

FORD COUNTY COMMISSIONERS' MEETING MINUTES
WORK SESSION OF May 15, 2023
MEETING NUMBER 2023-20
COMMISSION CHAMBERS
2:30 P.M.



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman
Chris Boys, Commissioner
Ken W. Snook, Commissioner

J.D. Gilbert, County Administrator
Debbie Cox, County Clerk

Chairman Tasset called the meeting to order. He announced no action would be taken.

County Appraiser

2024 Budget Requests:
Communications
Register of Deeds
Sheriff: Office & Patrol
Sheriff: Detention & Juvenile Detention

ADJOURNMENT:

The meeting adjourned at 3:16 p.m.

BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS

Shawn Tasset, Chairman

ATTEST:

Debbie Cox, County Clerk

FORD COUNTY COMMISSIONERS' MEETING MINUTES
MEETING OF MAY 15, 2023
MEETING NUMBER 2023-21
COMMISSION CHAMBERS
3:30 P.M.



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman
Chris Boys, Commissioner
Ken W. Snook, Commissioner

J.D. Gilbert, County Administrator
Debbie Cox, County Clerk

Chairman Tasset called the meeting to order. Commissioner Boys led the group in prayer, followed by Chairman Tasset leading the Pledge of Allegiance.

Consent Agenda

Approval of Minutes Meeting: 2023- 18; 2023- 19

Chairman Tasset moved to approve the Consent Agenda as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Approval of Claims for Payment: \$516,104.76

Chairman Tasset moved to approve the claims for payment as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Open Public Comment

Ford County Administrator, J.D. Gilbert introduced the new Ford County Assistant Administrator, Tanda Bartlett. Tanda was with Santa Fe Trails Community Corrections.

Unfinished Business - None

Legal Counsel – None

County Administrator's Report

Bid Results: Phase 2 Renovations

Dana Williamson stated there were 2 bids received for the Phase 2 of renovations at the Ford County Legacy Center. Ms. Williamson asked this to be tabled until the next meeting June 5th 2023 to allow further review of the bids which came in.

Chairman Tasset moved to table until the June 5 meeting, to allow more time to review the bids. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Planning and Zoning: Conditional Use Permit

Planning and Zoning Director, Melissa Drake presented for approval Resolution No. 2023-15 **A RESOLUTION TO APPROVE A CONDITIONAL USE PERMIT AND DEVELOPMENT PLAN FOR THE PURPOSE OF A TRUCK REPAIR BUSINESS ON THE REAL PROPERTY LEGALLY DESCRIBED IN EXHIBIT A AND COMMONLY KNOWN AS 1820 PHEASANT STREET, DODGE CITY, KANSAS.**

Chairman Tasset moved to adopt Resolution No. 2023-15 A RESOLUTION TO APPROVE A CONDITIONAL USE PERMIT AND DEVELOPMENT PLAN FOR THE PURPOSE OF A TRUCK REPAIR BUSINESS ON THE REAL PROPERTY LEGALLY DESCRIBED IN EXHIBIT A AND COMMONLY KNOWN AS 1820 PHEASANT STREET, DODGE CITY, KANSAS as presented. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Planning and Zoning: Term Extension

Planning and Zoning Director Melissa Drake presented Ford County Zoning board member Jeremy Nagel's term will expire on June 22, 2023. Mr. Nagel has requested to serve an additional three year term.

Commissioner Boys moved to approve the 3-year term extension for Jeremy Nagel on the Ford County Planning and Zoning board, as recommended. Commissioner Snook seconded the motion. **Motion carried 3-0.**

Burn Ban

At Meeting 2023-15, the board adopted Resolution No. 2023-13 Proclamation of a State of Local Disaster Emergency in Ford County. This burn ban would expire June 5, 2023. Ford County Fire Chief Rob Boyd would like to have the ban lifted to allow for controlled burns which need done..

Commissioner Boys moved to approve the request to lift the burn ban for Ford County. Commissioner Snook seconded the motion. **Motion carried 3-0.**

2023-2024 Cafeteria Plan

Pat Heeke HR Director presented the 2023-2024 Cafeteria Plan for approval.

Chairman Tasset moved to approve the 2023-2024 Cafeteria Plan as presented. Commissioner Boys seconded the motion. **Motion carried 3-0.**

KPERS: Deferred Retirement Option Program

HR Director Pat Heeke presented the KPERS deferred retirement option program for all KP&F members. This was a pilot program for the Highway Patrol and then KBI. In 2023, they opened it up for all Police and Fire members who are eligible for full KP&F retirement. It is an excellent retention strategy. Sheriff Carr and Chief Boyd are in favor of allowing this option for Ford County.

Chairman Tasset moved to approve the KPERS Deferred Retirement Option Program as requested. Commissioner Boys seconded the motion. **Motion carried 3-0.**

Schedule Change

The 2nd meeting in June will need to be moved from the 19th, since it is a designated holiday; Juneteenth.

Commissioner Boys moved to approve June 20th, as the date for the 2nd regular Ford County Commission meeting in June 2023. Chairman Tasset seconded the motion. **Motion carried 3-0.**

Upcoming Meetings

Special Budget Work Session: Ford County Departments, May 23, 2023 starting at 9:00 am.
Kansas County Highway Association Annual Spring Conference: Monday-Wednesday, May 15-17, 2023, Four Points by Sheraton Hotel in Manhattan
Candidate Filing Deadline Thursday, June 1, 2023 at Noon

Adjournment

Chairman Tasset moved to adjourn the meeting at 3:59 p.m. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS
FORD COUNTY, KANSAS**

Shawn Tasset, Chairman

Attested:

Debbie Cox, County Clerk