snook seconded the motion. **Motion carried 2-0.**

SFTCC- Juvenile Services: FY23 2nd Quarter Prevention Grant Progress Report / Intake Diversion Program (IDP)

SFTCC Director Sonja Channell presented for approval the FY23 2nd Quarter Prevention Grant Progress Report / Intake Diversion Program (IDP) for Santa Fe Trail Community Corrections.

Chairman Tasset moved to approve the FY23 2nd Quarter Prevention Grant Progress Report / Intake Diversion Program (IDP) for Santa Fe Trail Community Corrections as presented. Commissioner Snook seconded the motion. **Motion carried 2-0.**

County Commission Schedule Change

February 20, 2023 is President’s Day, an approved holiday. The board will need to discuss a possible alternate date for the 2nd regular meeting of the month.

Chairman Tasset moved to approve February 21, 2023 at 3:30 pm. for the 2nd regular Board of County Commission meeting in February. Commissioner Snook seconded the motion.

Motion carried 2-0.

Upcoming Meetings

Kansas Legislative Policy Group: 2023 Legislative Meeting: January 24th, Hotel Topeka at City Center.

Local Government Day: January 25, 2023 Topeka KS

KAC County Day at the Capital: February 9th, 2023, KS State Capital

NACO Legislative Conference: February 11th-14th Washington DC

Annual Township Meeting: February 15, 2023 at 10:30 am, Expo Center

Kansas Association of City/County Management Winter Seminar: February 16, 2023 WSU-Marcus Welcome Center

Reception for Dr. Shawn Fletcher: Wednesday January 18, 2023 at 12:00 noon. Mezzanine.

Executive Session: Discussion of the Acquisition of Real Property

Chairman Tasset moved the Board recess into executive session for 15 minutes, to discuss the acquisition of real property pursuant to the preliminary discussion of the acquisition of real property exception to the Kansas Open Meetings Act, K.S.A. 75-4319(b)(6). The open meeting to resume in this location at 4:35 pm. In addition to the Commissioners, the County Administrator, the Assistant County Administrator, the County Counselor, Chris O’Neal, Jon Halbgewachs and Ben Burton should be included in the executive session. Mr. Halbgewachs will join via telephone. Commissioner Snook seconded the motion. **Motion carried 2-0.**

Commission returned to regular session, Chairman Tasset announced no action taken.

Adjournment

Chairman Tasset moved to adjourn the meeting at 4:47 p.m. Commissioner Snook seconded the motion. **Motion carried 2-0.**

**BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS**

Shawn Tasset, Chairman

Attested:

Debbie Cox, County Clerk