

**FORD COUNTY COMMISSIONERS' MEETING MINUTES**  
**WORK SESSION OF July 6, 2021**  
**MEETING NUMBER 2021-24**  
**COMMISSION CHAMBERS**  
**3:00 P.M.**



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The Board of County Commissioners met in work session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman

Chris Boys, Commissioner

Ken W. Snook, Commissioner

Dr. Shawn Fletcher, Assistant County Administrator

Debbie Cox, County Clerk

Chairman Tasset called the meeting to order. He announced no action would be taken.

**Jewell Road Project**

**ADJOURNMENT:**

The meeting adjourned at 3:30 p.m.

**BOARD OF COUNTY COMMISSIONERS**  
**FORD COUNTY, KANSAS**

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**Shawn Tasset, Chairman**

**ATTEST:**

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**Debbie Cox, County Clerk**

# FORD COUNTY COMMISSIONERS' MEETING MINUTES

MEETING OF July 6, 2021  
MEETING NUMBER 2021-25  
COMMISSION CHAMBERS  
3:30 P.M.



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The Board of County Commissioners met in regular session in the Commission Chambers at the Ford County Government Center.

Those present were:

Shawn Tasset, Chairman

Dr. Shawn Fletcher, Assistant County Administrator

Ken W. Snook, Commissioner

Debbie Cox, County Clerk

Chris Boys, Commissioner

Chairman Tasset called the meeting to order. Pastor Steve Ormond, First Baptist Church led the group in prayer, followed by Chairman Tasset leading the group in the Pledge of Allegiance.

## Consent Agenda

Approval of Minutes Meetings: 2021-22; 2021-23

Credit Card Statement: June 2021

Commissioner Boys moved to approve the consent agenda as presented. Commissioner Snook seconded the motion. **Motion carried 3-0.**

## Approval of Claims for Payment: \$763,004.51

Chairman Tasset moved to approve the claims for payment as presented. Commissioner Boys seconded the motion. **Motion carried 3-0.**

## Open Public Comment

Chairman Tasset congratulated Ford County Administrator, Jonathan Gilbert who has been re-appointed to the Public Employee Relations Board with the State of Kansas.

## Unfinished Business

This item was tabled from the 2021-16 and 2021-18 meetings. Curtis Williams, Vice President of the Fair Board, stated if we go with the existing buildings, improvements will need to be made. Chairman Tasset shared his thoughts after his meeting at the fair grounds on June 21, 2021. He stated the county is trying to maintain and repair a facility the County does not own. The building needs the roof repaired, as well as, the skin of the building.

The Chairman is supportive of covering the balance of the quote which the Fair Board has not raised for repairs for the roof. They raised \$40,000 of the \$71,973.00 quote for roof repair. The Chairman suggested the current agreement the County has with the Fair board be terminated. The Fair board can then decide if it wants to move to the Expo Center. Andrea Burns, Ford County Extension agent stated, besides the fair, the 4-H uses that building monthly for meetings. She also holds other meetings. They get a discount when they use the building. Bill Carr offered use of the SO meeting facility at no cost. She agrees the way the lease is written is strange. There are 105 counties and there are 105 different ways this is done. After much discussion, it was asked if the bid for the roof will still be honored at \$71,973.00. Commissioner Boys stepped out of the meeting to confirm the quote with Conant by phone. Returned, stating Conant will verify the numbers and call back. The item will move to the end of the meeting.

**Legal Counsel - None**

### **County Administrator's Report**

#### **United Wireless Special Events Center: Riedell Skates**

Melissa McCoy, Dodge City Assistant City Manager/Public Affairs, presented for approval a request for purchasing 250 pairs of roller skates for the United Wireless Special Events Center from Riedell Skates. This purchase will enhance the opportunities given to the public and allow for events to bridge down times at the arena. The bid from Riedell Skates is \$31,340.50.

Commissioner Boys moved to approve the bid from Riedell Skates for the purchase of 250 pairs of roller skates for the United Wireless Special Events Center, not to exceed \$31,340.50. Chairman Tasset seconded the motion. **Motion carried 2-1.** Commissioner Snook voted no.

#### **Ford County Engineer: Jewell Road Reclamation / Change Order**

Ford County Engineer Jon Halbgewachs and George Tannoury Ph.D., P.E. with Terracon, presented a change order for the Jewell Road Reclamation, after much discussion in the work session. APAC will subcontract and mill 5" of pavement. The board's approval is required to move forward. The project will not see net zero at once but at the end of the project.

Chairman Tasset moved to approve the Change Order as requested. Commissioner Snook seconded the motion. **Motion carried 3-0.**

#### **Ford County Engineer Report**

Ford County Engineer Jon Halbgewachs gave an update on the projects he has been working on. Quaker Road Drainage Improvement between 115 and 116 Roads – Enterprise Township has requested Ford County to assist them with developing a plan to improve Quaker Road between 115 and 116 roads. Kirkham Michael is working on a drainage analysis to develop concepts for a drainage structure at the low point in the road profile.

Iron Star Wind Farm w/ Engie – Kirkham Michael’s liaison is now providing daily observation of wind farm activities and addressing county road issues. The contractors continue erecting wind tower components, building private access roads to tower locations, constructing the electric transmission line, constructing the O&M building, and constructing the electrical substation. A depression has formed in the intersection of 109 and Saddle Roads. Iron Star says they have asked APAC to give them a price to repair the asphalt, but APAC’s Dodge City plant is down and it may take another week, or more, to get repaired. KM completed a post-construction review of the roads used for hauling aggregate from a pit in Hodgeman County. We recommend the wind farm place additional gravel and reshape the crown in the roads.

ITC Saddle Switch Yard- The contractor has indicated they plan to finish hauling fill dirt from the south in about two weeks. The contractor has been maintaining 117 Road while they haul dirt. A soft spot has developed on 117<sup>th</sup> and ITC intends to have it repaired soon.

Hilmar Cheese Plant Traffic Impact Study- Kirkham Michael has collected traffic data at the designated intersections and is currently working on modeling the impact of projected cheese plant traffic. Intend to have a draft report for review by the end of July.

New Business: 127 Road Low Water Crossing Replacement Options (Construction Costs)

1. 60’ single span steel beam bridge 24’ wide w / concrete deck: \$215,000 to \$275,000
  2. 60’ Low Water Crossing with 24’ wide concrete deck, steel sheet pile skirts: \$175,000-\$200,000
- Engineering Costs for Survey and Design would be about \$25,000.

### **2021 KCAMP Interlocal Coop Agreement**

KCAMP is requesting approval of the Interlocal Agreement and for the Commission to pass a Resolution. This is the 4<sup>th</sup> amended bylaws and Interlocal agreement.

Commissioner Boys moved to approve Resolution No. 2021-16 regarding KCAMP’S Interlocal Agreement. Chairman Tasset seconded the motion. **Motion carried 3-0.**

### **Human Resources: Early Retirement Application**

HR Director Pat Heeke is asking for approval of an early retirement application for Tim Long with Road and Bridge. Mr. Long has been with the County 24 years and meets the requirement for early retirement.

Chairman Tasset moved to approve the application for early retirement for Tim Long as recommended by Human Resources. Commissioner Snook seconded the motion.

**Motion carried 3-0.**

### **Royal Township: Board Changes**

Royal Township Treasurer Winston Hines has submitted his letter of resignation as Royal Township Treasurer because he has moved out of the township.

Chairman Tasset moved to approve the resignation of Winston Hines as Treasurer of Royal Township. Commissioner Boys seconded the motion. **Motion carried 2-0.** Commissioner Snook abstained.

Royal Township Board members, Trustee, Ron Schneweis, and Clerk, Mark Orebaugh, sent notice requesting Shane Smith, be appointed as the new Treasurer. Mr Smith sent notice he would accept, if appointed.

Chairman Tasset moved to appoint Shane Smith as Royal Township Treasurer. Commissioner Boys seconded the motion. **Motion carried 2-0.** Commissioner Snook abstained.

### **Western State Bank Expo Center: Contract Renewal**

Western State Bank Expo Center Director Danielle Crouch presented for approval the contract for the Cornhole event. Ms. Crouch explained the decision to drop the December Cornhole event and work to build the April event. Legal Counsel, Mr. Glenn Kerbs has reviewed the renewal contract and approved it.

Chairman Tasset moved to approve the renewal contract with American Cornhole, LLC. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Western State Bank Expo Center: Expansion Change Orders #5 & #6**

WSB Expo Center Director Danielle Crouch presented change orders #5 and #6 from Conant Construction.

These reflect project completion and final contractor pay requests will follow. These are deductions to reflect allowances etc. unused that revert to the owner.

Chairman Tasset moved to approve Western State Bank Expo Center Expansion change orders #5 and #6. Commissioner Boys seconded the motion. **Motion carried 3-0.**

### **Communications: Priority Dispatch System Renewal**

Michael Brown, Communications Deputy Director, presented for approval Priority Dispatch System license renewal, service and support, from 4/1/2021 to 4/1/2022 for \$19,200.

Chairman Tasset moved to approve Priority Dispatch System License renewal for \$19,200.00. Commissioner Snook seconded the motion. **Motion carried 3-0.**

### **Communications: KDOT Utility Billing**

Michael Brown, Communications Deputy Director, presented for approval the annual utility billing statement from Kansas Department of Transportation for \$13,200.00

Commissioner Boys moved to approve the annual utility billing statement from Kansas Department of Transportation in the amount of \$13,200.00. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Ford County Fair: Follow-up**

Mr. Curtis Williams returned to the board meeting, with an answer regarding the bid for the roof. Conant Construction stated they would honor the original bid of \$71,973.00 for the repairs to the roof of the building at the Fairgrounds.

Chairman Tasset moved to contribute to the remaining balance, not to exceed \$31,973.00, with the fair board covering the \$40,000 they raised in donations. Commissioner Boys seconded the motion.

**Motion carried 3-0.**

Chairman Tasset moved the County provide written notice to the Fair Board to terminate the current lease agreement between the County and the Ford County Fair Board. Commissioner Snook seconded the motion. **Motion carried 3-0.**

**Upcoming Meetings**

Special CFAB Meeting: Wednesday, July 7, at 6:30 pm at City Hall

Joint City/County Meeting: July 26, 2020 at 6:30pm at City Hall

Dodge City Days/ Code of the West: July 30-August 8, 2021

**Adjournment**

Commissioner Snook moved to adjourn the meeting at 5:09 p.m. Commissioner Boys seconded the motion. **Motion carried 3-0.**

**BOARD OF COUNTY COMMISSIONERS  
FORD COUNTY, KANSAS**

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Shawn Tasset, Chairman

ATTEST:

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Debbie Cox, County Clerk