

# FORD COUNTY COMMISSIONERS' MEETING MINUTES

MEETING OF January 18, 2022

MEETING NUMBER 2022-02

COMMISSION CHAMBERS

3:30 A.M.



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman  
Ken W. Snook, Commissioner  
Chris Boys, Commissioner

Dr. Shawn Fletcher, Assistant County Administrator  
Debbie Cox, County Clerk

Chairman Tasset called the meeting to order. Dr. Shawn Fletcher, led the group in prayer, followed by Chairman Tasset leading the group in the Pledge of Allegiance.

Chairman Tasset moved to amend the agenda. Under County Administrator's, report #4. Emergency Management: Memorandum of Understanding. This item does not require Commission action. Chairman Tasset moved to remove this item from the agenda. Commissioner Boys seconded the motion. **Motion carried 3-0.**

## **Reorganization of Board of County Commission**

### **Elect Chairman**

Chairman Tasset moved to elect Commissioner Boys as Chairman for 2022. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Elect Vice-Chairman**

Chairman Boys moved to elect Commissioner Tasset as Vice-Chairman for 2022. Commissioner Snook seconded the motion. **Motion carried 3-0.**

## **Legal Counsel**

### **Resolution: Commission Districts**

Ford County Legal Counsel, Mr. Glenn Kerbs presented Resolution 2022-01 A Resolution dividing Ford County, Kansas into three Commissioner Districts.

Chairman Boys moved to adopt Resolution 2022-01 A Resolution dividing Ford County, Kansas into three Commissioner Districts. Commissioner Snook seconded the motion.

**Motion carried 3-0.**

**Resolution: Commission Meeting Dates & Times**

Ford County Legal Counsel, Mr. Glenn Kerbs presented Resolution 2022-02 A Resolution setting the regular meeting dates and times for the Board of County Commissioners

Chairman Boys moved to adopt Resolution 2022-02 A Resolution setting the regular meeting dates and times for the Board of County Commissioners. Commissioner Snook seconded the motion.

**Motion carried 3-0.**

**Resolution: Designating Landmark National Bank**

Ford County Legal Counsel, Mr. Glenn Kerbs presented Resolution 2022-03 A Resolution designating Landmark National Bank as the Official Depository Bank.

Chairman Boys moved to adopt Resolution 2022-03 A Resolution designating Landmark National Bank as an Official Depository. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Resolution: Designating Official Depositories for Funds of Ford County, Kansas**

Ford County Legal Counsel, Mr. Glenn Kerbs presented Resolution 2022-04 A Resolution designating official depositories for funds of Ford County, Kansas.

Chairman Boys moved to adopt Resolution 2022-04 A Resolution designating official depositories for funds of Ford County, Kansas. Commissioner Tasset seconded the motion.

**Motion carried 3-0.**

**Resolution: A Resolution to Continue an Account in the Municipal Investment Pool**

Ford County Legal Counsel, Mr. Glenn Kerbs presented Resolution 2022-05 A Resolution to continue an account in the Municipal Investment Pool.

Chairman Boys moved to adopt Resolution 2022-0505 A Resolution to continue an account in the Municipal Investment Pool. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**County Counselor Contract**

Mr. Glenn Kerbs, Ford County Legal Counsel, presented for approval the County Counselor Agreement. The terms of the agreement are the same as last year, with Clayton I. Kerbs and Edgar Pando to serve as Assistant Ford County Counselors.

Chairman Boys moved to approve the County Counselor contract as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Consent Agenda**

Approval of Meeting Minutes: 2021-47; 2002-01

Approval of Additions & Abatements: 2021 RE \$- 552.38; 2021 PP \$-1,269.74; 2021 16/20m's \$-393.08

CDBG: Revolving Loan Fund Semi-Annual Report

CMB License: Andrew Delatora / Rancho Santa Fe LLC

CMB Application: KV-M@ Emprise Inc. / Gunsmoke RV Park

CMB Application: Noe Ochoa / Rancho El Nopalito

Chairman Boys moved to approve the Consent Agenda, as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Approval of Claims for Payment: \$983,537.11**

Commissioner Tasset moved to approve the claims for payment, as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Open Public Comment - None**

**Unfinished Business-None**

**County Administrator's Report**

**Community Facility Advisory Board: Organizational Funding Recommendations**

Melissa McCoy with the Community Facility Advisory Board presented for approval the 2022 CFAB organizational funding requests. CFAB is recommending the approval of \$110,000 for total funding request.

Commissioner Tasset moved to approve the 2022 Community Facility Advisory Board organizational funding requests, as presented. Commissioner Snook seconded the motion.

**Motion carried 3-0.**

**Termination of Lease and Deed to the Ford County Fair Association**

Ford County Legal Counsel Mr. Glenn Kerbs is asking the Chairman to sign the Deed, transferring back to the Ford County Fair Association, the property of the fair grounds. On July 6, 2021, the Board of County Commission voted to terminate the Lease Agreement between Ford County and the Ford County Fair Association. Per the terms of the Lease Agreement, Ford County shall convey the property back to the Ford County Fair Association, subject to the lease to Ford County Fair Association upon termination.

Commissioner Tasset moved to approve the Chairman to sign Deed to Transfer property to the Ford County Fair Association. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Ford County Planning and Zoning: Variance / Stefan**

Planning and Zoning Director Melissa Drake presented for approval Resolution 2022-06 A **RESOLUTION APPROVING A VARIANCE ON FRONTAL SETBACK FOR A TRACT OF LAND LOCATED IN SECTION 09, TOWNSHIP 27 SOUTH, RANGE 25 WEST IN FORD COUNTY KANSAS. 911 ADDRESS IS 10829 CHAPARREL CIRCLE.**

Commissioner Tasset moved to adopt Resolution 2022-0606 A **RESOLUTION APPROVING A VARIANCE ON FRONTAL SETBACK FOR A TRACT OF LAND LOCATED IN SECTION 09, TOWNSHIP 27 SOUTH, RANGE 25 WEST IN FORD COUNTY KANSAS. 911 ADDRESS IS 10829 CHAPARREL CIRCLE.** Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Ford County Sheriff's Office: Vehicle Sale**

Ford County Sheriff Bill Carr is requesting permission to sell a 2017 police pursuit Vehicle to the City of Spearville for \$10,000.00.

Commissioner Tasset moved to approve the sale of 2017 police pursuit vehicle as requested for \$10,000.00 to the City of Spearville. Commissioner Snook seconded the motion.

**Motion carried 3-0.**

**Santa Fe Trail Community Corrections: FY22 Juvenile Services Quarterly Report**

SFTCC Deputy Director Sonja Channell presented for approval the FY22 Juvenile Services Quarterly Report.

Chairman Boys moved to approve the FY2022 Juvenile Services Quarterly Report for SFTCC as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Communications: JP Interoperability Equipment**

Communications Director Elliot Linke presented for approval a quest of \$24,142.34 from JPS Interoperability Solutions, for equipment that will be used to link the dispatch center with the proposed backup centers, as well as provide pathways to dissipate radio systems throughout the region and locally.

Chairman Boys moved to approve the quote from JPS Interoperability Solutions for \$24,142.34. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

**County Commission: Schedule Conflict**

The second meeting in February is 21, 2022, Offices will be closed for Presidents Day. Alternate date for the regular meeting will need to be approved.

Commissioner Tasset moved to approve February 22, 2022 at 3:30 pm as the time and date for the second meeting in February. Chairman Boys seconded the motion. **Motion carried 3-0.**

**Resolutions: Transfer of Funds**

**Resolution 2022-07 A RESOLUTION TO TRANSFER FUNDS PURSUANT TO K.S.A. 19-3612c. Transfer from the Fire District Fund 2021, to the Fire Equipment Fund.**

Chairman Boys moved to adopt Resolution 2022-07 A RESOLUTION TO TRANSFER FUNDS PURSUANT TO K.S.A. 19-3612c. Transfer from the Fire District Fund 2021, to the Fire Equipment Fund. Commissioner Tasset seconded the motion. **Motion carried 3-0.**

**Resolution 2022-08 A RESOLUTION TO TRANSFER FUNDS PURSUANT TO K.S.A. 19-120 AND K.S.A. 19-119. Transfer from Solid Waste Fund of 2021 to Equipment Reserve Fund; to Hazardous Household Waste Fund; and to Capital Improvement Fund.**

Chairman Boys moved to adopt Resolution 2022-08 A RESOLUTION TO TRANSFER FUNDS PURSUANT TO K.S.A. 19-120 AND K.S.A. 19-119. Transfer from Solid Waste Fund of 2021 to Equipment Reserve Fund; to Hazardous Household Waste Fund; and to Capital Improvement Fund Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Resolution 2022-09 A RESOLUTION TO TRANSFER FUNDS PURSUANT TO K.S.A. 2-1318. Transfer from Noxious Weed Fund of 2021, to the Noxious Weed Equipment Reserve fund.**

Chairman Boys moved to adopt Resolution 2022-09 A RESOLUTION TO TRANSFER FUNDS PURSUANT TO K.S.A. 2-1318 Transfer from Noxious Weed Fund of 2021, to the Noxious Weed Equipment Reserve fund. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Upcoming Meetings**

Local Government Day: 1-7 pm. January 26, 2022 Hotel Topeka, Topeka, KS

County Day at the Capital February 16, 2022 at Kansas State Capital

Dodge City Chamber Banquet: February 25, 2022, Boothill Casino Conference Center

Kansas Legislative Policy Group: January 25, 2022, Topeka, KS

**Adjournment**

Chairman Boys moved to adjourn the meeting at 4:05 pm. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS  
FORD COUNTY, KANSAS**

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Chris Boys, Chairman

Attested:

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Debbie Cox, County Clerk